

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, April 18, 2023 at 11:00 a.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee L. Hack, Chair
Trustee P. Bolger
Trustee N. Close
Trustee M. Dennis (attended virtually; absent from Private Session)
Trustee D. Downey
Trustee C. May
Trustee S. Vukadinovic

Administration:

C. Usih, Chief Superintendent of Schools
R. Armstrong, Superintendent, Human Resources
D. Breton, Superintendent, Facilities and Environmental Services
K. Fenney, General Counsel
B. Grundy, Superintendent, Finance/Technology Services
A. Holowka, Superintendent, School Improvement
M. Martin-Esposito, Chief Communications Officer (absent from Private Session)
P. Minor, Corporate Secretary
M. Graham, Board Administrator

Stakeholder Representatives:

M. Armstrong, Senior High School Principals’ Association
A. Smyth, Senior High School Principals’ Association

1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Hack called the meeting to order at 11:00 a.m. and students from Henry Wise Wood High School led the national anthem.

Students from Woodman School acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

Trustee Close expressed thanks to the students for their participation.

The Chair welcomed staff, union representatives and members of the public to the meeting.



2 | **CONSIDERATION/ APPROVAL OF AGENDA**

P. Minor, Corporate Secretary, noted that no agenda change requests were received.

MOVED by Trustee Downey:

THAT the Board of Trustees approves the agenda for the Regular Meeting of April 18, 2023 as submitted.

The motion was
CARRIED UNANIMOUSLY.

3 | **AWARDS AND RECOGNITIONS**

There were no presentations.

4 | **RESULTS FOCUS**

4.1 **Woodman Jr. and Henry Wise Wood Sr. High School Presentation**

M. Sawatzky, Education Director for Area 2, introduced the Woodman School. and Henry Wise Wood High School presentation on Results 4: Personal Development, highlighting the collaboration with Global Learning and the impact of hosting international students on the development of overall student global mindedness.

P. Baji, manager of Global Learning, presented on the Global Learning program, highlighting: the value of the international student program; 700 international students from 39 countries across 80 CBE schools attending this year; international student program operations; and benefits to all students.

A. Smyth, Principal of Henry Wise Wood High School, presented on: benefits of international students to the entire CBE program; the cultural diversity of CBE schools and the reciprocal benefits of international learning; 14 international students from three countries that attend Woodman School; 77 international students from 20 countries that attend Henry Wise Wood High School; the program enrichment to equity, citizenship development, and learning in Indigenous ways of being; enrichment to language development; and structures that support international students.

M. Krickhan, Principal of Woodman School, presented on: the CBE ethos of care and welcoming; international students who go on to receive work permits and permanent residency in Canada; the impact on the larger CBE and Calgary community; equitable experiences for both international students and resident students; and the tenacity and resilience of international students.

M. Howell, Education Director for Area 6, concluded the presentation, thanking the students and staff.

Trustee Close expressed thanks for the presentation.



5 | **OPERATIONAL EXPECTATIONS**

There were no reports or presentations.

6 | **PUBLIC COMMENT**

There were no public comments.

7 | **MATTERS RESERVED FOR BOARD INFORMATION**

There were no reports or presentations.

8 | **MATTERS RESERVED FOR BOARD DECISION**

8.1 **Results 4: Personal Development – Annual Monitoring**

Chair Hack introduced the report, stating that at the April 4, 2023 meeting, trustees had the opportunity to ask questions. It is now on the agenda for the Board to determine if the Chief Superintendent is making reasonable progress with the provisions of Results 4: Personal Development.

MOVED by Trustee Downey:

THAT the Board of Trustees has reviewed the monitoring report for Results 4: Personal Development, and concludes that reasonable progress is being made towards the ultimate achievement of this Results policy.

In debate of the motion, trustees made comments on: the positive results and success of CBE schools; the increased returning rate of students who had previously dropped out; the confidence, resilience, and persistence of CBE learners; measures taken to mitigate the impacts of COVID-19 and mental health, including the development and implementation of the Student Well-Being Framework; professional development with regard to the new K-6 Physical Education and Wellness curriculum; the interconnectedness of Results data; evidence that students are feeling safe and supported in CBE schools; and work towards building healthy understanding of screen-time for students.

Chair Hack called for a vote on the motion.

The motion was
CARRIED UNANIMOUSLY

8.2 **Proposed Amendments to Governance Culture Policies**

Trustee Hack introduced the item, stating that the report is for Board of Trustees to consider revisions to two of its governance culture policies, GC-2: Governing Commitments and GC-3: Board Job Description.



