

International Baccalaureate (IB) Registration Information

IB Programmes Information

The CBE welcomes your interest in the International Baccalaureate Programme and is pleased to offer two IB Programmes. The IB Diploma Programme and the IB Career Program provide a holistic education emphasizing the ideals of:

- international understanding and responsible citizenship
- multi-lingualism (study of another language)
- in-depth research
- understanding that connects subjects
- personal and character development

In the IB programme, you have three options:

- 1 | **IB Diploma Programme students** carry a **full program** of IB courses; they complete an Extended Essay, Theory of Knowledge course, and the CAS component, as well as the regular Alberta Education program. If a CBE IB high school has limited space, students registering for the full Diploma Program are given priority.

IB Diploma students choose courses from each Group (6 courses in total):

- Group 1 English A
- Group 2 Language B
- Group 3 History, Business & Management, Philosophy
- Group 4 Sciences
- Group 5 Mathematics
- Group 6 Fine and Performing Arts

- 2 | **IB Course students** take one or more IB courses with the regular Alberta Education program. A student receives a statement of results for each IB course successfully completed.
- 3 | **IB Career Programme** students take two or more IB courses and Career-related courses, complete a Language Development Portfolio, a Service Learning Portfolio, a Reflective Project and Professional and Personal Skills (PPS).

Exams and Recognition from Alberta Education and the IB organization (IBO)

Even though you are enrolled in IB, you must write the Alberta Diploma Exams to obtain your high school Diploma. To ensure you are not overloaded with Diploma and IB exams in your Grade 12 year, you take some Diploma courses in both Grades 11 and 12. IB Exams are set by the IBO and you write them in May. The IBO provides official documentation, which you may choose to use with post-secondary institutions. Alberta Education does not recognize IB courses on official student transcripts.

Example | Chemistry 30 (IB) appears as Chemistry 30 on your Alberta Education transcript.

Important | you are evaluated on grade level outcomes from Alberta Programs of Study for Alberta Education transcripts.

Note | Students also receive credit towards their Alberta Education high school diploma for locally developed courses they take as part of the IB Programme.

Example | Mathematics 25 (IB) or English 35 (IB)

IB with the Calgary Board of Education (CBE)

The IB programme is available to all CBE students.

Students attend and register for the IB programme in English based on the Area in which they reside. To confirm the Area in which you live, call 403-817-4000 or use the interactive [Find a School](#) on the CBE website.

International Baccalaureate Programmes are offered at five Calgary Board of Education high schools:

IB Information Sessions are held at each IB school to help you learn more about the IB program at your designated IB school.

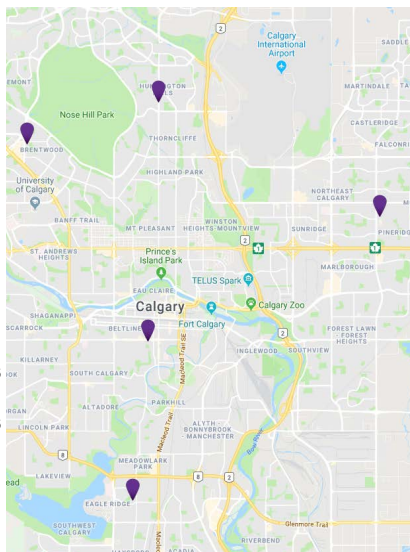
Visit | [IB page on the CBE website](#)

Important | The IB Career Programme is offered, within the Calgary Board of Education, **only** at Lester B. Pearson (Area 4) and open to all students in the CBE.

Note | Students in Area 3 and 6 please contact your nearest IB school.

Sir Winston Churchill High School (Area 1)
5220 Northland Drive NW
403-289-9241
IB Diploma Programme and courses (English)

Western Canada High School (Area 7)
641 - 17 Avenue SW
403-228-5363
IB Diploma Programme and Courses (English)
IB Diploma Programme and Courses (French Immersion)



John G. Diefenbaker High School (Area 2)
6620 - 4 Street NW
403-274-2240
IB Diploma Programme and courses (English)

Lester B. Pearson High School (Area 4)
3020 - 52 Street NE
403-280-6565
IB Diploma Programme (English)
IB Career Programme
IB course offerings in french

Henry Wise Wood High School (Area 5)
910 - 75 Avenue SW
403-253-2261
IB Diploma Programme and courses (English)

Fees

- May change from year to year. This year 2018-19, IB students paid:
 - an annual registration fee of \$250
 - Important |** IB Diploma Programme and IB CP Programme students only pay this fee once.
 - \$200 for each IB course (for exam and mailing fees)
- For current information on registration and exam fees charged by the IBO, see the [International Baccalaureate Organization \(IBO\)](#) website.
- If financial circumstances are a concern, principals work with families to create solutions for particular situations, which may include waiving fees, in full or in part, or a partial payment schedule.

