

**Community Engagement Process
Dalhousie Community**

Level of Public Participation (see IAP2): Consult

Issues:

- The Dalhousie community does not have enough regular program students to support programs at both Dalhousie School and West Dalhousie School.

Calgary Board of Education Alignment

- The Mega End Statement focuses on ensuring that all students complete high school. In developing our student accommodation plans we are committed to our students and stakeholders by providing continuity for their learning through sustainable programs so that they may achieve this End.
- The Three Year Education Plan outcome 3.1; “The education system meets the needs of all K-12 students, our society and the economy.” guides our work during and engagement process.
- Decisions regarding student accommodation require the respectful engagement of stakeholders with due attention paid to the values and criteria stated in Executive Limitation (EL) 14 Student Accommodation.
- As per EL-14, we use clear and timely processes to communicate and engage internal and external stakeholders in order to seek input and participation for each student accommodation plan, through the engagement process.

Parameters:

- Sustainable kindergarten to grade 6 regular programming for the residential district of Dalhousie.
- Effective use of space & resources

Goal of Public Participation Process: Consult

- To obtain public feedback on the student accommodation proposal, the implementation of the proposal and the proposed administrative recommendation.

Promise to the Public:

- We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public feedback influenced the student accommodation proposal, the implementation of the proposal and/or the proposed administrative recommendation.

Decision Making:

- Any decisions regarding attendance area changes will be made by the Area Director and the Director of Community Engagement and Operational Planning.
- Any decisions regarding consideration of closure of programs and/or schools will be made by the Board of Trustees upon a recommendation from the Area Director and the Director of Community Engagement and Operational Planning.
- Any decisions regarding the implementation of student accommodation plans resulting from attendance area changes or closures of programs and/or schools will be made by the Area Director and the Director of Community Engagement and Operational Planning.

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Community Engagement Process:	
<p>1. Start-up Meeting</p> <ul style="list-style-type: none"> • Meet with principals and Area I Director to present information regarding the issues and the accommodation proposal • To develop an engagement plan <p>Members to include: Principals, Area I Director and members of Community Engagement and Operational Planning</p>	<p>June 2, 2009</p> <p>Sept. 3, 09 Review meeting new Principals</p>
<p>2. Focus Group Meeting</p> <ul style="list-style-type: none"> • Meet with principals and parent representatives to present the issues, the student accommodation proposals and the decision making process • To discuss the community engagement plan <p>Members to include: Principals, Area I Director, Parent Representatives, members of community Engagement and Operational Planning</p>	<p>Sept. 22/09 @ West Dalhousie 4:00</p>
<p>3. School Council Meetings</p> <ul style="list-style-type: none"> • Principals and parent representatives to present information, student accommodation proposal and community engagement plan shared at the Focus Group meeting • Gather feedback from parents 	<p>Oct. 1/09 Principals and FG parents will present plan</p>
<p>4. Focus Group Meeting</p> <ul style="list-style-type: none"> • To discuss opportunities and challenges of the accommodation proposals • Plan for the Open House 	<p>Oct. 21/09 @ Dalhousie 2:30 p.m.</p>
<p>5. Open House</p> <ul style="list-style-type: none"> • To gather feedback on the student accommodation proposal from the broader public. 	<p>Nov. 4/09 @ West Dalhousie 5-7 p.m.</p>
<p>6. Focus Group</p> <ul style="list-style-type: none"> • To review the feedback gathered at the Open House • Communicate recommendations and/or decision 	<p>Nov. 9/09 @ West Dalhousie</p>
<p>7. Communicate recommendations and/or decisions</p>	<p>Nov. 2009</p>
Community Engagement Process – Internal Stakeholders:	
<p>CEOP support for Area Director and Principals may include:</p> <ul style="list-style-type: none"> • Providing assistance or support in engaging all school staff • Providing assistance or support in gathering staff feedback <p>Principals to present community engagement plan and student accommodation plan to staff</p>	<p>Sept. 21, 2009</p>
<p>Principals to present recommendation and/or decisions to staff</p>	<p>November 2009</p>