

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, September 13, 2016 at 12:00 noon

MEETING ATTENDANCE

Board of Trustees:

Trustee J. Bowen-Eyre, Chair
Trustee L. Ferguson
Trustee J. Hehr
Trustee J. Hrdlicka
Trustee T. Hurdman
Trustee P. King
Trustee A. Stewart

Administration:

Mr. D. Stevenson, Chief Superintendent of Schools
Ms. S. Church, Deputy Chief Superintendent of Schools
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Ms. J. Everett, Superintendent, Learning
Mr. G. Francis, Superintendent, Human Resources/General Counsel
Ms. M. Martin-Esposito, Chief Communications Officer
Ms. J. Barkway, Corporate Secretary
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Mr. K. Kempt, Alberta Teachers' Association, Local 38
Mr. T. Killam, Canadian Union of Public Employees (CUPE), Local 40
Ms. L. Robb, Calgary Board of Education Staff Association

1 | **CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Bowen-Eyre called the meeting to order at 12:00 p.m. on the Link and the singing of O Canada was led by Grade 1 and 2 students from Douglas Harkness School. On behalf of the Board, Trustee King expressed appreciation to Ms. S. Villman, Music Teacher, and the students. The meeting reconvened in the Multipurpose Room.

The Chair acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut'ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

Chair Bowen-Eyre welcomed representatives from the aforementioned organizations.



2 | **CONSIDERATION/APPROVAL OF AGENDA**

MOVED by Trustee King:

THAT the Agenda for the Regular Meeting of September 13, 2016, be approved as submitted.

The motion was
CARRIED UNANIMOUSLY.

3 | **AWARDS AND RECOGNITIONS**

3.1 School Year Opening Remarks

Chief Superintendent Stevenson commented on the time, effort and talent it takes to get schools and the system ready to open each year. He pointed out that the work has been exceptional this past year with the completion of numerous new schools, replacement schools and major modernizations. He shared a detailed update of the schools that were newly opened this school year, and he expressed appreciation to every individual and organization that has worked together to make this happen, including the Province of Alberta, the City of Calgary, our contractors and partners, our employees and our CBE communities. A video presentation was shown of how this work is celebrated.

3.2 Lighthouse Award

Superintendent Everett introduced this month's Lighthouse Award recipient as Staples Canada. Staples Canada has been a long standing partner with the CBE and has supported students in a variety of ways, including: Staples Canada Annual School Supply Drive, connecting students with the tools that they need both at school and at home so they can complete homework assignments or other special projects. Staples Canada is the CBE's largest contributor to our annual *Backpacks for Kids* program. It operates and/or supports various community initiatives and environmental programs, such as *Earth Day Canada*, *Superpower your School* contest, and ink recycling programs for schools. At a moment's notice, Staples provided immediate assistance for our Syrian refugee students and for the Fort McMurray wildfire evacuee students.

Ms. K. Derbyshire, Assistant Principal of Nose Creek School, shared comments about the many ways that Staples Canada has benefited students with their learning, and she expressed appreciation to the many volunteers with Staples for their generosity, which has a large impact on student success.

On behalf of the Board of Trustees, Chair Bowen-Eyre shared comments of appreciation for the CBE's partnership with Staples Canada and presented the award, which was accepted by Ms. A. Gillespie and Mr. J. Hoegg, General Managers for Staples Canada.



4 | **RESULTS FOCUS**

There were no items.

5 | **OPERATIONAL EXPECTATIONS**

5.1 **OE-2: Temporary Chief Superintendent Succession – Annual Monitoring**

Chief Superintendent Stevenson provided a brief review of the monitoring report, noting it is based on the 2015-16 school year. He stated that the policy is a clear statement about the major responsibilities of the role of Chief Superintendent, and it also ensures that these major responsibilities will continue through the absence of the Chief Superintendent. He noted that the evidence provided in the report indicates compliance with OE-2: Temporary Chief Superintendent Succession.

Chair Bowen-Eyre asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-2: Temporary Chief Superintendent Succession, to the Corporate Secretary and to trustees by noon, September 14, 2016. She stated that if no motions come forward, the item will be placed on the September 20, 2016 Consent Agenda.

5.2 **Board Development Session – Planning for Future Use of CBE Learning Spaces**

Chief Superintendent Stevenson provided opening comments, noting that the opening of many new schools ensures that thousands of students can now attend a school in their own community. New schools also bring changes for some of our existing schools as additional learning spaces become available. Superintendent Breton introduced and called forward Ms. C. Edwards, Director of Planning and Transportation, and Ms. K.A. Fenney, Assistant Legal Counsel, to explain the process that is followed to plan for the future of new learning spaces.

A PowerPoint was presented on overhead and Ms. C. Edwards shared comments in relation to the following points:

- new spaces at existing schools;
- learning spaces possibilities;
- the CBE's Mission and Values;
- planning for learning spaces, including considerations that are taken into account;
- the role of CBE Administration;
- the Role of the Board of Trustees; and
- the opportunities for community involvement.

Ms. Edwards noted that by March 2017, the CBE will communicate plans for the sustainable use of learning space across the system. She noted that plans may be implemented for the 2017-18 school year or later.



