

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees held in the Board Room, Education Centre, 515 Macleod Trail SE, Calgary, Alberta, on Tuesday, February 2, 2010 at 5:00 p.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee P. Cochrane, Chair
Trustee C. Bazinet
Trustee G. Dirks
Trustee L. Ferguson
Trustee P. King
Trustee K. Kryczka
Trustee G. Lane

Administration:

Ms. N. Johnson, Chief Superintendent of Schools
Mr. D. Stevenson, Deputy Chief Superintendent of Schools
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services
Ms. C. Faber, Superintendent, Learning Innovation
Mr. J. Johnston, Superintendent, Human Resources
Ms. E. Gouthro on behalf of Ms. D. Lewis, Superintendent, Learning Support
Ms. B. Kuester, Executive Director of Communications
Mr. R. Peden, General Counsel
Mr. W. Braun, Chief Financial Officer
Mr. C. Davies, Sr. Executive Assistant to the Chief Superintendent of Schools
Ms. J. Barkway, Assistant Corporate Secretary
Ms. S. Wasylyshyn, Executive Assistant to the Trustees
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Mr. B. Anderson, Canadian Union of Public Employees, Local 40
Ms. L. Androsoff, Elementary School Principals' Association
Ms. J. Minifie, Calgary Board of Education Staff Association
Ms. L. Newton, Calgary Association of Parents and School Councils
Ms. J. Regal, Alberta Teachers' Association, Local 38
Ms. S. Trumper, Elementary School Principals' Association

1.0 CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Cochrane called the meeting to order at 5:00 p.m. The singing of the national anthem took place, led by students from Simon Fraser School. Chair Cochrane acknowledged and welcomed representatives from the aforementioned organizations.

Action By

Action By:

2.0 CONSIDERATION/APPROVAL OF AGENDA

Ms. Barkway noted the following proposed changes to the Agenda: that a presentation would be provided by Simon Fraser School under Agenda Item 3.1; a stakeholder report would be provided under Item 5.4; and Item 9.11 - Minutes of the Regular Meeting held January 19, 2010, and Item 9.1.3 - Annual Summative Evaluation of Chief Superintendent were removed from the Consent Agenda, to be dealt with immediately after consideration of the Consent Agenda.

MOVED by Trustee Ferguson:

THAT the Agenda for the Regular Meeting of February 2, 2010, be approved as submitted, subject to the above noted changes.

The motion was
CARRIED UNANIMOUSLY.

3.0 SCHOOL/SYSTEM PRESENTATIONS

3.1 Simon Fraser School

Ms. Altieri, Area I System Principal, introduced the presentation and called forward Mr. B. Johnston, Principal, Simon Fraser School. Mr. Johnston noted their school presentation focuses on Ends 3 Citizenship, and more specifically on their *Peace Initiatives Program*, which began as an anti-bullying campaign in 2002. He shared that their school was recognized with a YMCA Peace Medal, and subsequent to that they became involved with *Peaceful Schools International*. Student Leaders at Simon Fraser School then formed their own group *Student Peace League*, creating opportunities for students to be engaged in other student-led initiatives. They have given presentations to Somerset School, the Principals' Association for Adolescent Learners, and at My World Conference.

Mr. Johnston introduced the following staff and students to continue with the presentation: Ms. B. Shreiber, Learning Leader, and students Nicole, Kenisha, Emma and Donald.

Ms. Shreiber shared how the students have embraced global citizenship and have become strong advocates for world peace and education for impoverished children. A PowerPoint presentation was given entitled "Brick by Brick" representing a school project undertaken to build a school in Kenya. Students spoke about their work in this project, which included their involvement in the *My World Conference*; with humanitarian organizations including *Free the Children* and *Me to We*; and fundraisers from which they raised approximately \$2300. Students concluded their presentation with information about children's suffering throughout the world, and comparisons of the monthly food spending by families of countries in the western world versus what is spent monthly by families of developing countries.

