



## Helpful Stampede School Information

- The Stampede School classroom is located on the lower level of the Trailblazer Center off 25<sup>th</sup> Ave and McLeod Trail, directly behind Erlton/Stampede C-Train Station.
  - It is fully carpeted and contains tables, chairs, a sink and whiteboard and Smart TV. There are also several easels with chart paper.
1. The classroom is equipped with a set of camp stools which can be taken out of the classroom for use when journaling, sketching, etc. on Stampede Park.
  2. Lockers have been provided where students may store coats, shoes/boots and backpacks.
  3. There are some public washrooms for large group washroom breaks at a variety of locations on Stampede Park. Students will need to be accompanied by an adult when using these facilities. Smaller boys and girls washrooms are also located outside the classroom for use by individuals.
  4. Charter bus service will be provided by Southland Transportation, and will be paid for by Stampede School.
    - Each bus will accommodate all students, teachers and volunteers. (Please let your coordinator know as soon as possible should you require a bus that is wheelchair accessible.)
    - Arrangements for buses and tentative pick-up times have been made by the coordinator. Departure time from your school coincides with your school's scheduled start time. Pick up from Stampede School will be 2:45 p.m. daily. If you require an earlier pick up or have concerns about your pick-up times, please discuss this with the coordinator as soon as possible. Please ensure that you board the bus promptly both at the beginning and at the conclusion of each day.
    - This ensures that you will be on schedule, so that your students will make their connecting bus, and helps keep our costs down.
  5. Team planning – Our coordinator and a Campus Calgary Education Director will meet with you individually or with your team to plan your interdisciplinary study. An additional planning meeting may be held prior to the week at Stampede School to discuss the schedule of programs for the week.
  6. Stampede School Coordinator – As mentioned above, the coordinator will support you throughout the planning stages. During your time at Stampede School, the coordinator will be involved in teaching special programs as requested by the teacher, act as a resource to teachers and students, and will facilitate contact with Stampede experts and departments.

### Supervision

Teachers will be responsible for the supervision of their students. Small groups of students working in areas outside of the classroom or away from the main group must be accompanied by an adult. The teacher is expected to be present during all programs or presentations led by the Stampede School volunteers or staff.

It is essential that all participants are aware that the Calgary Stampede is a place of business and, therefore, workplace etiquette must be observed. *Please emphasize with your students and volunteers the importance of not running, speaking in loud voices, or playing on the escalators.*

Because of the nature of its business, Stampede Park is open to the public however certain areas are considered to be “off limits.” Please do not return to or enter a work space or department without first receiving approval through the coordinator.

### Parent Volunteers and School Staff

You will find that involving parent volunteers and other staff from your school will greatly enhance your experience. They will be especially valuable working with small groups or individuals, as well as during lunch and washroom breaks. You will need a minimum of two volunteers a day, and may want extra volunteers depending on the activities we have scheduled. Other school staff such as resource and strategist teachers, classroom aides and E. S. L. teachers is also an asset. As previously mentioned, students will need to be accompanied to the washroom. Therefore, if possible, having both male and female adults present will be helpful.

### Lunches and Snacks

Students are encouraged to bring a snack to eat during the morning break.

Lunches can be eaten in the classroom or outside if weather permits. **There are no facilities for heating food** or refrigerators. Please encourage students to bring garbage less lunch in order to reduce waste.

As there is no drinking fountain in the classroom, students should bring plastic water bottles to refill at the sink.

Complementary coffee and tea are provided in the classroom for all staff and volunteers. Please help yourselves.

### What to Wear

All participants should wear clothing that is comfortable. **Please remind both students and volunteers** that they may be on their feet quite a bit, so good walking or running shoes are important. As well, **everyone should dress for Calgary’s changeable weather.** Even when the weather is less than perfect, it is important for all participants to go outside at some point in the day, if only for a short period of time, in order to refresh themselves.

### **Coats and Boots**

The classroom contains cubbies and coat hooks in which to stow outerwear, backpacks and lunches. The classroom is secured when not in use. **Students will need to bring indoor shoes which can be left in the classroom for the week when weather is muddy or wet.** The lockers will be cleared at the conclusion of the final day.

### **Student Journal and Observation Books**

The use of hard cover books as journals and to record observations and sketches is critical to the success of the program. It is advisable that students begin working in these journals and developing observation skills as early in the school year as possible.

### **Supplies**

Students will need to bring their own pencils, erasers, pencil crayons and other personal items. Individual pencil sharpeners are also an asset. The classroom teacher will need to bring extra pencils, lined and unlined paper, if they need it, and any special art supplies. These materials may be stored in the classroom for the duration of your visit.

### Student List

Pencils, pens and spares

Indoor shoes

Pencil crayons and / or felt pens

Bag lunch

Journal

Snack

Individual pencil sharpeners

**Suitable outerwear**

Water bottle

### **Emergencies**

A first aid kit is located in the classroom by the sink. Band aids are located in the first aid kit on our classroom. Emergency medical (health care number, allergies, etc.) for each student is the responsibility of the classroom teacher. Limited emergency medical care is available on site.

### **Parking**

The bus will let the students off at the side of the Trailblazer Center off 24<sup>th</sup> Ave. If parents are arriving by car, they can park in the parking lot in front of Trailblazer.

**Media**

From time to time there will be opportunities for classes to be photographed and/or interviewed by the media. It is recommended that all classroom teachers make themselves aware of which students have completed media release forms from their respective school districts. It is the responsibility of the classroom teacher to decide which students may or may not participate in this type of activity.

You will be provided with a copy of the release forms; they should be photocopied and included with the information you send home with your students. Completion of this form allows Campus Calgary and The Calgary Stampede to display or publish writing samples, photographs and video/audio tape segments, and is over and above the permission received through the above-mentioned media release. Please collect and return the forms to your site coordinator on the first day of your site visit.