MOVED by Trustee Close:

THAT the Board of Trustees gives first reading to the amendments of the following Governance Culture Policies, as provided in Attachments I and II to the report:

- **GC-2: Governing Commitments**
- **GC-3: Board Job Description**

In debate of the motion, trustees made comments on: governing through policy; processes for policy review; emphasis on positive working relationships; clarity on trustee role and engagement with stakeholders; the importance of clarifying the role of the trustee for the public; and context of the Board of Trustees' relationship to other local levels of government.

Chair Hack called for a vote.

The motion was
CARRIED UNANIMOUSLY

MOVED by Trustee Vukadinovic:

THAT the Board of Trustees gives second reading, and thereby final approval, to the amendments of the Governance Culture Policies, as provided in Attachments I and II to the report.

In debate of the motion, trustees made comments on: support for the updates and the added clarity regarding the expectations and role of trustees.

Chair Hack called for a vote.

The motion was
CARRIED UNANIMOUSLY

MOVED by Trustee Bolger:

THAT the Board of Trustees approves GC-3E(1) exhibit entitled Trustee Responsibilities, Attachment III to the report.

In debate of the motion, trustees made comments on key responsibilities of trustees and appreciation for the clarity regarding the role of a trustee as presented.

Chair Hack called for a vote.

The motion was
CARRIED UNANIMOUSLY

8.3 Trustee Remuneration Committee Report



Trustee May, Chair of the Trustee Remuneration Committee, introduced the report, commenting on: the report includes two recommendations as well as a slight shift in policy language; committee structure, comprised of two trustees and three independent volunteer members who have expertise in both compensation and public sector work; review of historical data and analysis and comparison with practices of other Alberta school divisions; low remuneration increases in past ten years including no increase in the current fiscal year; new schools and growing student population resulting in increased workload; consideration of current inflationary measures; and increase in professional development.

Trustee Bolger made additional comments on the report, including the importance of the work and expertise of the independent committee members.

MOVED by Trustee May:

THAT the Board of Trustees approves an increase to trustee honoraria effective September 1, 2023 of 3.84% or \$1,730 based on the most recent three-year rolling average of Statistics Canada annual published Calgary Consumer Price Index.

In debate of the motion, trustees made comments on the importance of the independence of the external members on the Trustee Remuneration Committee; the stagnancy of trustee remuneration in previous year; and, inadequacy of the recommendation in consideration of hours worked.

Trustee May called a Point of Order.

Recessed: 12:04 p.m.
Reconvened: 12:11 p.m.

Trustee May's Point of Order was withdrawn and debate on the motion resumed.

Recessed: 12:12 p.m.
Reconvened: 12:19 p.m.

Debate on the motion resumed and trustees made comments on: risk related to the ability of the CBE to attract and retain qualified and experienced trustees; fairness and consistency in remuneration as compared with the public sector and other jurisdictions; fiscal prudence; support for the motion and work of the committee.

The motion was
CARRIED

In Favour: Trustee Bolger
Trustee Close
Trustee Dennis
Trustee Downey
Trustee Hack
Trustee May



Opposed: Trustee Vukadinovic

MOVED by Trustee Downey:

THAT the Board of Trustees approves the amendments to Governance Culture 2E: Trustee Remuneration, Attachment I to the report, effective September 1, 2023.

In debate of the motion, trustees made comments on: importance of professional development; process for remuneration adjustments; potential for future risk; increased flexibility in language; and appreciation for the opportunity for increased learning.

Chair Hack called for a vote.

The motion was
CARRIED UNANIMOUSLY.

8.4 Revised CBE Boundary Adjustment – Belvedere Community

Chief Usih introduced the reporting, stating that: this is the second report regarding boundary adjustments around the community of Belvedere; Alberta Education has recommended expanding the area of the Belvedere community to be included in CBE boundaries.

Superintendent Breton provided additional context on the report, including: the new area being considered is already developed but has low density; CBE had not previously consulted with this community and two student in the area attend Rocky View School Division resulting in the determination that this portion of the community be part of a later request; Alberta Education did consult with Rocky View School Division and have no concerns; the two current students will be provided with options as to whether they wish to complete their education in Rocky View School Division or join the CBE.

Administration responded to trustee questions on the report including: data regarding younger students in the area.

MOVED by Trustee May:

THAT the Board of Trustee authorized the Chair to correspond with the Minister of Education, as per Attachment I to the report.

In debate on the motion, trustees made comments on: a reflection of communication and cooperation with Alberta Education; and pleased to see accommodation for the students already living in the area.

The motion was
CARRIED UNANIMOUSLY.

