



Parents/Guardians are responsible for the safety of their student travelling to, from, and at the bus stop.

- The form is to be completed and signed by a parent or guardian.
Student(s) must have a current transportation contract.
You will be notified by email (or in writing if no email) when a decision has been made.
If approved, revised bus maps and schedules will be sent to the school for communication and posted on the transportation website.
Response times may be up to 6-8 weeks from August to October and 2-4 weeks for the remainder of the school year.
Route changes will be effective after mid-October.

Your request will only be considered if it meets one of these criteria:

- The student is in a regular program, attending their designated school, and there is no bus stop on the route within the CBE's distance guidelines (1.6 km elementary, 1.8 km middle/junior high).
The student is in kindergarten and there is no corresponding mid-day bus stop.
The bus stop location is deemed a hazard by the transportation team in consultation with service providers.

Student Information |

Please print clearly.

Table with 4 columns: Student, Last Name, First Name, Grade, Program (specify regular or name of alternative)

Parent Information |

Table with 4 columns: Parent/Guardian (student's primary residence), Last name, First name, Home #, Address, City, Work #, Email, Postal code, Cell #

Bus Stop Information

Table with 3 columns: Name of School, Bus Letter, Stop Number

Request Summary section with a large text area and the instruction 'Please attach additional information as necessary'

Parent/Guardian (Print Name) Signature Date

TRANSPORTATION OFFICE USE ONLY section with checkboxes for 'Not approved' and 'Approved effective:', a 'Details:' field, and 'Date received', 'Date replied', 'Scheduler:' fields.

Submit |

- Email completed form to: transportationforms@cbe.ab.ca
Bring documents to any CBE school office
Mail to: Calgary Board of Education
Attention: Transportation Services
1221 - 8 Street S.W.
Calgary, Alberta T2R 0L4

Contact |

Transportation at transportation@cbe.ab.ca or 403-817-7433