

administrative regulation

Administrative
Regulation No.
6000

Classification:
Students

Effective Date:
September 17, 2019

Independent Students

1 | Purpose

The purpose of this Administrative Regulation is:

- to clearly identify an independent student
- to set out the processes for establishing independent student status within the Calgary Board of Education

2 | Scope

This Administrative Regulation applies to:

- all employees who work with students, are responsible for admissions and programming, and are responsible for records management; and
- all students who are 16 years of age or older.

3 | Compliance

All employees are responsible for knowing, understanding and complying with this Administrative Regulation.

4 | Principles

The following principles apply:

- CBE acknowledges and values the diversity of students; and
- CBE understands that personalization of learning occurs in a variety of ways

5 | Definitions.

CBE: means The Calgary Board of Education.

Independent Student: means a student who is

- a) 18 years of age or older, or
- b) 16 years of age or older and
 - i. living independently as determined by a board in accordance with section 6 of the *Education Act*, or
 - ii. is party to an agreement under section 57.2 of the *Child, Youth and Family Enhancement Act*.

Parent: means a parent as defined by section 1(2) of the *Education Act*.

6 | Regulation Statement

General

- 1) Under the *Education Act*, once a student is identified as an Independent Student, the student has the same rights and obligations as a parent including their own decision-making and signing consent and other school related forms.
- 2) Once a student has been declared an Independent Student, the parents cannot exercise any rights or obligations without the independent student's consent.
- 3) Students 18 years of age or older are independent students.

7 | Procedure

Requesting Independent Student Status

- 4) A student who is between the ages of 16 and 18 years of age and wishes to establish independent student status must notify the school principal in writing of the request to be considered an independent student as defined in s.1(n) of the *Education Act*, which is stated in the section 5 of this regulation.

Establishment Criteria

- 5) The principal must consider the following criteria when determining if a student qualifies for independent student status:
 - a) whether a student or student's parent has made a statement in writing indicating the student is living independently;
 - b) the student's living arrangements;
 - c) whether the student is financially independent or contributes financially to his or her maintenance ;
 - d) whether the student is responsible for the making of significant decisions regarding matters such as health care;
 - e) whether the student makes and maintains arrangements for living accommodation;
 - f) if there is a marriage or co-habiting arrangement; or
 - g) any other factor that the board or board-delegated principal considers relevant.

None of these criteria alone is a sole indicator of independence, but the response to all of them will assist the board or board-delegated principal in determining whether the student should be identified as an independent student.



- Decision**
- 6) If the principal determines a student meets the criteria to be identified as an independent student, the principal will notify the student in writing.
- 7) If the principal determines a student does not meet the criteria to be identified as an independent student, the principal will notify the student and the parent in writing.
- Concerns and Complaint**
- 8) If a student or parent disagree with the decision of the principal, they will utilize the Concerns and Complaints process.
- Termination of Independent Student Status**
- 9) If the student no longer meets the criteria for independent student status, the student and the parent must inform the board or board-delegated principal in writing of the change in status.
- Records**
- 10) If the status of a student changes to Independent Student or the status of Independent Student is terminated, the principal will ensure the information is entered into the CBE student database.
- 11) Documentation of the decisions will be stored in the student record.
- 12) Once a student is declared an Independent Student, the independent student must sign consent before parents may access information about the student's progress or review the student's file.

8 | History

DATES	
Approval	Approved September 10, 2019 Approved May 13, 2003
Next Review	September 2024
Revision/Review Dates	Details of Revisions Amended March 9, 2005 Amended April 5, 2005

9 | Related Information

- Education Act
- AR3003 – Special Education Programming

- AR6024 – Student Records
- AR6090 – Student Registration and Admission
- AR6093 – Fourth Year of High School
- AR6095 – Student Transportation