



June 22, 2016

As we wrap-up another school year, here are some important reminders for parents about registrations, fee payments, waivers and transportation for September 2016.

Fee Payments are Due Beginning in September

The CBE 2016-17 operating budget was approved by the Board of Trustees at the June 21 public meeting.

Program/Service	Fee Amount for 2016-17	
Instructional Supplies and Materials (ISM) (no change from 2015-16)	Kindergarten (Half Day)	\$15
	Kindergarten (Full Day)	\$30
	Elementary (Grades 1-6)	\$30
	Junior High (Grades 7-9)	\$137
	Senior High (Grades 10-12)	\$152
Noon Supervision (no change from 2015-16)	4-day program	\$255
	4/5-day program	\$275
	5-day program	\$285
Transportation (\$35 increase from 2015-16)	\$335 for all yellow school bus riders	

School-based and course specific fees will be provided by each school. Please continue to check your [My CBE Account](#) as these fees will be applied directly to your account or check with your school.

Fee Payments through My CBE Account

Using [My CBE Account](#) is the simplest and most convenient way to register for services, apply for a waiver of school fees and pay school fees in a lump sum online. It also offers flexible fee payment options, including semi-annual and monthly instalments options.

We encourage all parents/guardians to set-up a [My CBE Account](#) using the same email address the school has on file for your family.

Other Payment Options

Cheques for full year payment will be accepted. Please make your cheque payable to *Calgary Board of Education*. The cheque must be dated for Sept. 1, 2016 and attached to the Central Fee Payment Form, include the **student's name** and the **Student CBE ID number** on the cheque.

Please submit to the school or mail to Calgary Board of Education, Attention Student Fees, P.O. Box 5410, Station A, Calgary, AB, T2H 1X8.

To ensure security of your personal information, the CBE does not accept credit card information over the phone, by fax or by mail.

reminder |

Noon Supervision registrations and Fee Waiver applications are due by June 24, 2016

Payments are due beginning in September 2016

contact |

Transportation Services
403-817-7433
Transportation@cbe.ab.ca

Student Fee Helpline
403-817-7888
StudentFees@cbe.ab.ca

Yellow School Bus Routes

Yellow school bus routes are being created using all pre-registration applications submitted by June 12. Route maps will be posted on [school websites](#) by July 30.

Please note that bus stop changes to accommodate new registrations will not be made until mid-October.

Transportation Confirmation Emails

In September a confirmation email will be sent to all parents/guardians who completed the School Bus Transportation Pre-Registration by June 12. It will include transportation fee information and payment options.

You can cancel your transportation pre-registration with no financial penalty by filling in the cancellation option in the confirmation email and returning it to the Calgary Board of Education by email before Sept. 30, 2016.

Waiver Applications Accepted Now

Fee waiver applications should be submitted before June 24, 2016 but will continue to be accepted throughout the school year. If you think you may qualify for a waiver based on your income, we encourage you to submit a waiver application as soon as possible.

If you do not meet the criteria described for a fee waiver, you may declare a financial hardship to your school principal. At the start of the school year, your principal will work with you to either come up with a manageable payment schedule, or decide to waive part or all of your fees. We encourage parents to speak to your principal regarding unpaid fees so we can work together to find solutions.

Contact Us

If you have any questions about noon supervision registrations, fee payments (including transportation) or waivers, please contact the Student Fee helpline at 403-817-7888.

For questions about transportation registration, please contact Transportation Services at 403-817-7433.