

Board of Trustees' Governance Policy

BOARD/CHIEF SUPERINTENDENT RELATIONSHIP B/CSR-4E: Delegation of Authority to the Chief Superintendent

Monitoring Method: Board Self-assessment

Monitoring Frequency: Annual

- A. THAT the Board of Trustees rescinds its May 18, 2021 resolution concerning the delegation of authority.
- B. THAT pursuant to the *Education Act*:
 - 1. the Board of Trustees delegates to the Chief Superintendent, including the power to sub-delegate after that, the power to do any act or thing or exercise any power that the Board may or is required to exercise except:
 - a. those matters that cannot be delegated under section 52(4) of the *Education Act*;
 - b. the appointment of an auditor under section 138 of the *Education Act*; and
 - c. those specific matters and decisions reserved to the Board of Trustees in its Governance Policies (i.e. Results, Operational Expectations, Board/Chief Superintendent Relationship and Governance Culture policies).
 - 2. Notwithstanding Paragraph B.1 above, the Board of Trustees delegates to the Chief Superintendent the following powers, which cannot be sub-delegated:
 - a. the power to suspend the services of a teacher in accordance with sections 213(1) and 213(2) of the *Education Act*; and
 - b. the power to terminate the services of a teacher.
 - 3. With respect to the powers specified in Paragraph B.2 above all suspensions and/or terminations shall be carried out in accordance with the *Education Act* and shall be reported in writing to the Board of Trustees following any such suspension or termination.
 - 4. No decision of the Chief Superintendent to suspend the services of a teacher, or to terminate the services of a teacher, or to terminate a designation made under section 202, 203, or 204 of the *Education Act* may be appealed to the Board of Trustees.
- C. THAT pursuant to section 52(1) of the *Education Act*, section 87 of the *Access to Information Act* and section 55 of the *Protection of Privacy Act* the Chief Superintendent is designated as head of the Calgary Board of Education for the purposes of the *Access to Information Act* and *Protection of Privacy Act*.



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- D. THAT, pursuant to its powers under section 10 of the *Student Record Regulation*, the Board of Trustees designates the Chief Superintendent to be responsible for ensuring that the policies and procedures established by the Calgary Board of Education comply with the *Student Record Regulation*, the *Access to Information Act* and the *Protection of Privacy Act*.
- E. THAT, when the Board of Trustees is recessed for 30 days or more, the Board of Trustees delegates to the Chief Superintendent, including the power to sub-delegate, all powers related to the selection and approval of tenders under the *School Buildings and Tenders Regulation*. Approvals of any such tenders are subject to the *Education Act* and other applicable legislation and regulations.
 - 1. With respect to the power set out in this Paragraph E the Chief Superintendent shall:
 - a. notify the Corporate Secretary of the Board of Trustees as soon as possible of any approvals of tenders made during the Board of Trustees' recess;
 - b. seek the appropriate Ministerial approvals in accordance with the *Education Act* and regulations and provide a record of such approvals to the Corporate Secretary; and
 - c. when the Board of Trustees' recess terminates, provide a report to the Board of Trustees of all tenders awarded during the recess period.
- F. THAT, pursuant to its delegation of authority specified in Paragraph B. above, and in accordance with section 42 of the *Education Act*, the Board of Trustees resolves to establish the appeal procedures set out in the Chief Superintendent's Administrative Regulations including:
 - 1. Administrative Regulation 3003;
 - 2. Administrative Regulation 5007;
 - 3. Administration Regulation 5008; and
 - 4. Administrative Regulation 6006.

Adopted: September 23, 2025

