



## Purpose

This guide serves as a resource to help address common issues that lead to incomplete TD1 Forms.

**Note:** This is not financial advice. For more information please refer to the [CRA](#) for more details.

The **Information** column below details the fields and common errors encountered when completing the individual tax credits and boxes on the TD forms. The **Notes** column provides additional information and/or screenshots to help locate the input field on the form.

Information	Notes
Claiming a basic amount	<p>When entering in a basic amount, please refer to the limits and amounts listed in the description of the box.</p> <div><div><b>1. Basic personal amount</b> – Every person employed in Alberta and every pensioner residing in Alberta can claim this amount. If you will have more than one employer or payer at the same time in 2024, see "More than one employer or payer at the same time" on page 2</div><div>21,885</div></div> <div><b>1. Basic personal amount</b> – Every resident of Canada can enter a basic personal amount of \$15,705. However, if your net income from all sources will be greater than \$173,205 and you enter \$15,705, you may have an amount owing on your income tax and benefit return at the end of the tax year. If your income from all sources will be greater than \$173,205 you have the option to calculate a partial claim. To do so, fill in the appropriate section of Form TD1-WS, Worksheet for the 2024 Personal Tax Credits Return, and enter the calculated amount here.</div>
Claiming a caregiver amount	<p>When claiming a caregiver amount, it is important to verify that a basic amount has been entered on the federal form since it has been claimed on the provincial form.</p> <div><b>7. Caregiver amount</b> – Enter \$12,669 if you are taking care of a dependant and <b>all</b> of the following conditions apply:<ul style="list-style-type: none"><li>The dependant is your or your spouse's or common-law partner's parent or grandparent (aged 65 or older) or an infirm relative (aged 18 or older)</li><li>The dependant lives with you</li><li>The dependant has a net income of \$20,142 or less for the year</li></ul></div> <p>You may enter a partial amount if the dependant's net income for the year will be between \$20,142 and \$32,811. To calculate a partial amount, fill out the line 7 section of Form TD1AB-WS.</p> <div><b>9. Canada caregiver amount for eligible dependant or spouse or common-law partner</b> – Fill out this section if, at any time in the year, you support an <b>infirm</b> eligible dependant (aged 18 or older) or an <b>infirm</b> spouse or common-law partner whose net income for the year will be \$28,041 or less. To calculate the amount you may enter here, fill out the line 9 section of Form TD1-WS.</div>
Total Claim Amount	<p>Once all lines 1-10 (AB) and 1-12 (FED) have been filled out as necessary – the sum needs to be calculated and entered on line 11 on the TD1AB form and on line 13 on the Federal TD1 form in the total claim amount boxes on <b>both</b> forms.</p> <div><div><b>11. TOTAL CLAIM AMOUNT</b> – Add lines 1 to 10. Your employer or payer will use your claim amount to determine the amount of your provincial tax deductions.</div><div></div></div> <div><div><b>13. TOTAL CLAIM AMOUNT</b> – Add lines 1 to 12. Your employer or payer will use this amount to determine the amount of your tax deductions.</div><div></div></div>

Quick Reference Guide: TD1 Forms

More than one employer	<p>On the second page of both forms there is a section for more than one employer. If this section is checked off, it should be consistent on <b>both</b> forms.</p> <p><b>More than one employer or payer at the same time</b></p> <p><input type="checkbox"/> If you have more than one employer or payer at the same time and you have already claimed personal tax credit amounts on another Form TD1AB for 2024, you <b>cannot</b> claim them again. If your total income from all sources will be more than the personal tax credits you claimed on another Form TD1AB, check this box, enter "0" on line 11 and do not fill in lines 2 to 10</p>
Total income being less than the total claim	<p>If this section is checked off, it should be consistent on <b>both</b> forms.</p> <p><b>Total income is less than the total claim amount</b></p> <p><input type="checkbox"/> Tick this box if your total income for the year from <b>all</b> employers and payers will be <b>less</b> than your total claim amount on line 11. Your employer or payer will not deduct tax from your earnings.</p>
Signature and Date	<p>On the bottom of both the forms there is an area for a signature and the date. These need to be signed and filled out on <b>both</b> forms.</p> <div><p><b>Certification</b></p><p>I certify that the information given on this form is correct and complete.</p><div><div>Signature _____</div><div>Date _____</div><div>It is a serious offence to make a false return.</div></div></div>