

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, June 10, 2025 at 11:00 a.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee P. Bolger (Chair)
Trustee N. Close
Trustee M. Dennis
Trustee L. Hack
Trustee S. Vukadinovic

Absent:

Trustee May

Administration:

J. Pitman, Chief Superintendent of Schools
D. Breton, Superintendent, Facilities and Environmental Services
K. Fenney, General Counsel
B. Grundy, Superintendent, Finance/Technology Services
M. Martin-Esposito, Chief Communications Officer
M. Nelson, Superintendent, School Improvement
J. Turner, Superintendent, School Improvement
P. Minor, Corporate Secretary
M. Graham, Board Administrator

Stakeholder Representatives:

A. Avdicos, Elementary School Principals Association
C. Gordon, Canadian Union of Public Employees (CUPE), Local 40
M. Bester, Principal, North Trail High School, Sr. High School Principals Association
S. Clements, Alberta Teachers Association (ATA), Local 38
S. Washbrook, Executive Director, EducationMatters

1 | CALL TO ORDER, NATIONAL ANTHEM, ACKNOWLEDGEMENT OF THE LAND AND WELCOME

Chair Bolger called the meeting to order at 11:06 a.m. and students from Crossing Park School led the national anthem through a video recording.

Chair Bolger acknowledged the traditional territories and oral practices of the Treaty 7 Nations, including the Siksikaitsitapi, comprised of the Siksika, the Kainai, the Piikani, and the Amskapi Piikani Nations. We acknowledge the Tsuut’ina Nation, the Îyârhe



Nakoda, comprised of the Chiniki, Bearspaw, and Goodstoney Nations, the Métis Nation within Alberta, and all people who make their homes in the Treaty 7 region of southern Alberta. This land on which we gather is traditionally known as Moh'kinstsis, Guts'ists'I, Wîchîspa, and otôskwanihk.

As a learning organization, we are committed to advancing the Truth and Reconciliation Calls to Action focused on Education for ReconciliACTION.

Oki, Dādánast'áda, Âba Wathtec, Tâniisi, Taanishi, bonjour, hello, and welcome, from Chair Bolger to all staff, union representatives and members of the public in attendance at the meeting.

2 | CONSIDERATION/APPROVAL OF AGENDA

P. Minor, Corporate Secretary, noted that no agenda change requests were received.

MOVED by Trustee Hack:

THAT the Board of Trustees approves the agenda for the Regular Meeting of June 10, 2025, as submitted.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee May

3 | AWARDS AND RECOGNITIONS

3.1 LEED Awards

Chair Bolger introduced the award, stating that Leadership in Energy and Environmental Design® (LEED) is an internationally recognized mark of excellence for green buildings in over 160 countries, creating healthier indoor environments and conserving resources. In accordance with the Board of Trustees' Operational Expectation 9: Facilities, the CBE aims to ensure that all new schools constructed meet the LEED Silver level of Certification. She noted that North Trail High School and Prairie Sky School have been granted LEED Gold certification and Bayside School has been granted LEED Silver certification, joining 43 other CBE schools previously awarded with LEED certification.

Award plaques were presented to M. Bester, Principal, North Trail High School, M. Harwinder Bians, Principal, Prairie Sky School, and D. McAsey, Principal, Bayside School, along with recognition of Education Directors, Alberta Infrastructure and CBE Facility Project Team members for their work on these projects.

Recessed: 11:12 a.m.

Reconvened: 11:15 a.m.

3.2 EducationMatters Recognitions

T. Bhullar, Governor, EducationMatters, introduced retiring Governors M. Shaikh and H. Ladha, highlighting their many years of work with EducationMatters as advocates,



community ambassadors and leaders, and thanked them for their service to education.

M. Shaik and H. Ladha shared on their experiences working with EducationMatters and thanked the EducationMatters team for their work and words of appreciation.

Recessed: 11:23 a.m.

Reconvened: 11:27 a.m.

4 | RESULTS FOCUS

There were no reports or presentations.

5 | OPERATIONAL EXPECTATIONS

5.1 Operational Expectations 5: Financial Planning – Annual Monitoring

Chief Superintendent Pitman introduced the report, highlighting the careful and intentional planning for the stewardship of available funding; alignment of financial planning with CBE mission and values; the focus on support for student learning; assurances of fiscal responsibility to the community; compliance with nine of ten indicators; and upcoming revision to the one non-compliant indicator related to reserve funds to better align with current Alberta Education requirements.

Superintendent Grundy provided further highlights from the report, noting the data is from the 2023-2024 school year; the policy assures good financial stewardship; a summary of the annual cycle of financial budgeting and monitoring reports; and the upcoming policy amendments.

Trustees commented on concerns regarding constant per-student funding from Alberta Education that does not meet the needs of students in Alberta, and on the clarity of financial reporting.

Chair Bolger asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-5: Financial Planning to the Corporate Secretary and to trustees by noon, Thursday, June 19, 2025. She stated that if no motions come forward, the item will be placed on the June 24, 2025 consent agenda with a motion that the Board of Trustees approves that the Chief Superintendent in is compliance with the provisions of OE-5: Financial Planning.

5.2 Operational Expectations 9: Facilities – Annual Monitoring

Chief Superintendent Pitman introduced the report, noting that data collected applies to the 2023-24 school year and that the policy ensures schools are safe and healthy places that support learning.

