

## **CALGARY BOARD OF EDUCATION**

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, October 31, 2017 at 12:00 p.m.

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### MEETING ATTENDANCE

#### Board of Trustees:

Trustee T. Hurdman, Chair  
Trustee A. Adams  
Trustee M. Bradshaw  
Trustee L. Davis  
Trustee M. Dennis  
Trustee R. Hehr  
Trustee J. Hrdlicka

#### Administration:

Mr. D. Stevenson, Chief Superintendent of Schools  
Ms. S. Church, Deputy Chief Superintendent of Schools  
Mr. D. Breton, Superintendent, Facilities and Environmental Services  
Ms. J. Everett, Superintendent, Learning  
Mr. G. Francis, Superintendent, Human Resources/General Counsel  
Mr. B. Grundy, Superintendent, Finance/Technology Services  
Ms. M. Martin-Esposito, Chief Communications Officer  
Ms. K. Fenney, Assistant General Counsel/Corporate Secretary  
Ms. T. Minor, Associate Corporate Secretary  
Ms. D. Perrier, Recording Secretary

#### Stakeholder Representatives:

Mr. K. Kempt, Alberta Teachers’ Association, Local 38  
Ms. L. Robb, Calgary Board of Education Staff Association  
Mr. G. Tink, Senior High School Principals’ Association

### 1 | **CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Hurdman called the meeting to order at 12:00 p.m. and the singing of our national Anthem took place, led by students from Thorncliffe School by way of a recorded DVD.

The Chair acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.



Chair Hurdman welcomed representatives from the aforementioned organizations, members of the public and staff.

## 2 | **CONSIDERATION/APPROVAL OF AGENDA**

MOVED by Trustee Davis:

**THAT the Agenda for the Regular Meeting of October 31, 2017 be approved as submitted.**

The motion was  
CARRIED UNANIMOUSLY.

On behalf of the CBE administration, Chief Superintendent Stevenson welcomed our new Board of Trustees to their first public Board meeting. He shared that on October 26<sup>th</sup> he provided notice to the Board of Trustees of his intention to retire from the CBE after 42 years of service. He stated that he has valued the many positive relationships he has had with staff and the many CBE partners of the CBE in each of the roles he has held. Chief Stevenson stated that he values and is inspired by the commitment and dedication of each CBE employee to public education, and to the work done every day to support student success. He expressed his belief that a career in public education is a way to give back and contribute something significant to society, and leave a legacy for the generations to come. Chief Stevenson shared he is proud of the work our system does and he is confident that the CBE will continue to provide exceptional learning support for our students. He stated that as per his contract he will continue to work with the Board of Trustees through a six-month transition period as they hire a new chief superintendent, and he wished the Board the very best in this search.

On behalf of the Board of Trustees, Chair Hurdman stated the dedication Chief Stevenson has shown to public education throughout his many years of service is appreciated. She remarked that his ability to lead the CBE system through challenging times has always been with grace and humility, and he has always put students at the forefront. She noted that she speaks for many in stating that Chief Stevenson will be deeply missed. Chair Hurdman noted that Chief Stevenson has impacted the lives of thousands of staff and hundreds of thousands of students. She expressed her hope that many take the opportunity over the coming months to express their deep appreciation of all the ways in which he has inspired and helped them to become who they are today. She stated that Chief Stevenson will be leaving this system and this city a better place, and for that we owe him a huge debt of gratitude. Chair Hurdman noted that we can move forward with confidence knowing that Chief Stevenson will continue to work with the Board of Trustees and the system to ensure a smooth transition over the coming months, and that we can continue to benefit from his experience and leadership.

## 3 | **AWARDS AND RECOGNITIONS**

There were none.



#### 4 | **RESULTS FOCUS**

##### 4.1 **2017-2018 Student Enrolment Summary**

Superintendent Breton provided highlights of the contents of the summary report. The number of students in the CBE continues to increase and a total enrolment at this point in time is just under 122,000 students. He provided some comparisons with the 2016-17 school year. Superintendent Breton pointed out that a detailed School Enrolment report will be presented to the Board of Trustees on or about November 28, 2017, which will include enrolment numbers for every CBE school and for each alternative program, as well as information on school utilization rates.

