

AR1032: Learning Continuity During Emergencies

Administrative
Regulation No. 1032

Classification
General

Effective Date
September 1, 2025

1 | Purpose

The purpose of this administrative regulation is to:

- Outline how CBE will provide at-home learning where an in-person learning option is not available, such as during a state of emergency.
- Outline the process for consent and/or notification for the use of non-routine individual health measures.

2 | Scope

This administrative regulation applies to:

- All CBE students, staff, and parents.

3 | Compliance

All employees are responsible for knowing, understanding and complying with this administrative regulation.

Failure to comply with this administrative regulation may result in disciplinary action up to and including dismissal.

4 | Principles

The following principles apply:

- Continuity in learning is important to student achievement.
- Safety of students and staff is a key consideration in decision making.
- CBE will make reasonable efforts to maintain in-person learning during emergencies.
- Consent and/or notification will be sought for non-routine individual health measures, when necessary.

5 | Definitions

At-home Learning: means teacher directed education programming provided by a board to a student on a temporary basis at the student's residence or where supervision of learning is temporarily provided using a digital learning platform (e.g. Google Classroom, D2L/Brightspace).

CBE: means The Calgary Board of Education.

Emergency: means a situation such as a public health emergency or local public health emergency, a state of emergency or state of local emergency or any emergency as prescribed in an order of the Minister of Education under section 11.1(3) of the *Education Amendment Act, 2024*.

Non-routine Individual Health Measure: means temporary actions taken to address specific public health concerns that are not part of standard, ongoing public health practices (e.g. use of face masks).

6 | Regulation Statement

In-person Learning During an Emergency

- 1) In the event of a public or local emergency or a public or local state of emergency, CBE will make efforts to maintain in-person learning for students.
- 2) School authorities will not be required to get ministerial approval for shifts to at-home learning of three or fewer consecutive school days, as per the In-person Learning Regulation Exemption process.
- 3) For any shift longer than three consecutive school days, the Chief Superintendent or delegate will contact their Alberta Education and Childcare field services manager or consultant to discuss the issue and potential request for exemption.
- 4) The safety of students and staff is a primary consideration in determining how learning will be maintained in an emergency.

Factors

- 5) The following factors will be considered in decision making for in-person or At-home Learning:
 - a) The safety of the school building for students and staff;
 - b) Potential alternative site(s) for accommodating teaching and learning;
 - c) The type of education programming being offered, including the age of the students;
 - d) Providing equitable access to learning for all affected students; and
 - e) Availability of technology to support temporary at-home learning for those that do not have access;

Alternate Locations

- 6) When a school cannot be used due to an emergency, CBE will consider the use of one or more alternate location(s) to temporarily accommodate students.
- 7) If moving learning to an alternate location is not feasible, CBE may temporarily shift to At-home Learning for a class, grade, or group of students.
- 8) CBE will notify the affected parent(s)/guardian(s)/independent students as soon as reasonably possible of a decision to shift to temporary At-home Learning.



7 | Procedure

At-home Learning

- 1) The Chief Superintendent or designate will provide approval to a school Principal to move a group, class, or grade of students to At-home Learning.
- 2) The Principal shall ensure communication with affected parent(s)/guardian(s) and students about what At-home Learning will look like, including but not limited to:
 - a) Reminder on the online learning platform being used (e.g. Brightspace D2L or Google Classroom);
 - b) Daily schedule for classes;
 - c) Expectations for attendance; and
 - d) Any provisions for provincial assessments, if necessary.

Supports for At-home Learning

- 3) The Principal shall ensure communication with affected parent(s)/guardian(s) and/or students about supports that are available:
 - a) Technology supports;
 - b) Relevant IPP supports;
 - c) English as an Additional Language supports; and/or
 - d) Supports for students with complex needs.
- 4) The Principal shall ensure that affected parent(s)/guardian(s)/independent students and/or students are encouraged to contact the school if they require supports during the temporary shift to At-home Learning.

Non-Routine Individual Health Measures

- 5) Should a Non-Routine Individual Health Measure be required or recommended by the public health authority, CBE will:
 - a) Notify and obtain parent/guardian consent for students aged 15 and under; and/or
 - b) Notify parents/guardians of students aged 16 or older who are not independent students of the non-routine individual health measure.

8 | History

Approval	August 21, 2025
Next Review	August 2030



Revision/Review Dates	
--------------------------	--

9 | Related Information

- Governance Culture | GC-1: Board Purpose
- Operational Expectations | OE-2: Learning Environment/Treatment of Students
- Administrative Regulations | AR 6002: Student Health Services
- Section 3, 3.1, 11, 33, 52, 53, 196, 197, 222 *Education Act*
- In-Person Learning Regulation (AR 13/2025)