Superintendent Breton provided further highlights from the report, including record enrolment growth and the impact on facilities, custodial staff and trades responsible for maintenance; that 100% of CBE schools were assessed as meeting the Ordinary



Tidiness Standard of Caretaking and Cleanliness; and that all maintenance activities were carried out within the required timeframes.

Administration responded to Trustee questions on matters from the report, including hazard and indoor environmental quality concern reports; hail damage to schools and how the cost of damages are covered; emergency maintenance and repair requests; deferred maintenance; the impact of Bill 51, the Education Amendment Act which will see the Government of Alberta retain ownership of new school buildings, on CBE responsibility for ecoefficiency and sustainability in new school construction and school naturalization and garden project requests; and public use of school facilities.

Chair Bolger asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-9: Facilities to the Corporate Secretary and to trustees by noon, Thursday, June 19, 2025. She stated that if no motions come forward, the item will be placed on the June 24, 2025 consent agenda with a motion that the Board of Trustees approves that the Chief Superintendent in is compliance with the provisions of OE-9: Facilities.

6 | PUBLIC COMMENT

There were no public comments.

7 | MATTERS RESERVED FOR BOARD INFORMATION

7.1 Three-Year System Student Accommodation Plan 2025-2028

Chief Superintendent Pitman introduced the report, highlighting continued high enrolment growth; actions, projects and engagements that have been completed to optimize available student accommodation; decisions that will be considered in the short term to address student accommodation pressures for the coming 2025-26 school year; anticipated challenges and actions under consideration for the next two school years; and the context of collective ongoing efforts to attend to identified and unforeseen accommodation challenges.

Superintendent Breton provided further highlights from the report, including high school utilization rates leading to increasingly complex student accommodation solutions; a slight reduction in schools in overflow due to adaptive accommodation strategies and the addition of sixty-four modular classrooms for the 2025-26 school year; the identification of underutilized schools that provide capacity essential to the accommodation strategy; the timeline for new school construction; the continued aim to prioritize student accommodation at schools as close to home as possible.

Administration responded to Trustee questions on matters from the report, including short term and long term project timelines; space management and operations at schools over 100% utilization; Prairie Sky School overflow; modular classroom plans for Mount Royal School; anticipated impact of capacity constraints on alternative programming options and on the capacity in community schools; capacity at Radison Park School in light of new community housing development plans; school designations for the Garrison Woods community; planning for Banting and Best, Riverbend and Sherwood Schools; impact of registration from non-residential areas;



THAT the Board of Trustees gives first reading to the amendments to Operational Expectations 1: Global Operational Expectations, as provided in Attachment II to the report.

In debate of the motion, trustees made comments on alignment of the Operational Expectations policy with the previously adopted amendments to GC-3: Board Job Description.

Chair Bolger called for a vote.

The motion was
CARRIED UNANIMOUSLY. Absent: Trustee May

MOVED by Trustee Dennis:

THAT the Board of Trustees gives second reading, and thereby final approval, to the amendments to Operational Expectations 1: Global Operational Expectations, as provided in Attachment II to the report.

A Trustee asked why only two readings instead of three are being given for each policy amendment. The Corporate Secretary responded that, as per Board Meeting Regulations, only two readings are required for approval of policy amendments.

Trustees made no additional comments in debate of the motion.

Chair Bolger called for a vote.

The motion was
CARRIED UNANIMOUSLY. Absent: Trustee May

MOVED by Trustee Dennis:

THAT the Board of Trustees approves amendments to GC-5E: Audit and Risk Committee Terms of Reference, as provided in Attachment III to the report.

In debate of the motion, trustees made comments on the benefits of the financial health matrix that is included in quarterly budget variance analysis reports and amendments to the Audit and Risk Committee Terms of Reference improving regular review of operational and financial risk exposure and management.

Chair Bolger called for a vote.

The motion was
CARRIED UNANIMOUSLY. Absent: Trustee May

9 | **CONSENT AGENDA**

9.1 **Items Provided for Board Decision**



9.2 Items Provided for Board Information

- 9.2.1 Results 2: Academic Success – Implication of Proposed Changes to Results Policy
- 9.2.2 Impact Statement – OE-2: Learning Environment/Treatment of Students
- 9.2.3 Chief Superintendent’s Update
- 9.2.4 Correspondence
- 9.2.5 2024-25 Third Quarter Budget Variance Analysis

Chair Bolger noted the public portion of this meeting is now adjourned; and that the Board would reconvene in private to discuss two legal, two land, three labour and three strategic planning matters. She stated the next public Board meeting is on Tuesday, June 24, 2025.

Recessed: 12:58 p.m.
Reconvened: 1:31 p.m.

10 | **PRIVATE SESSION**

Motion to Move In Camera

MOVED by Trustee Vukadinovic:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, June 10, 2025 be considered at a private session; therefore, be it

Resolved, **THAT the Regular Meeting of the Board of Trustees moves in camera.**

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee May

Motion to Move Out of In Camera

MOVED by Trustee Close:

THAT the Regular Meeting of the Board of Trustees moves out of in camera.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee May

11 | **MOTION TO ADJOURN**

MOVED by Trustee Dennis:

THAT on adjournment the meeting adjourns to the call of the Chair.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee May

The meeting adjourned at 5:07 p.m.

