

January 18, 2010

To: Parents of West Springs Students

A School Naming Committee was convened to consider the recommendation to the Board of Trustees for the naming of the new school being built in West Springs. After consideration of the Guiding Principles (see below) found in the Board of Trustees' Policy for the naming of a new school, the Committee recommends that the school be named "West Springs School" after the community in which it is to be built.

While "West Springs School" is the name that has been used unofficially during the building process, we would also like to welcome other suggestions before the recommendation is finalized and would appreciate receiving feedback from the community with regards to the name. Please complete the following and return it to your child's school or send by email to corpsec@cbe.ab.ca by **Thursday, February 4, 2010**. It is important to note that this is not a vote, but rather an opportunity for input.

Please provide feedback by completing one of the following sections:

<p>_____ Yes, I support recommending to the Board of Trustees that the new school being built in West Springs should be named "West Springs School".</p>
<p>I would propose that the new school being built in West Springs should be named: <i>(Include suggested name and a brief description of why you would recommend this name)</i></p> <hr/> <hr/> <hr/>

Barring any unforeseen circumstances, it is expected that the Board of Trustees will make a decision regarding the name of this school in February, 2010.

If you have any questions regarding this process, please send them to corpsec@cbe.ab.ca. Thank you in advance for your response!

Guiding Principles for the naming of a new school

Schools should be named:

- *For the district in which they are located; or*
- *For locations or events that show great Canadian historical significance; or*
- *After a Canadian person of recognized stature, whose life work aligns with achievement of the organizational Ends, or who has demonstrated exemplary achievement of the organizational Ends; or*
- *By any other name which may be deemed appropriate by the Board of Trustees.*
- *When naming schools after persons, the use of the names of persons who are deceased or who have retired will be considered first.*
- *Except for high schools, it will be the practice to exclude grade configurations as part of the school name.*