

expense | monthly tracking report

claimant | Hoerz, Dieter

position | Director, Central Facility Services

level | Director

reporting period | July 1 to August 31, 2016

date of report | October-11-16



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Ontario Association of School Business Officials, Niagara Falls ON	07/02/2016	airfare Calgary to London	\$298.33	travel	PD airfare/bus/rail
Ontario Association of School Business Officials, Niagara Falls ON	07/02/2016	airline baggage fee Calgary to London	\$26.25	travel	PD airfare/bus/rail
Ontario Association of School Business Officials, Niagara Falls ON	07/11/2016	airfare London to Calgary	\$370.78	travel	PD airfare/bus/rail
Ontario Association of School Business Officials, Niagara Falls ON	07/11/2016	airline baggage fee London to Calgary	\$28.25	travel	PD airfare/bus/rail
Ontario Association of School Business Officials, Niagara Falls ON	07/08/2016	accommodation	\$664.17	travel	PD accommodation
Ontario Association of School Business Officials, Niagara Falls ON	07/08/2016	parking at venue	\$54.87	travel	PD general
Ontario Association of School Business Officials, Niagara Falls ON	07/11/2016	rental vehicle	\$131.02	travel	PD general
Ontario Association of School Business Officials, Niagara Falls ON	07/11/2016	gas for rental vehicle	\$45.69	travel	PD general
Ontario Association of School Business Officials, Niagara Falls ON	07/11/2016	parking at airport	\$37.17	travel	PD general
Ontario Association of School Business Officials, Niagara Falls ON	07/11/2016	use of personal vehicle - return trip home to airport	\$36.00	travel	PD mileage
Telus cell phone invoice	07/17/2016	monthly service plan	\$56.37	other disclosed	telecom/cell phone
Telus cell phone invoice	08/17/2016	monthly service plan	\$56.37	other disclosed	telecom/cell phone

eTicket Receipt

Prepared For
HOERZ/DIETER MR

RESERVATION CODE	[REDACTED]
ISSUE DATE	17May16
TICKET NUMBER	[REDACTED]
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	[REDACTED]

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
02Jul16	WESTJET WS 230	CALGARY INTL AB, CANADA Time 6:00am	LONDON ON, CANADA Time 12:45pm	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status USED TO FLY Fare Basis XC18U Not Valid Before 02JUL16 Not Valid After 02JUL16

Allowances

Baggage Allowance

YYC to YXU - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
(E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD/FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YYC to YXU - 1 Piece (WS - WESTJET)

Carry On Charges

YYC to YXU - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX ██████████
Fare Calculation Line	YYC WS YXU204.00CAD204.00END
Fare	CAD 204.00
Taxes/Fees/Carrier-Imposed Charges	CAD 7.12 CA1 (AIR TRAVELLERS SECURITY CHARGE) CAD 13.21 XG (GOODS AND SERVICES TAX (GST)) CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) CAD 23.00 YQ1 (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 277.33

Other Charges

SEAT ASSIGNMENT # ██████████ (YYC-YXU / QTY 1)	CAD 20.00
Taxes	CAD 1.00
Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX ██████████
Total	CAD 21.00
Total Fare and Other Charges	CAD 298.33

Positive identification required for airport check in

Notice:

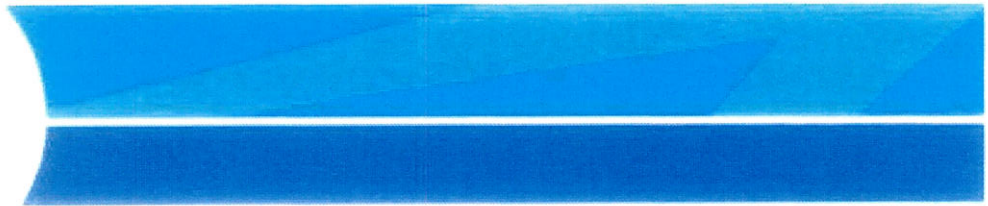
Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with WestJet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversized)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare families](#) (Econo, Flex, and Plus)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)





Dear Dieter

Here is the receipt you have requested:

WY# [REDACTED]
EXB - EXCESS BAGGAGE
AGNT: [REDACTED] EMP: [REDACTED] PNR: [REDACTED]
TKT: [REDACTED] ISSUED:01JUL16 CTY:YYC STA:34002006
NAME: HOERZ/DIETER M
FOP:IK5446 [REDACTED] AMT: CAD 26.25
[REDACTED]