On behalf of the Board of Trustees, Trustee Lane shared comments of appreciation to the staff and students for their presentation, noting it was most inspiring. He also

Action By:

thanked the students for leading in the singing of O Canada, which was accompanied by band students playing the flutes.

4.0 HONOURS AND RECOGNITIONS

5.0 PUBLIC CONVERSATION AND INFORMATION

5.1 Report from the Chair and Trustees

Trustee Kryczka commented that she attended the Mayor's Excellence Awards celebration, as did many other CBE staff members, where the CBE received recognition in 6 of the 8 categories. She noted also that she had attended a "Blessing Ceremony" that was held at Connaught School.

Chair Cochrane informed that the Trustees, Chief Superintendent Johnson and Deputy Chief Superintendent Stevenson met with Minister Dave Hancock last week to discuss the current education needs of students. She noted that Trustees also met recently with the Calgary Caucus.

5.2 Report from the Chief Superintendent

Chief Superintendent Johnson shared information pertaining to CBE events and issues as follows:

- The following schools were recognized at the Mayor's Excellence Awards celebration: Bowness High School with Stepper Homes, Jack James High School with Homes by Avi, Vista Heights with TAQA North, Lord Beaverbrook with CONOCO, the CBE's partnerships with *Re-engaging Academically Disconnected Adolescents Respectfully* (RADAR), and the Calgary Catholic School District, the Calgary Police Services and The City of Calgary for the joint initiative *Multi-Agency School Support Team* (MASST).
- Dr. R. Elmore will be coming to our jurisdiction on March 18 and 19; he is the Gregory Anrig Professor of Educational Leadership at Harvard Graduate School of Education and a senior researcher at the Consortium for Policy Research in Education. The topic of his discussion will be about whole system change. This discussion will enable us to advance our focus on the personalization of learning.
- The CBE's 125th anniversary reception will be held March 1, 2010, and the Calgary Catholic School District will join us for a joint celebration. Invitations for the reception will be extended to Trustees, senior leaders and community partners, and leaders connected with each school board.

5.3 Public Question Period

There were no public questions.

5.4 Stakeholder Reports

5.4.1 Ms. T. Goebel, Parent of Queensland Downs Student

Ms. Goebel expressed a passionate plea for the Board to not close Queensland Downs School, as she feels it would not be in the best interests of the community, nor would it be in the best interests of students who would have to be bused as well

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as separated from the current student body. She shared comments from a personal perspective, noting the importance that Queensland Downs School is handicap accessible with wheelchair access at the front of the building and the school is built on one level.

5.5 Trustee Inquiries

There were no Trustee inquiries.

6.0 ACTION ITEMS

6.1 Consideration of Closure of the Kindergarten to Grade 6 Regular Program at Dalhousie School

Mr. P. Carlton, Director, Community Engagement and Operational Planning, noted that the Board was compliant with all School Closure Regulations, as noted in the report.

MOVED by Trustee Dirks:

- 1. THAT the Minutes of the Public Meeting of January 6, 2010, attached to the report as Attachment 1, be approved by the Board of Trustees, and**
- 2. THAT the report be received for information and for the record.**

The motion was
CARRIED UNANIMOUSLY.

Trustee Dirks, as Ward Trustee, noted that following the public meeting of January 6, 2010, questions and submissions were received from the public. In addition, at the public meeting many concerns and questions were discussed. Trustee Dirks provided a summary of issues raised, as follows:

- the Spanish Bilingual Program will remain in the community in Dalhousie School and it will be able to flourish;
- a question regarding the enrolment required to keep the grade 5 and 6 students at the school, whether it might be a 5/6 split class and, if that were the case, whether a child could chose to attend West Dalhousie School instead;
- a question whether Dalhousie residents would have priority access to the Spanish Bilingual Program;
- a question regarding the possibility of over-capacity at West Dalhousie School and the possibility of re-designating students from Sherwood/Nolan Hill to another school;
- a question whether students living east of 53 Street would be eligible for busing;
- a question related to potential impacts on the use of the music and computer classrooms at West Dalhousie School;
- a question regarding how it is determined that a community is declining or revitalizing and how it impacts projections for student enrolment;

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- a commendation to the CBE for providing second language instruction in multiple languages;
- a concern that bus traffic and road and sidewalk winter maintenance may worsen as a result of increased numbers going to and from the Spanish Bilingual Program at Dalhousie School;
- a question regarding the possibility of continuing the regular program at Dalhousie School if more than 15 students were to enroll in each grade level; and
- a question whether parents can vote on the closure decision.