How to Register for IB

There are three parts to your registration on the following pages. Complete and submit all 3 parts of the registration, including:

- 1 | Student Information (page 3)
- 2 | Expression of Interest and Personal Reflection (pages 4 and 5)
 - This part of your IB registration asks you to reflect on yourself as a learner, the breadth and depth of the IB Programmes, and your goals.
 - It is designed to help you reflect on what you have learned about IB from the information provided in this registration package, your strengths as a learner, and how IB supports your learning goals.
 - It also helps the teachers at your IB school provide personalized support for your learning in the IB program.
- 3 | Supporting Documents (page 6)

Note | Please submit only one registration package to your designated IB school by January 15.



Complete and submit all three parts of this registration package to your designated IB school by mid-January. Do not submit duplicate registrations to other IB schools.

PART 1 — STUDENT INFORMATION

Student's Legal Last Name: _____

Student's Legal First Name: _____

AKA Name (also known as): _____

Birthdate		
YYYY	MM	DD

Student Address: _____ Postal Code: _____

Community/Neighborhood: _____ Phone Number: _____

School Attended for Grade 9: _____ CBE Student ID Number: _____

CBE Designated Senior High School: _____

What languages do you speak? _____

What languages do you read or write? _____

Parent/Guardian Information

1 Name: _____ **2** Name: _____

Phone: _____ Cell: _____ Phone: _____ Cell: _____

Email: _____ Email: _____

1 Address (if different from above): _____ Postal Code: _____

Parent/Guardian Signature (required for students under 18): _____

IB Preferences | Indicate your programme of interest

IB Diploma Programme **please indicate language of choice here**

or

IB Career Programme Note | only offered @ Lester B Pearson High School

IB English

IB French Immersion Note | only offered @ Western Canada High School

IB Certificate with Alberta French Immersion Certificate

Note | only offered @ Lester B Pearson High School

for this programme, please indicate one career field of choice: Bio Medical Engineering Architecture Culinary

PART 2 — EXPRESSION OF INTEREST AND PERSONAL REFLECTION

For completion by Student

This part of your IB registration asks you to reflect on yourself as a learner, the breadth and depth of the IB Programme, and your goals.

- It is designed to help you reflect on what you have learned about IB from the information provided in this registration package, your strengths as learner, and how IB supports your learning goals.
- It also helps the teachers at your IB school provide personalized support for your learning in the IB programmes.

1 | Describe your involvement in extra curricular activities during junior high school and/or your participation in groups or activities outside of school, including competitions and volunteer work (for example, Scouts, youth groups, music lessons, Science Fair, Sports, etc.)

2 | The IB learner profile describes IB learners as individuals who strive to be “inquirers, knowledgeable, thinkers, communicators, principled, open-minded, caring, risk-takers, balanced, and reflective.” Describe specific examples that support how you demonstrate two IB learner profile attributes.

3 | Using the IB learner profile characteristics (individuals who strive to be “inquirers, knowledgeable, thinkers, communicators, principled, open-minded, caring, risk-takers, balanced, and reflective”), which two traits would you like to develop as areas for personal growth? Explain why and/or how developing these traits will benefit you as a learner.

4 | Describe your strengths as a learner and conditions that contribute to your success as a learner. Be sure to use specific examples to demonstrate each.

5 | Briefly, outline your plans following high school, and describe how the IB Programme fits with your future plans.

PART 3 — SUPPORTING DOCUMENTS

Please attach the following documents to your IB registration:

- A copy of a document which shows the student's Canadian Citizenship Status. Documents may include a copy of a Canadian birth certificate, permanent resident/landed immigrant status, student study permit or citizenship documents.
- A Transfer Request Form is attached to this form or may be obtained from your regular designated CBE high school. The designated high school representative will sign the Transfer Request Form and keep a copy for their records.

Important | If your IB school is your regular designated high school, a transfer form is not needed.