CPN A/L FLT CLS DATE BRDOFF
1 WS 230 02JUL YYCYXU

QTY	COD	ITEM/SVC	COST	TAX	TOTAL
01	212	FIRST BAG FEE	25.00	0.00	25.00

COST : CAD 25.00
1.25XG
TOTAL: CAD 26.25

ISSUED IN CONNECTION WITH: [REDACTED]

Kind Regards
Stacey | Guest Support Agent
E: FacilitationTeam@westjet.com

21 XEROX 00102



eTicket Receipt

Prepared For
HOERZ/DIETER MR

RESERVATION CODE
ISSUE DATE
TICKET NUMBER
ISSUING AIRLINE
ISSUING AGENT

[REDACTED]
17 May 16
[REDACTED]
WESTJET
WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
11 Jun 16	WESTJET WS 531	LONDON ON, CANADA Time 1:25pm	CALGARY INTL AB, CANADA Time 4:38pm	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status USED TO FLY Fare Basis GC14H Not Valid Before 11JUL 16 Not Valid After 11JUL 16

Allowances

Baggage Allowance

YXU to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
(E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD/FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET, ETC)

Carry On Allowances

YXU to YYC - 1 Piece (WS - WESTJET)

Carry On Charges

YXU to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment

CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX

Fare Calculation Line

YXU WS YYC263.00CAD263.00END

Fare

CAD 263.00

Taxes/Fees/Carrier-Imposed Charges

CAD 7.12 CA1 (AIR TRAVELLERS SECURITY CHARGE)

CAD 40.06 RC1 (HARMONIZED SALES TAX (HST))

CAD 15.00 SQ1 (AIRPORT IMPROVEMENT FEE (AIF))

CAD 23.00 YQ1 (OTHER AIR TRANSPORTATION CHARGES)

Total Fare

CAD 348.18

Other Charges

SEAT ASSIGNMENT # 8388211653753 (YXU-YYC / QTY 1)

CAD 20.00

Taxes

CAD 2.60

Form of Payment

CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX

Total

CAD 22.60

Total Fare and Other Charges

CAD 370.78

Positive identification required for airport check in

Notice:

Travel info

GST # 1202807956TQ0001 GST # 866112535

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- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare families](#) (Econo, Flex, and Plus)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we

HOERZ/DIETER MR
NOT VALID FOR
TRANSPORTATION

0000-00
1) FIRST BAG FEE

20 25.00
30 3.25
NA
NA
40 28.25

PASSENGER RECEIPT 1

11 JUL 16 [REDACTED]
[REDACTED] / LONDON ON

PSGR TICKET [REDACTED]

25.00

[REDACTED]

[REDACTED]

2
CA REFUNDABLE ONLY WITH
RELATED FLIGHT CPN
6 RETAIN THIS RECEIPT
THROUGHOUT YOUR
JOURNEY

FOR CONDITIONS OF
CONTRACT - SEE
PASSENGER TICKET AND
BAGGAGE CHECK

NOT VALID FOR TRAVEL



1750 CRUMLIN ROAD
LONDON, ON N5V3B6
Federal GST# :889365821

Rental Agreement #: [REDACTED]
Bill Ref #: [REDACTED]
Invoice Date: 11/07/2016
Account #:

11/07/2016

BILL TO

DIETER HOERZ
[REDACTED]

RENTAL INFORMATION

Date/Time Out
07/02/2016 12:35

Date/Time In
07/11/2016 12:35

Renter
HOERZ, DIETER

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out	In
GRAY	[REDACTED]	ROGUE	[REDACTED]	56,097	56,444

VIN:5N1AT2MV3FC805233

CLAIM INFORMATION

Claim# / PO# / RO#	Insured	Type of Loss	Type of Vehicle	Repair Shop

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 WK	246.57	246.57
EXTRA - TIME & DISTANCE	2 DAY	35.22	70.44
DOLLARS COUPON POSTTAX	1 RNT	25.00	-25.00
FSO CREDIT	1 RNT	-15.00	-15.00

Subtotal 277.01

CUSTOMER FACILITY CHARGE 2	7 DAY	2.75	19.25
PREMIUM LOCATION CHARGE 11	PCT	11.73	43.47
VEHICLE LICENSE FEE 30/DAY	9 DAY	0.90	8.10
HARMONIZED SALES TAX	PCT	13.00	45.22

Total Charges (CAD) 393.05

PAYMENTS

Payment Visa -393.05

Total Payments (CAD) -393.05

Amount Due (CAD) 0.00

Individual line item charges such as rental fees for Time and Distance, percentage-based charges, etc., are shown and fees or surcharges, and charges divided between multiple days, are included up to down a whole cent to ensure that the charges equal the actual Total Amount Due and to avoid fractional cents.