Chair Cochrane pointed out that the synopsis that is shared is not a regulatory process, but it is part of the Board of Trustees' process to assure our public that Trustees truly listen to and read the concerns that are expressed by the public.

MOVED by Trustee Dirks:

Be it *Resolved*, THAT the Board of Trustees approves the staged closure of the kindergarten to grade six regular program at Dalhousie School, commencing June 30, 2010, such that the current grade configuration at Dalhousie School would be altered over time as follows:

- 1. For the academic year of 2010-2011, Dalhousie School would have no regular program for kindergarten to grade 4 and those students would be designated to West Dalhousie School; and**
- 2. For the academic year of 2010-2011, Dalhousie School would accommodate grades 5 and 6 regular program students, provided there is a minimum enrolment of 15 students per grade, and, if not, Dalhousie School would have no regular program and all affected regular program students would be designated to West Dalhousie School.**
- 3. If a regular program was provided in academic year 2010-2011, then for the academic year of 2011-2012, Dalhousie School would accommodate grade 6 regular program students, provided there is a minimum enrolment of 15 students, and, if not, Dalhousie School would have no regular program and all affected regular program students would be designated to West Dalhousie School.**
- 4. In any event, for the academic year 2012-2013 and beyond, Dalhousie School would have no regular program and all affected regular program students would be designated to West Dalhousie School.**

Trustee comments in favour of the motion are summarized as follows:

- Enrolment in the regular program at Dalhousie School has been dropping and continues to drop, and all of these students can quite adequately be accommodated at West Dalhousie School.
- It is felt that the option of having a staged closure is a good opportunity for those students going into grades 5 and 6 to finish off their division at their home school.

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- Dalhousie School will continue to be utilized with the continuation of a successful Spanish Bilingual program for Area 1.
- Closure of the regular program ensures that space and resources are more adequately utilized within the CBE.
- It is believed that the community still benefits by having two thriving schools in close proximity, even though they offer different types of programming in each school.
- A strong and viable regular program will continue to be offered in the community.
- All students who live in the current Dalhousie School attendance area will have the opportunity to be bused to West Dalhousie School.

Chair Cochrane called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

6.2 Consideration of Closure of Queensland Downs School and All Programs Contained Therein

Mr. P. Carlton, Director, Community Engagement and Operational Planning, noted that the Board was compliant with all School Closure Regulations, as noted in the report.

Trustees posed questions, which were addressed by Mr. Carlton and are summarized as follows:

- In response to a question about the attendance areas and busing requirements for both Queensland Downs School and Haultain Memorial School, current and proposed, Mr. Carlton showed two maps on overhead. The first map illustrated the current attendance area for Queensland Downs School and Haultain Memorial School, noting it is a shared attendance area and students currently have the option to walk to whichever school they choose to attend.

Prior to the 2009-10 school year, the walk limit for elementary students was 1.2 kilometres. In August 2009 we implemented walk zones, which range in distance anywhere from 1.2 kilometres to 1.7 kilometres. One student who chose to attend Queensland Downs School and resided 1.37 kilometres from the school was grandfathered for bus eligibility for the 2009-10 school year.

The second map showed the proposed walk zones for Haultain Memorial School and Deer Run School, should Queensland Downs School be closed. In this case, the proposed walk zone for Haultain Memorial School covers all students in the attendance area; therefore, no busing would be required to Haultain Memorial School. Some students would require busing to Deer Run School.