Student Checklist for IB Registration

- Student Information and Expression of Interest
 - complete and legible
- Transfer Request Form
- Copy of 1 of the following:
 - Canadian birth certificate
 - permanent resident status
 - landed immigrant status
 - student study permit
 - citizenship documents

Submission

Please submit all of the above to your Designated IB school on or before January 15.

Do NOT submit duplicate registrations to other IB schools.

Authorization for Collection of Personal Information

The personal information requested on this form is collected under the authority of section 33(c) of Alberta's *Freedom of Information and Protection of Privacy Act* (FOIP), the *School Act*, and its regulations. This information will be used to support the student in the program requested. Personal information will be provided to Alberta Education as part of the official student record of marks, and to The International Baccalaureate Organization for IB credentials. All personal information will be treated in accordance with the privacy protection provisions of the *FOIP Act*. If you have any questions regarding this collection and/or use of this information, contact the principal of your designated IB school.



Please refer to page 2 before completing form.

To be completed by Student and Parent/Legal Guardian & Signed by Principal/Assistant Principal of **Designated** school.

Student Name: (Last Name, First Name, Middle Initial)		CBE Student ID #:	Date of Birth: (YYYY/MM/DD)	
Student Address: (with Postal Code)			Special Education Coding: Yes No	
Current School:		Current Grade:	Designated School:	
Requested School:		Requested Grade:		
Parent/Legal Guardian Name:		Address (if different from student):		
Home Phone:	Business Phone:	Cell Phone:	Email Address:	
Subjects Desired at Requested School:				
Reason for Transfer Request: Educational Program - specify: Other – specify:				
I, as a Parent/Guardian acknowledge that: a) this request is required for a transfer to be considered and, b) this request will not necessarily result in the student's transfer to the requested school and c) the request will be considered with regard to enrolment priorities set out under the <i>School Act</i> and the policies of the Calgary Board of Education. Note: If the student is an "independent student" as defined in the School Act, the student's residency will be considered.				
Signature of Parent/Guardian:				
This Transfer Request was discussed with the Principal/ Assistant Principal of the Designated school on: (YYYY/MM/DD)				
Signature of Principal/ Assistant Principal of Designated school				
Authorization for Collection of Personal Information Personal information contained on this form is collected under the Student Record Regulation of the <i>School Act</i> , and section 33(c) of the <i>Freedom of Information and Protection of Privacy Act</i> . The information will be used for the purpose of student registration. If you have any questions regarding the collection of this information, contact the school Principal.				

To be completed by **Requested** school.

Approved	Denied
Signature of Principal/Assistant Principal of Requested School:	Date: (YYYY/MM/DD)



Questions |

Please contact your designated school for further information and assistance.

Instructions

- 1 | Read Additional Information.
- 2 | Students and Parents/Legal Guardian **must** fill out Page 1 of the Transfer form.
- 3 | Schedule a meeting with **Designated** school Principal/Assistant Principal.
- 4 | Signature of the Principal/Assistant Principal of the Designated school **must** be obtained on the request form before proceeding to the next step below. Signature indicates awareness of request.
- 5 | Schedule a meeting with **Requested** school. Make sure to take the completed Transfer Request to meeting.
- 6 | Once a decision is made, the Principal/Assistant Principal of the Requested school will complete this form and send it to the Designated school.

Additional Information

- Transfer requests will be approved **only if access to an academic program* not offered at the designated school (including space and resources) is available** in the requested school/ grade.
- Transfer requests will not be granted on Athletics Programs.
- Continued registration may be limited to the program entered.
- Registration of out-of-attendance area students will be reviewed on an annual basis.
- Signature of Principal/ Assistant Principal of designated school indicates they are aware of this transfer request and it has been discussed with the parents.
- A copy is retained by the designated school.
- The original is delivered to the requested school.
- Decisions regarding acceptance of out-of-attendance area students will be based on the following:
 - Educational programming not available at designated school.
 - Siblings who wish to remain together.
- Generally, the following will only be considered in exceptional circumstances should space and resources be available:
 - Peer group support.
 - Transportation.
- Transfer requests received by March 15, regarding next school year, will be processed prior to May 1 of the current school year.
- Requests received after March 15, regarding next school year, may not be considered until after the first full week of school of the next school year.
- Should requests for transfers received by March 15 exceed available space and resources, the regular program lottery process would be utilized.

*Academic program means: a series of courses which culminate in credit or credentialing at the 30 level