



Please read both sides carefully before completing the form.

APPLY ONLINE – you can cancel for yellow school bus services using MyCBE / PowerSchool: www.cbe.ab.ca/mycbe

If you cancel online DO NOT complete this form.

- Complete one cancel form per family and include all students eligible for all modes of transportation—except Calgary Transit.

2020-21 Transportation Fees |

Mandated Riders: \$465

Non-Mandated Riders: \$800

Visit www.cbe.ab.ca/transportation for details.

- You can cancel your transportation with no penalty by filling in the cancellation form and returning it to The Calgary Board of Education by email before Sept. 30, 2020.

Please print clearly.

Student information for all CBE students living with parent/guardian noted below
Table with columns: Last Name, First Name, School, Program, Grade, Service End Date
Parent/Guardian (student primary residence)
Table with columns: Last Name, First Name, Home #, Address, City, Work #, Email, Postal code, Cell #

Authorization for Release of Information / Acceptance of Terms and Conditions |

The personal information contained in this form is collected under the authority of the School Act and of the Freedom of Information and Protection of Privacy Act (Alberta) for the purposes noted. If you have any questions about this collection, please contact the school principal or CBE Transportation Services at 403-817-7433. The Student Transportation Group (STG) is a consortium consisting of Calgary Transit and private transportation carriers (Southland Transportation Ltd., 4Seasons, Dreams Transportation, Mayfair and Checker) who provide transportation services for CBE schools. The STG and CBE are responsible for planning and scheduling the routes and bus stops for all buses that transport CBE students to and from school.

THIS IS AN OFFER OF SERVICES ACCORDING TO THE TERMS AND CONDITIONS SET OUT IN THE REGISTRATION. PLEASE BE ADVISED THAT IF YOUR STUDENT UTILIZES THE SERVICES BUT YOU DO NOT SIGN THE CONFIRMATION FORM, YOU WILL BE DEEMED TO HAVE ACCEPTED THIS REGISTRATION BY YOUR CONDUCT AND YOU WILL BE CHARGED THE FULL AMOUNT OF THE APPLICABLE FEE. UNPAID FEES MAY BE REFERRED TO COLLECTIONS BY CBE WITHOUT FURTHER NOTICE.

In signing this form (subject to my right of cancellation as set forth above):

- I am giving permission to CBE to share the information above with the transportation provider for the purpose of transportation planning and administration;
I understand that information provided is confidential, subject to the above information sharing;
I certify that the information given in this application and in any documents attached is updated, correct and complete;
I accept the terms and conditions of the transportation cancellation as stated on the back of this form;
I agree to pay for busing (if applicable), or obtain an approved waiver of the transportation fee; and
I understand CBE has a GPS enabled radio frequency identification (RFID) student/school bus tracking system (Zonar) on all CBE school bus transportation routes and I am responsible for CBE student bus pass (ZPass) and understand its daily use is mandatory.

Parent/Guardian (Print Name)

X Signature

Date

Submit |

- Scan and email documents to transportationforms@cbe.ab.ca
Bring documents to any CBE school office
Mail to: The Calgary Board of Education
Attention: Transportation Services
1221 8 St. S.W. Calgary, AB T2R 0L4

Contact |

CBE Transportation:
transportation@cbe.ab.ca or 403-817-7433
Student Fees
studentfees@cbe.ab.ca or call 403-817-7888



Terms and Conditions |

The following terms and conditions form part of this School Bus Transportation Registration:

- 1 | The personal information contained in this form is collected under the authority of section 23(1) of the *School Act* and the Student Record Regulation and section 33(c) of the *Freedom of Information and Protection of Privacy Act* (Alberta) for the purposes noted.
- 2 | **A cancel transportation form must be completed if not using the service during the school year.**
- 3 | Participation in The Calgary Board of Education (CBE) transportation services is contingent upon the child(ren)'s compliance with CBE Administrative Regulation 6005 - Student Code of Conduct and Administrative Regulation 6006 – Progressive Student Discipline. The Parent/Guardian acknowledges and agrees that the student must comply with CBE's student code of conduct while being transported to and from school.
- 4 | The Parent/Guardian promises to pay the annual transportation fee if applicable. Use of service indicates that the Parent/Guardian accepts the terms of the registration and thus the responsibility to pay the annual fee.
- 5 | The Parent/Guardian agrees that if the payment is dishonored for any reason, the Parent/Guardian shall be liable to pay to CBE on demand, an NSF fee, in addition to the fee for transportation service.
- 6 | Refunds: If the student no longer requires transportation services, refund shall be made upon receipt of the *Cancel School Bus Transportation Request* form. Requests must be made within 30 days of the last day of busing. **No refunds will be provided for occasional disruption of service.**
- 7 | If there are other fees or charges owing to CBE from the Parent/Guardian, CBE reserves the right to retain the refund for the purpose of deducting the amount of the refund from the outstanding charges or fees owed to CBE.
- 8 | CBE will provide a Zonar Student Card to each student who rides a yellow school bus identified in this registration and any such card shall at all times remain the property of CBE. Such transportation pass shall not be transferable or assignable to any third party. The Parent/Guardian agrees to ensure that in the event of the loss or theft of the card, immediate written notice thereof shall be provided to CBE. Parents/Guardians may be required to purchase a replacement card.
- 9 | In the event of non-payment in whole or in part of the fee or any administration fee, CBE may pursue collection of fees through legal or other proceedings.
- 10 | This registration form is subject to cancellation of transportation services on or by Sept. 30, 2020 with no financial penalty, by completion of the cancellation form.