- Mr. Carlton confirmed that families may make application for a transportation fee waiver as a result of economic hardship.

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- Mr. Carlton confirmed that parents have the opportunity to apply for their children to attend any school in the CBE as an out of attendance area student. The principal of the school reviews such applications and determines whether or not to accept out of attendance area students based on the availability of space and resources at the school.
- Mr. Carlton agreed that there are students residing in Deer Ridge who are proposed to be designated to Deer Run School even though they reside closer to Haultain Memorial School.

MOVED by Trustee Bazinet:

- 1. THAT the Minutes of the Public Meeting of January 7, 2010, attached to the report as Attachment 1, be approved by the Board of Trustees, and**
- 2. THAT the report be received for information and for the record.**

The motion was
CARRIED UNANIMOUSLY.

Trustee Bazinet, as Ward Trustee, noted that during and following the public meeting of January 7, 2010, questions and submissions were received from the public, which are summarized as follows:

- Parents of Queensland Downs School respect that this is a difficult situation for Trustees, as it is for the parents.
- Many people residing in the surrounding communities expressed complimentary remarks about all three of the schools.
- There seems to be an understanding of the accommodation issues at hand and that the opening of the new school in McKenzie Towne has affected enrolments in these particular schools.
- Strong support was expressed for Queensland Downs School and its staff.
- Concerns were expressed with respect to location, in that parents liked the proximity to Wilma Hansen School and the ability of older siblings to walk younger children to Queensland Downs School; the closeness promotes collaboration between the two schools; it is close to day homes and day care centers; questions were raised about whether the majority of students reside closer to Haultain Memorial School or to Queensland Downs School.
- Concerns were shared about the splitting of peer groups.
- Concerns were noted about transportation, including the need to bus over 60 students; many families of these students that would require busing will have to pay bus fees; students should be allowed to walk to school to get good exercise; the walk distance for some students is felt to be unacceptable, especially in the cold winter months; confusion was expressed in regards to Diamond Cove currently being considered within the walk limit, yet if Haultain Memorial School were to be the school to close, those students would no longer be within the walk limit of Queensland Downs School.

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- Alternatives to closing Queensland Downs School were suggested, which included having a middle school in the area; offering alternative programs and keeping all three schools in the area open; removing the portables from Deer Run School to address the utilization issues of the school, rather than redesignating the students.
- It was felt that too much emphasis has been placed on filling Deer Run School, rather than the other two schools in the area.
- Future development in the area could bring more students and it was a concern that there will be a shortage of school space remaining to accommodate future growth.
- Questions were raised around the alternatives for the proposed designated school for students in Deer Run who reside north of Canyon Meadows Drive.
- Concerns were expressed about Haultain Memorial School in terms of physical building, including safety and security in relation to the open concept classrooms; the community centre beside the school is open to the public and there may be issues related to available parking for the school when the community centre runs public events; the school is a two-storey building which brings into question its accessibility for students with physical disabilities.
- Some residents expressed that they purchased their homes for the reason that a school was within walking distance for their children; that they had hoped to have their children attend schools within walking distance for kindergarten through to grade 9.
- Concerns were expressed about what might happen to Queensland Downs School if it were to close; the school might be subjected to vandalism; it might become uncared for and rundown; questions were raised about the future of the school playground, whether it could be moved, and whether it would be accessible to the public.
- A number of questions were raised about the cost to operate both Queensland Downs School and Haultain Memorial School; which one of the two schools had higher operating costs.

MOVED by Trustee Ferguson:

Be it *Resolved*, THAT Queensland Downs School and all programs contained therein be closed effective June 30, 2010.

Trustee comments in support of the motion are summarized as follows:

- The projected enrolment in the area impedes the ability to provide effective programming opportunities in all three schools in the community.
- With the closure of one school in the area, space would be available in the two remaining schools to allow parents and students the flexibility of choice.
- It is believed that the Administration of the two remaining schools would be open to the concerns expressed by the public regarding the potential closure of Queensland Downs School, and would willingly address them to the best of their ability and in the best interests of all students.

