

Board of Trustees' Governance Policy

GOVERNANCE CULTURE GC-4: Officers' Roles

Monitoring Method: Board Self-assessment
Monitoring Frequency: Annual

The officers of the Board are those listed in this policy. Their duties are those assigned by this policy, and others required by law.

Chair

The Chair provides leadership to the Board, ensures the faithful execution of the Board's processes, exercises interpretive responsibilities with integrity, reflecting the spirit and intent of the Board's policies, and serves as the Board's official spokesperson.

The Chair has the following specific authority and duties:

- 4.1 Monitor Board actions to ensure that they are consistent with the Board's own procedures and policies and with other obligations imposed by agencies whose authority supersedes the Board's own authority.
 - a. Conduct and monitor Board meeting deliberations to ensure that Board discussion and attention are focused on Board issues, as defined in Board Policies (defined in GC-3: Board Job Description).
 - b. Ensure that Board meeting discussions are productive, efficient and orderly.
 - c. Ensure the Board is engaged on periodic self-assessments and committed to continuous improvement.
 - d. Serve as ex-officio member of all Board committees.
- 4.2 Ensure the Board completes the Chief Superintendent's annual summative evaluation.
- 4.3 Represent the Board as its official spokesperson about issues decided by the Board and other matters related to official Board business.
- 4.4 Execute all documents authorized by the Board, except as otherwise provided by law.



Board of Trustees' Governance Policy

GOVERNANCE CULTURE GC-4: Officers' Roles

- 4.5 On behalf of the Board, and in consultation with the Corporate Secretary, the Chair is authorized to approve emergent agenda decisions, as required.
- 4.6 Make all interpretive decisions of Board policies in the *Governance Culture* and *Board/Chief Superintendent Relationship* sections, using reasonable judgment. The Chair is not authorized to:
- a. make any interpretive decisions about policies created by the Board in the *Results* and *Operational Expectations* policy areas. Interpretation of these policies is the responsibility of the Chief Superintendent;
 - b. exercise any authority as an individual to supervise or direct the Chief Superintendent.
- 4.7 The Chair may delegate any of these responsibilities, but the Chair remains accountable for any resulting actions.

Vice-Chair

The Vice-Chair shall support the Chair in their duties and will serve as Chair in the event of the Chair's absence or inability to perform assigned duties.

The Vice-Chair is the Chairperson of the Agenda Planning Committee and Board Governance Committee.

Second Vice-Chair

The Second Vice-Chair shall serve in the absence or inability of both the Chair and Vice-Chair.

The Second Vice-Chair is a member of the Agenda Planning Committee

Adopted: June 18, 2024

