



Teaching Applicant Declaration Form

Instructions:

This form is used by teacher applicants to the Calgary Board of Education (CBE) to declare their employment and professional standing history as part of their application. After completing this form, upload it to the “My Job Applications” section in your applicant profile in PeopleSoft. See [Adding Application Attachments – CBE Employees and External Applicants Quick Reference Guide](#) for support with adding application attachments.

This form must be signed in ink. Digital or electronic signatures are not accepted. Save the completed form as a PDF before submitting.

Section 1: Applicant Information			
Legal First Name:			
Legal Last Name:			
Previous Last Name(s):			
Alberta Teaching Certificate Number: (if available)			
Section 2: Professional Standing History			
1. During your tenure with any previous employer or educational institution, were you the subject of any disciplinary action or unresolved investigations? Yes No			
2. Were there any concerns, inquiries, or investigations related to your conduct or teaching performance at any previous organization? Yes No			
3. Are there any complaints filed against you with your provincial governing or certifying body (e.g., Teacher Certification, regulatory authority, or similar)? For new graduates, this includes your educational institution. Yes No			
If you answered YES to any of the above questions, provide a brief description of the issue.			
Section 3: Applicant Declaration			
I hereby declare that the information provided above is true, complete, and accurate to the best of my knowledge. I understand that providing false, misleading or omitting information may disqualify me from employment with the CBE, or should I be hired, may result in termination of my employment with the CBE.			
Applicant Signature: Digital signatures not accepted		Date:	

The Calgary Board of Education (CBE) collects the personal information requested on this form under the authority of section 4(c) of the Alberta *Protection of Privacy Act*. This information will be used for the management of personnel and for the delivery of Human Resources programs at the CBE. Personal information may be inputted into automated systems. If you have any questions about the collection and storage of personal information, contact the Employee Contact Centre at 403-817-7333 and a representative will help you.