Action By:

- It is understood that people do not easily embrace change; however, it is believed that having two schools in the community will allow for better educational programming, the ability to provide a broader range of subject expertise and allow for more choice for the students.
- It is the responsibility of the Board to ensure that the health of the entire school system is appropriately taken care of and that the learning needs of students takes priority; it is also important that our students are supported as these changes occur, by both their educators and their families.

Chair Cochrane called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

Recessed: 6:13 p.m.

Reconvened: 6:31 p.m.

Trustee Bazinet did not immediately return to the meeting. Chair Cochrane received the consent of the Board to deal with Item 6.4 at this point in the meeting.

6.4 Trustees Cochrane and Dirks' motion re: Single Gender Education

MOVED by Trustee Dirks:

Whereas, The Calgary Board of Education is committed to ensure educational success for all its students, regardless of gender; and,

Whereas, The Calgary Board of Education is committed to provide both high quality community schools and alternative programs of choice; and,

Whereas, It has been some years since Calgary Board of Education Trustees requested and received a report from Administration on issues relevant to single gender education for boys; and,

Whereas, There has recently been a growing expression of interest in single gender education, particularly for boys, in certain Canadian urban public school jurisdictions, and in the United States; and,

Whereas, There is a growing body of educational research pertaining to single gender education; and,

Whereas, It would therefore be timely for Calgary Board of Education Trustees to review available, up-to-date information on the efficacy of single gender schooling, in particular with reference to boys, and the effectiveness of the CBE's efforts to educate its male students; therefore, be it

Resolved, THAT Administration prepare and report back to the Board of Trustees with recommendations no later than May 31, 2010 on the following:

1. **the extent of, and trends pertaining to, single gender education in public education jurisdictions in Canada and the United States;**

Action By:

2. **research findings pertaining to single gender education, with particular emphasis on education for boys;**
3. **the extent and effectiveness of Calgary Board of Education's present efforts to educate boys, including but not restricted to: curriculum opportunities, teaching strategies, accommodation approaches, single gender instruction activities, teacher professional development and student achievement results;**
4. **possible steps the Calgary Board of Education may wish to consider with respect to boys' single gender education in the CBE; and**
5. **any other matter relevant to the issue of boys' education now or possibly in the future in the Calgary Board of Education.**

Trustees debated the motion and the following is a summary of the discussion:

- It was noted that the Board had received a report for information on this issue a number of years back. It is believed that interest in the matter of single gender education has been growing in North American public jurisdictions, and there has been some documentation in the media about the achievement results of students educated in single gender environments.
- It was clarified that the motion does not ask for research on the efficacy of single gender education schools; it simply asks for a compilation of information that will help the Board find reality with this topic. It is believed that this is a timely issue that should be considered to see where it leads.
- Concerns have been expressed in regards to an imbalance that is developing in the number of boys who are applying for, being processed for and admitted into post secondary institutions.
- Concerns were shared that statements made about any benefits derived from single gender education are coming only from the privately operated schools, and that no longitudinal studies have been done to support those claims.
- It was questionable if this would be something we would look at before having an understanding of where we might be going with personalized learning.
- It was felt that there is a need to understand how boys are actually doing in their achievement levels; that we don't get that information through any kind of break down in our student achievement test results or diploma exams.
- An expression was shared that the information to come out of the request as noted in point 3 of the proposed motion would be of the most interest.