*3 days OASBO
Conference*
3/9
\$131.02

For Billing Inquiries / Payment Terms :
 Toll:(519) 451-5884
 SW OntarioARAdmin@ehi.com
 Payment Due within 30 days of invoice date
 Late payments are subject to a finance charge

Thank You For Choosing Alamo Rent A Car

Please Return This Portion With Remittance Remit To : ENTERPRISE RENT-A-CAR 845 BRADLEY AVE UNIT 1 LONDON, ON N6E3Z5	Amount Due (CAD) 0
	Paid By: DIETER HOERZ [REDACTED]
Account # [REDACTED]	Rental Agreement [REDACTED]
Amount 0	GPBR [REDACTED]

[Handwritten signature]

PETRO-CANADA
1900 DUNDAS ST E
LONDON
ONTARIO N5H 3G8
(519) 453-4184

F-HST 897287881
PC8743069:0039601
TERMINAL: [REDACTED]
PAYPOINT: [REDACTED]

2016-07-11 12:20

PUMP 06
REGULAR
LITRES L 45.284
PRICE/L \$ 1.009
FUEL SALES \$ 45.69*

TOTAL DUE \$ 45.69

TOTAL PAID
CREDIT CARD \$ 45.69

* F-HST INCL \$ 2.02
* P-HST INCL \$ 3.28

MASTERCARD
***** [REDACTED] *
AUTH [REDACTED]
PURCHASE
[REDACTED]

MASTERCARD
[REDACTED]
[REDACTED]

INVOICE [REDACTED]

VERIFIED BY PIN

NO APPROVED
THANK YOU #27

--- IMPORTANT ---
RETAIN THIS COPY
FOR YOUR RECORDS
- CUSTOMER'S COPY -

SURVEYS EARN POINTS
OR CHARGE TO MTR GAS
PETRO-CANADA.CA/NEAR

4/10

\$37.17

4 days OASBO Conference



Kilometre Travel Log

Directions: Complete this form to track kilometres travelled. To receive payment, please enter the total weekly kilometres into your timesheet in PeopleSoft, and then submit a hardcopy of the Kilometre Travel Log form to your Manager or Principal. You may wish to retain a copy for your own records

Section 1: Your Employee Information

To be completed by Employee

Employee ID:*	First Name:*	Dieter	Last Name:*	Hoerz
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Section 2: Trip Details:

To be completed by Employee

Record the date, purpose, beginning and ending locations, and distance of each trip on a separate row.

Date DD-MM-YY	Purpose for Trip	Trip Starts From	Trip Ends At	Distance in km
02/07/16	TRAVEL TO AIRPORT TO ATTEND CONFERENCE	024. 601	024. 717	36
04/07/16	RETURN FROM CALGARY AIRPORT AFTER ARRIVAL FROM CONFERENCE	024. 717	024. 753	36
Total Kilometres				72.0

The total weekly km must be entered into the timesheet in PeopleSoft.

=\$56.00

PeopleSoft Time Approver

Combo Code entered into PeopleSoft

To be completed by Employee and Approver

Section 3:

The approver must create a PDF copy of the completed Travel Log and send to: graincoming@westcanadian.com

Employee Signature:*	[Redacted]	Time Approver Name:*	Dany Bruton, Superintendent, FES
Employee Phone:*	403-817-6347	Time Approver Signature:*	[Redacted]
Date DD-MM-YY	21-07-16	Time Approver Phone:*	403-817-7290
		Date DD-MM-YY:	

Personal information is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act (FOIP). This information will be used for the management of personnel and for the delivery of various Human Resources programs at the Calgary Board of Education. It will be treated in accordance with the privacy protection provisions of FOIP. If you have any questions about the FOIP Act, please access <http://www.cba.ab.ca/foip>. If you have any questions about this form and/or the use of the information, please contact the Employee Contact Centre at 1-877-343-2553



