



Reminders |

- Requests must be made within 30 days of the last day the student stayed for lunch. No refunds will be used after April 30, 2018.
- Refunds are issued for complete months following the Request to Cancel form submission.
- Any credit will be applied to outstanding fees prior to issuing a refund.
- Allow four to six weeks for processing of refund cheques.

Student Information |

Please print clearly

Please cancel Noon Supervision Service for the following student(s):

Last Name	First Name	Name of School	Last day student stayed for lunch

Reason for Cancellation |

Please print clearly

Parent Information |

Please print clearly

Please mail refund cheque (if applicable) to:

Last name	First name	Home phone
Address		Work phone
City	Province	Cell phone
Postal code	Email	

Parent/Guardian (Print Name)

Signature

Date

Submit |

- Bring documents to any CBE school office or
- Mail to: Calgary Board of Education
Attention: Student Fees
PO Box 5410 Station A
Calgary, Alberta T2H 1X8

Contact |

Student Fees at studentfees@cbe.ab.ca
or 403-817-7888

PLEASE DO NOT FAX