Chair Cochrane called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

Action By:

6.3 Trustee Bazinet's motion re: Donor Recognition

MOVED by Trustee Bazinet:

Whereas, The Board of Trustees, on September 21, 2004 resolved that it would refrain from endorsing the naming of any CBE assets as a form of recognition of corporate or individual donations; and

Whereas, The Board also, on the same date, resolved that it would support sponsorship-naming opportunities for CBE initiatives; and

Whereas, On September 21, 2004 the Board of Trustees directed the Chief Superintendent to develop a consistent recognition program to acknowledge and honour corporate and individual donations and partnerships that would be consistent at both the system and school level; and

Whereas, On September 21, 2004, the Board of Trustees directed the Chief Superintendent to review and update existing Administrative Regulations on donations, fundraising, partnerships, advertising and recognition of outstanding achievements; and

Whereas, Several years have passed, and the work requested in the preceding motions has not yet been completed, and it would be timely for the Board of Trustees to receive current information related to these issues; therefore, be it

Resolved, THAT, notwithstanding the Board's resolutions of September 21, 2004, the Chief Superintendent is directed to provide a report to the Board of Trustees prior to March 31, 2010, that would provide current information related to the challenges and opportunities related to legacy gifts and corporate donors, as they might impact the Calgary Board of Education, and recommendations related to best practices for the Calgary Board of Education to appropriately recognize and acknowledge such gifts and donors.

Subsequent to Trustees' discussion of the proposed motion and clarification provided on the questions raised, Trustee Bazinet agreed to a number of friendly amendments to the motion. The motion, incorporating the suggested changes, was read as follows:

Resolved, THAT, notwithstanding the Board's resolutions of September 21, 2004, the Chief Superintendent is directed to provide a report to the Board of Trustees prior to April 30, 2010, that would provide current information related to the challenges and opportunities related to individual donors, corporate donors, and partnerships, as they might impact the Calgary Board of Education, and recommendations related to best practices for the Calgary Board of Education to appropriately recognize and acknowledge such gifts, donors and partnerships.

Trustee Bazinet provided rationale for the motion, noting that there have been a number of changes since 2004. She has heard frequently that corporations are willing to make significant gifts and we need to look at how that can be recognized.

Action By:

We have a public education system that is owned and accountable to the public; however, we have other supports that fund our system besides public tax dollars and there is a need to review how this can be accepted without allowing public donors to take over the public education system.

Trustee comments in debate of the motion included the following:

- We have a number of partnerships, including successful alumni who wish to give back to the public education system. There are implications around current and future funding for infrastructure maintenance and modernizations, for sustainability into the future; therefore, we need to be forward thinking in innovative and collaborative ways with our partners, whether those partners are of the community, corporate or individual.
- It is important to carefully consider the parameters of a donor recognition policy, including accessibility, transparency and equity.
- Careful consideration must be given to the many existing partners with the CBE, who currently support us regardless of donor recognition status.
- Although the economy at this particular time is not at its best, it is a good time to think about policy development.
- It was noted that this is not new work, but rather it is building on the work that has been done for many years as a school system, and perhaps it will lead to the development of some specific policies.

Chair Cochrane called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

7.0 MONITORING AND RESULTS

7.1 Annual Monitoring of Executive Limitations 9: Employment, Compensation and Benefits

Superintendent Johnston introduced the report, noting that full compliance is reported for all policy provisions specific to Executive Limitations 9.

Chair Cochrane reviewed the criteria against which the Trustees are to judge the monitoring report, including that of reasonable interpretation of the policy, compliance with the provisions of the policy, and whether sufficient information has been provided. She noted further that the particular vote with regard to compliance should in no way be considered as a vote of non-confidence of the Chief Superintendent.

Trustees posed questions, which were responded to by Administration and are summarized as follows:

- Ms. K. Demassi, Director, Centres of Excellence, responded to a question about section 2 of the policy, noting it refers to the probationary or temporary employment and there being no guarantee for permanent employment. She provided further information about a process that is put into place when there is

Action By:

a requirement for a reduction in staff, and about the work done for successful retention of Education Assistants in the system.

- With respect to employees accessing assistance through Employee Health and Wellness at the Employee Health Resource Centre, most employees contact the Centre on a self-referral basis, versus referral by a supervisor. Anonymity is hugely important to make these programs successful and the needs for this assistance are varied and not just employment related.