There were no questions posed by Trustees.

#### 5 | **OPERATIONAL EXPECTATIONS**

There were no reports.

#### 6 | **PUBLIC COMMENT**

There were no public comments.

#### 7 | **MATTERS RESERVED FOR BOARD ACTION**

##### 7.1 **2018/19 Modular Classroom Plan**

Superintendent Breton summarized the contents of the report. He noted that the criteria for selecting schools that require modular classrooms was informed by public engagement in 2014 and ultimately approved by the Board of Trustees later that same year. He shared remarks about the unprecedented building of new and modernized schools in 2016/17, the provincial approval for and replacement of two modular classrooms at Rosedale School, and the installation of six modular classrooms at Glenmeadows School.

Superintendent Breton stated that the 2018/19 Modular Classroom Plan is presented to the Board for its consideration of prioritizing four new modular classrooms at both Ian Bazalgette School and Elboya School.

There were no questions posed by Trustees.

MOVED by Trustee Adams:

1. **THAT the Board of Trustees approves the draft 2018/19 Modular Classroom Plan and its submission to Alberta Education by November 1, 2017; and**
2. **THAT the final 2018/19 Modular Classroom Plan be submitted to the Board of Trustees for approval before December 1, 2017.**



In debate of the motion trustee comments included: consideration of the Plan as a draft at this time will allow newly elected trustees to more adequately review and understand the information to make an informed decision.

Chair Hurdman called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

## 7.2 Financial Status of Reserves and Designated Funds at August 31, 2017

Superintendent Grundy provided highlights of the contents of the report. He noted this report forms part of the year-end financial reporting cycle that will conclude on or before November 30, 2017 with the submission of the CBE's audited financial statements to Alberta Education. This report provides a summary of all decisions taken in the fiscal year 2016-2017 that had an impact on the CBE's reserves and designated funds. There are no new spending requests associated with this report.

Superintendent Grundy noted a correction on page 7-16 of the report, in the third footnote, to replace "2015-16" with "2017-18".

Administration responded to Trustee questions on matters including: CBE's budget development process including evaluation of expenditures; budget deficiencies and use of reserves; and costs associated with opening new schools and Alberta Education's funding.

MOVED by Trustee Hrdlicka:

**THAT the transfers represented in Attachment I of the report *Financial Status of Reserves and Designated Funds at August 31, 2017* be approved.**

The motion was  
CARRIED UNANIMOUSLY.

## 8 | CONSENT AGENDA

The Chair noted that items on the consent agenda are approved with the agenda as follows:

### 8.1 Locally Developed Courses

**THAT the Board of Trustees approves the following newly acquired senior high Locally Developed Courses for use in Calgary Board of Education schools from September 1, 2017 to their expiry date of August 31, 2019:**

**Calgary Roman Catholic Separate School District No. 1**

- **Veterinary Equipment and Instrumentation**



**Level: 35    Credits: 5**

- **Veterinary Patient Preparation and Husbandry**  
**Level: 25    Credits: 5**

8.2 Items Provided for Board Information

- 8.2.1 Chief Superintendent's Update
- 8.2.2 Construction Projects Status Report

Chair Hurdman stated that the Regular Meeting would go in-camera for the Board to discuss one labour matter.

Recessed: 12:27 p.m.  
Reconvened: 12:50 p.m.

**9 | IN-CAMERA SESSION**

Motion To Move In Camera

MOVED by Trustee Dennis:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, October 31, 2017, be considered at an in-camera session; therefore, be it

*Resolved, **THAT the Regular Meeting of the Board of Trustees moves in-camera.***

The motion was  
CARRIED UNANIMOUSLY.

Motion To Revert To Public Meeting

MOVED by Trustee Hehr:

**THAT the Regular Meeting of the Board of Trustees moves out of in-camera.**

The motion was  
CARRIED UNANIMOUSLY.

**10. ADJOURNMENT**

Chair Hurdman declared the meeting adjourned at 2:56 p.m.