[Handwritten signature]

User: DIETER HOERZ
Phone number: [REDACTED]
Invoice date: 2016-07-17

Account details

Account number: [REDACTED]
user name: DIETER HOERZ

Pricing plan details **\$47.00**

Pricing plan name: Core Smartshare Unld 55 BES-P

Options charges **\$6.69**

1GB Shared Data - BlackBerry	\$0.00
Alberta Government 911 fee	\$0.44
Call Deploy	\$0.00
Call Forwarding	\$0.00
Corporate Data Flex USA	\$0.00
Corporate Data Flex Zone 1	\$0.00
Corporate Data Flex Zone 2	\$0.00
Corporate Data Flex Zone 3	\$0.00
Corporate Text Flex Zone1	\$0.00
Corporate Text Flex Zone2	\$0.00
Corporate Text Flex Zone3	\$0.00
Corporate Voice Flex Zone1	\$0.00
Corporate Voice Flex Zone2	\$0.00
Corporate Voice Flex Zone3	\$0.00
Eiclesolv	\$1.25
Member to Member Local Calling	\$0.00
Message Centre	\$0.00
Messaging Pack Unlimited	\$0.00
Travel US Text Saver	\$0.00
U.S. Travel -Calling \$0.20/min	\$0.00
Unlimited Canadian LD	\$0.00
Unlimited Local Talking	\$0.00

Usage charges **\$0.00**

Incoming minutes	149.00 Min
Outgoing minutes	52.00 Min
Total	201.00 Min

Data charges **\$0.00**

Domestic data	93.65 MB	\$0.00
Roaming data	0.00 MB	\$0.00

Text messages **\$0.00**

Domestic text	387	\$0.00
Premium text	0	\$0.00
Other text	27	\$0.00
Roamer text	0	\$0.00
Total text	414	\$0.00

Long distance charges **\$0.00**

CAD - CAD	17.00 Min	\$0.00
CAD - USA	00.00 Min	\$0.00
CAD - International	00.00 Min	\$0.00
Other LD	00.00 Min	\$0.00
Roamer voice	00.00 Min	\$0.00

Other fees

Total usage	\$0.00
Current adjustments	\$0.00
Subtotal:	\$53.69
Taxes:	\$2.68
Total:	\$56.37

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(version 1.30.1.0)

Any information contained in this report is for information purposes only. The information is dependent on data availability. Bell Mobility will not be bound in any way by this information.



Mobile [REDACTED]
 Bill Date: August 17, 2016
 DIETER HOERZ
 Mobile Ref. [REDACTED]
 Risk & Central Fac services

Account # [REDACTED]
 Next Bill Date: September 17, 2016

796of 1798

CURRENT CHARGES for [REDACTED]

Monthly charges billed to Sep 16, 2016

Corp Smartshare Unit 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes:		
3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Corporate Data Flex Zone 1		0.00
Corporate Data Flex Zone 2		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Data Flex USA		0.00
Corporate Text Flex Zone1		0.00
Corporate Text Flex Zone2		0.00
Corporate Text Flex Zone3		0.00
Corporate Voice Flex Zone1		0.00
Corporate Voice Flex Zone2		0.00
Corporate Voice Flex Zone3		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes:		
Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian ID	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

Usage and long distance

1GB Shared Data - BlackBerry Data Usage		0.00
@05.00/MB	120.7899MB	

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary min:sec	
Weekday	109:00
Weekend	26:00
Weeknight	2:00
Total time used	137:00
Event Summary	
Total Events	178
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	120.7899
Total this month	\$0.00

Mobile [REDACTED]
Bill Date: August 17, 2016
DIETER HOERZ
Mobile Ref. [REDACTED]
Risk & Central Fac services

Account # [REDACTED]
Next Bill Date: September 17, 2016

797 of 1794

CURRENT CHARGES for [REDACTED] (continued)

Unlimited Local Talking Unlimited Usage		
60\$.00/minute	137.00 min.sec	0.00
Free Bell Message	8 events	0.00
Text message	24 events	0.00
Picture/Video messaging	7 events	0.00
Messaging Pack Unlimited Incl. Messages		
	68 events	0.00
Travel US Text Saver Unlimited Incoming Messages		
	70 events	0.00
Taxes		
GST		2.68
Total current charges		\$56.37

[REDACTED]

