



Please read both sides carefully before completing.

Reminders |

- This form is for registering kindergarten to Grade 6 students who stay at school for lunch.
You can register and pay online using My CBE Account at www.cbe.ab.ca/fees.
The associated fee covers supervision of students during the noon hour.
Payment is not due until after September 1, 2017.
For income tax purposes noon supervision fees are considered child care.
To find a list of schools with their corresponding noon supervision programs visit: www.cbe.ab.ca/registration/fees-and-waivers

2017-18 Noon Supervision Annual Fees |

- 4-day program \$255
4/5-day alternating weeks program \$275
5-day program \$285

Parent Information |

Please print clearly

Form with fields for Parent/Guardian (students' primary residence), Last name, First name, Home phone, Address, Work phone, City, Province, Cell phone, Postal code, Email.

Student Information |

Please print clearly

Form with header 'Student(s) Please include the names of all CBE students living with parent/guardian above in the space provided below.' and columns for Last Name, First Name, Name of School for 2017-18, Grade, Student ID#.

Please indicate which month(s) your children will require noon supervision:

- Full Year, Aug., Sept., Oct., Nov., Dec., Jan., Feb., Mar., April, May, June

If your child will not be utilizing the service for the full year, the fee will be pro-rated by the number of months in attendance. There are no partial month fees.

Service start date: _____

Authorization for Release Of Information / Acceptance of Terms and Conditions |

The personal information contained in this form is collected under the authority of the School Act and Freedom of Information and Protection of Privacy Act (Alberta) for the purposes noted in this form.

THIS IS AN OFFER OF SERVICES ACCORDING TO THE TERMS, CONDITIONS AND PAYMENT OBLIGATIONS SET OUT IN THIS FORM. PLEASE BE ADVISED THAT IF YOU UTILIZE THE SERVICES BUT DO NOT SIGN THIS REGISTRATION FORM, YOU WILL BE DEEMED TO HAVE ACCEPTED THIS REGISTRATION FORM BY YOUR CONDUCT AND YOU WILL BE CHARGED THE FULL AMOUNT OF THE APPLICABLE FEE.

In signing this form:

- I understand that financial and other information provided is confidential;
I certify that the information given on this application and in any documents attached is updated, correct and complete;
I accept the terms and conditions of this form as stated on the reverse side of this form; and
I agree to pay for noon supervision, or obtain an approved waiver for the noon supervision fee.

Parent/Guardian (Print Name)

Signature

Date



Terms and Conditions |

- 1 | The personal information contained in this form is collected under the authority of section 23(1) of the School Act and the Student Record Regulation and section 33(c) of the Freedom of Information and Protection of Privacy Act (Alberta) for the purposes noted.
- 2 | Participation in the Calgary Board of Education noon supervision services is contingent upon the child(ren)'s compliance with the CBE [Administrative Regulation 6001 - Student Discipline](#). The Parent/Guardian acknowledges and agrees that the student must comply with CBE's student code of conduct while staying at school for the lunch break.
- 3 | The Parent/Guardian promises to pay the annual fee referred to in this form. Use of service indicates that the Parent/Guardian accepts the terms and the responsibility to pay the annual fee.
- 4 | The Parent/Guardian hereby agrees that if the cheque or PAD is dishonoured for any reason, the Parent/Guardian shall be liable to pay to the Calgary Board of Education (CBE), on demand, an NSF fee of **\$35** in addition to the fee for service.
- 5 | Thirty (30) days written notice is required to process cancellations and issue refunds if applicable. Refunds will not be issued for partial months.
- 6 | If the Parent/Guardian permanently moves his/her residence after the beginning of the CBE school year, and as a result the student no longer requires noon supervision services, or the student moves to another school and no longer requires noon supervision services, a prorated refund, shall be made upon the receipt of the Parent/Guardian's request in writing. Requests must be made within 30 days of the last day of supervision and prior to April 30, 2018. No refunds will be processed for cancellation requests received after April 30, 2018.
- 7 | Notwithstanding the above provision concerning refunds, if there are other fees or charges owing to the CBE from the Parent/Guardian, the CBE reserves the right to retain the refund for the purpose of deducting the amount of the refund from the outstanding charges or fees owed to the CBE.
- 8 | Should your child(ren) change schools within the school year, re-registration will be required at the new school.

Submit |

- Bring documents to any CBE school office
- Mail to: Calgary Board of Education
Attention: Student Fees
PO Box 5410 Station A
Calgary, Alberta T2H 1X8

Contact |

Student Fees at studentfees@cbe.ab.ca
or 403-817-7888