8.5 March 7, 2023 and March 21, 2023 Regular Board Meeting Minutes



Chair Hack introduced the report stating these minutes are on the agenda for decision instead of being on the consent agenda, as is the normal process, as Trustee Bolger, Trustee Dennis, and Trustee Downey were absent for portions of the March 7th meeting and Trustee Downey was absent for the March 21 meeting. Pursuant to Section N(12)(b) of the Board Meeting Procedures, any Trustee who is absent from a Board of Trustees' meeting is not entitled to vote on the adoption of the minutes arising from the meeting.

MOVED by Trustee May:

THAT the Board of Trustees approves the minutes of the Regular Meeting held March 7, 2023, as submitted.

Chair Hack called for a vote.

The motion was
CARRIED.

Abstained: Trustee Bolger
Trustee Dennis
Trustee Downey

MOVED by Trustee Bolger:

THAT the Board of Trustees approves the minutes of the Regular Meeting held March 21, 2023, as submitted.

Chair Hack called for a vote.

The motion was
CARRIED.

Abstained: Trustee Downey

9 | **CONSENT AGENDA**

9.1 **Items Provided for Board Decision**

9.1.1 OE-2: Learning Environment/Treatment of Students – Annual Monitoring

THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-2: Learning Environment/Treatment of Students.

9.1.2 OE-6: Asset Protections – Annual Monitoring

THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-6: Asset Protection.

9.1.3 Locally Developed Courses

THAT the Board of Trustees approves the recommendations for Locally Developed Courses for school use in the Calgary Board of Education for the authorization periods set by Alberta Education's policy.



9.2 Items Provided for Board Information

9.2.1 Construction Projects Status Update

Chair Hack noted that the Board would meet in-camera following the public portion of the meeting to discuss two legal, two labour, one land, and five strategic planning matters. She noted the next public Board meeting will be held on Tuesday, May 23, 2023.

Recessed: 12:53 p.m.
Reconvened: 1:20 p.m.

10 | **PRIVATE SESSION**

Motion to Move In-Camera

MOVED by Trustee Bolger:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, April 18, 2023 be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Dennis

Motion to Move Out of In Camera

MOVED by Trustee Downey:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Dennis

Motions to Action In-Camera Recommendations

MOVED by Trustee Vukadinovic:

THAT the Board of Trustees approves the Audit Planning Report for the year ending August 31, 2023 prepared by KPMG LLP, subject to any non-material adjustments, Attachment I to this report.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Dennis



MOVED by Trustee Bolger:

THAT the Board of Trustees issue a Request for Proposal for external services as reflected in the project scope, Attachment II to this report, for the Calgary Board of Education, and

THAT the Board of Trustees approves the evaluation sub-committee comprised of Trustee Marilyn Dennis and external Audit and Risk Committee members Sofia Burt, Kola Oladimeji, and Wayne Wasylyshyn. Brad Grundy, Chief Financial Officer, and Patricia Minor, Corporate Secretary, of the Calgary Board of Education, to provide support to the evaluation sub-committee.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Dennis

MOVED by Trustee May:

THAT the Board of Trustees approves the Request for Proposal for Governance Consultation Services, Attachment I to this report.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Dennis

MOVED by Trustee Close:

THAT the Board of Trustees authorize the Chair to communicate with EducationMatters, as discussed in camera.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Dennis

11 | **ADJOURNMENT OF MEETING**

MOVED by Trustee Downey:

THAT on adjournment the meeting adjourns to the call of the Chair.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Dennis

Adjourned: 4:02 p.m.

Chair Hack reconvened the April 18, 2023 Regular meeting of the Board of Trustees at 11:02 a.m. on Wednesday, April 26, 2023 on Microsoft Teams.

MEETING ATTENDANCE



Board of Trustees:

Trustee L. Hack, Chair
Trustee P. Bolger
Trustee N. Close
Trustee M. Dennis
Trustee D. Downey
Trustee C. May
Trustee S. Vukadinovic

Administration:

C. Usih, Chief Superintendent of Schools
K. Fenney, General Counsel
P. Minor, Corporate Secretary

Attendees confirmed they were alone and in locations that no other person could hear them or any part of this meeting.

Motion to Move In-Camera

MOVED by Trustee Dennis:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, April 18, 2023, reconvened April 26, 2023, be considered at a private session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motion to Revert to Public Meeting

MOVED by Trustee Bolger:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Vukadinovic

Motions to Action In-Camera Recommendations

MOVED by Trustee Dennis:

THAT the Board of Trustees authorizes the Chair to Communicate with The Alberta Teachers' Association as discussed in-camera.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Vukadinovic

ADJOURNMENT OF MEETING



MOVED by Trustee Dennis:

THAT on adjournment the meeting adjourns to the call of the Chair.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Vukadinovic

Adjourned: 11:52 a.m.