The Director of Planning and Transportation and the Area Directors make decisions with respect to program and grade configurations. In some instances, the recommendation may be to consider closure. The Chief Superintendent decides whether to recommend closure to the Board of Trustees and the Board makes the final decision on closure.

Ms. Fenney spoke about the closure process, which must meet the procedural requirements set out in the *School Act* and *Closure of Schools Regulation*. Closure procedures must be completed in the same school year that the decision is made. Ms. Fenney provided highlights of the following topics:

- the role of Board of Trustees in a closure;
- what constitutes a closure;
- what is not a closure;
- exceptions and exemptions;
- other closures;
- procedural fairness;
- regulatory process;
- key decision points for the Board of Trustees in a closure process;
- Closure of Schools Regulation;
- full closure process – the three key stages; and
- Board of Trustees' deliberation and decision.

Administration responded to Trustee questions on issues including: the expectations for engagements with communities of 30 to 35 schools over this school year; the requests from government for learning space for other types of learning activities; requests for before and after school programs, alternative uses, and long-term use of space, and how decisions are made for use of space; the relativity of balancing parental choice and our obligation to provide appropriate educational programming for every student, with the financial commitment in offering alternative programs and specialized learning programs; offering single track or dual track programs in schools, and how those decisions are made; the typical inability for a new school to have space to accommodate all students within the community, which invariably would make it extremely difficult to consider offering an alternative program in the school; plans for the movement or addition of modular classrooms to schools that are over-utilized; and the new Education Act, which has not yet been proclaimed, does not include a Closure of Schools Regulation, but it does permit Boards to create their own procedures in relation to closure, subject to any Ministerial regulations.

6 | **PUBLIC COMMENT**

There were no public comments.

7 | **MATTERS RESERVED FOR BOARD ACTION**

There were no items.



8 | CONSENT AGENDA

The Chair noted that items on the consent agenda are approved with the agenda as follows:

8.1 Approval of Minutes

- Regular Meeting held June 14, 2016
- Regular Meeting held June 21, 2016
- Regular Meeting held June 28, 2016

THAT the Board of Trustees approves the minutes of the Regular Meetings held June 14, 21, and 28, 2016, as submitted.

8.2 Roster for Second Vice-Chair

THAT the Board of Trustees approves the roster for Second Vice-chair for the period of September 2016 through October 2017 as follows:

- | | |
|--------------------------|------------------|
| • September/October 2016 | Trustee King |
| • November/December 2016 | Trustee Hrdlicka |
| • January/February 2017 | Trustee Stewart |
| • March/April 2017 | Trustee Hehr |
| • May/June 2017 | Trustee Ferguson |
| • July/August 2017 | As Available |
| • September/October 2017 | Trustee Ferguson |

8.3 Governance Culture and Board/Chief Superintendent Relationship Governance Policies – Board of Trustees’ Annual Self-Evaluation

THAT the Board approves the Board of Trustees’ self-evaluation report as developed during the evaluation workshop of June 16, 2016.

8.4 GC-6E: Annual Work Plan 2016-2017

THAT the Board of Trustees approves GC-6E: Annual Work Plan 2016-2017 in principle, recognizing that the work of the Board and Agenda planning for specific Board meetings is subject to ongoing review and update.

8.5 Changes to Available for Use of Reserves

THAT the Board of Trustees approves:

1. the transfer of all remaining funds from the reserves listed in Attachment I of the report to the Fiscal Stability Reserve on August 31, 2016;
2. closure of the reserves listed in Attachment I of the report, once transfer is made to the Fiscal Stability Reserve, effective August 31, 2016; and



3. changes to the Fiscal Stability Reserve Terms and Conditions, as per Attachment II of the report, effective August 31, 2016.

8.6 Items Provided for Board Information

8.6.1 Correspondence

8.6.2 Construction Projects Status Report

8.6.3 Trustee Liaison Report – Alberta School Boards Association (ASBA) Board of Directors

8.6.4 Modular Classroom Plan – Installation Delay

Chair Bowen-Eyre stated that the Regular Meeting would go in-camera for the Board to discuss four land issues, a labour issue and a legal issue.

Recessed: 1:38 p.m.

Reconvened: 1:57 p.m.

9 | IN-CAMERA SESSION

Motion To Move In Camera

MOVED by Trustee Ferguson:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, September 13, 2016, be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motion To Revert To Public Meeting

MOVED by Trustee Hurdman:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motions To Action In-Camera Recommendations

MOVED by Trustee King:

THAT the Board of Trustees authorizes the Chair to correspond and communicate with the Minister of Education as discussed in-camera.



The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Ferguson:

THAT the Board of Trustees directs the Corporate Secretary to proceed with the required actions to implement next steps for the Legacy Award presentation as discussed in-camera.

The motion was
CARRIED UNANIMOUSLY.

Chair Bowen-Eyre declared the following item on the Consent Agenda approved as presented:

THAT, subject to receiving appropriate Ministerial approval, the Board of Trustees approves the tender selection for the construction of Seton High School, to Graham Construction & Engineering LP.

10. **ADJOURNMENT**

Chair Bowen-Eyre declared the meeting adjourned at 4:29 p.m.

