



Calgary Board of Education

Cancellation Request
for Charter Transportation Contract

*Requests must be made within 30 days of the last day the student took the bus.
No refunds will be processed for service cancelled after Spring Break.*

Please cancel the Charter Transportation Contract for the following student(s):

Student full name

School

Reason for cancellation:

Date student last took the bus: _____

Parent/Guardian Name and address where cheque is to be mailed:

Parent/Guardian phone #: _____

Please attach the Student Bus Pass and send to:

**Calgary Board of Education
Transportation Services
1221 - 8 Street S.W.
Calgary, AB T2R 0L4**

Please allow 4-6 weeks for processing