



CALGARY BOARD OF EDUCATION

Administrative Regulation 3032 - Educational Research and Experimentation

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Preamble Research studies conducted by outside agencies, faculty members or graduate students of post-secondary institutions that are for the purpose of partial completion of a graduate degree, have the possibility of publication or public presentation, and involve data gathering directly from students, parents of students or Calgary Board of Education staff must be approved by the Director, Accountability Services.

Calgary Board of Education staff are encouraged to cooperate with outside agencies and faculty members or graduate students of post-secondary institutions in carrying out these research studies, provided that the projects do not involve large amounts of teacher and/or pupil time and that the anticipated results hold promise for improving the services provided to Calgary Board of Education students.

Research studies for the purpose of financial gain by an individual or company are not acceptable.

Request 1 The request for approval of a research studies must be presented in writing in the appropriate format with the appropriate documentation to Specialist, Accountability Services, Office of the Chief Superintendent.

Researcher 2 Research must be conducted by graduate students, members of post-secondary faculties or an approved member of an external agency.

Ethics Approval 3 Research applications from any post-secondary institution must be accompanied by ethics approval from the post-secondary institution.

- Participation** 4 Researchers may discuss proposed projects with principals and teachers, but school personnel must not be involved in carrying out a project before approval from the Director, Accountability Services has been received in writing.
- Principal agreement** 5(1) School staff are encouraged to cooperate with post-secondary institutions and external agencies in conducting research.
- (2) If the study involves students, parents of students or school staff the principal of the school must also agree to participate in the study prior to any school or Calgary Board of Education staff involvement.
- Voluntary participation** 6(1) Notwithstanding approval by the Director, Accountability Services or the principal, participation in research studies is voluntary.
- (2) Approval of a research study does not obligate any student, parent of a student, or staff member to participate.

Re-issued: February 15, 2003
1st Amendment September 1, 2005

References

- Contact Person:**
- Specialist, Accountability Services