MOVED by Trustee King:

THAT the Chief Superintendent has reasonably interpreted the provisions of Executive Limitations 9: Employment, Compensation and Benefits, and that the Board of Trustees finds the Chief Superintendent to be in compliance with the policy.

The motion was
CARRIED UNANIMOUSLY.

8.0 POLICY DEVELOPMENT AND REVIEW

8.1 Second and Third Readings of EL-17: imagineCALGARY Partnership, and EL-3: Information, Counsel and Support to the Board of Trustees

MOVED by Trustee Bazinet:

THAT the Board of Trustees gives second reading to the deletion of Executive Limitations 17: imagineCALGARY Partnership, in its entirety, as shown in Appendix I to the report dated February 2, 2010.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Dirks:

THAT the Board of Trustees gives second reading to amending Executive Limitations 3: Information, Counsel and Support to the Board of Trustees, as shown in tracked changes in Appendix II to the report dated February 2, 2010, by the addition of:

"1(m) An annual report, by November 30th, regarding how the Calgary Board of Education is currently contributing towards achieving the 30-year targets of imagineCALGARY and how the Calgary Board of Education is actively involved in the working committees of the imagineCALGARY governance structure."

The motion was
CARRIED UNANIMOUSLY.

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MOVED by Trustee Lane:

THAT the Board of Trustees gives third reading and thereby final approval to the deletion of Executive Limitations 17: imagineCALGARY Partnership, in its entirety, as shown in Appendix I to the report dated February 2, 2010.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee King:

THAT the Board of Trustees gives third reading and thereby final approval to amending Executive Limitations 3: Information, Counsel and Support to the Board of Trustees, as shown in Appendix II to the report dated February 2, 2010.

The motion was
CARRIED UNANIMOUSLY.

For ease of reference, the approved EL-3: Information, Counsel and Support to the Board of Trustees is attached to these minutes, as amended.

9.0 CONSENT AGENDA

Chair Cochrane declared the following items to be adopted as submitted:

9.1 Board Consent Agenda

- 9.1.1 Approval of Minutes
- Regular Meeting held January 26, 2010

THAT the Board of Trustees approves the Minutes of the Regular Meeting held January 26, 2010, as submitted.

- 9.1.2 Liaison Report – Alberta School Boards Association (ASBA) Board of Directors

THAT the Alberta School Boards Association (ASBA) liaison report containing the ASBA Board of Directors' Meeting Highlights dated January 16, 2010 be received for information.

9.2 Chief Superintendent Consent Agenda

- 9.2.1 Chief Superintendent's Monthly Update

THAT the Board of Trustees receives the Chief Superintendent's Monthly Update for information.

9.3 Items Removed from the Consent Agenda

Minutes of the Regular Meeting held January 19, 2010

Ms. Barkway noted that corrections were required to the Minutes, to page 9-14 (page 3), under Trustee King's report in the fourth bullet – to change from "sixth

Action By:

novel" to "tenth novel" and to change the last sentence to read "Trustee King expressed gratitude..."

MOVED by Trustee Dirks:

THAT the Board of Trustees approves the Minutes of the Regular Meeting held January 19, 2010, subject to the above-noted corrections.

The motion was
CARRIED UNANIMOUSLY.

Annual Summative Evaluation of Chief Superintendent

MOVED by Trustee Bazinet:

THAT the Board of Trustees approves the summative statement of the performance evaluation of the Office of the Chief Superintendent for the 2009 calendar year, as documented in the letter and report, as submitted February 2, 2010.

The motion was
CARRIED UNANIMOUSLY.

10.0 TRUSTEE NOTICES OF MOTION

Trustee Bazinet gave notice of motion regarding an update to access, equity and choice in the Calgary Board of Education.

Recessed: 7:43 p.m.

Reconvened: 7:57 p.m.

The remainder of the meeting took place with only the following people in attendance: Chief Superintendent N. Johnson, Superintendent J. Johnston, Ms. J. Barkway, Assistant Corporate Secretary, and the Board of Trustees.

11.0 IN-CAMERA ISSUES

11.1 Motion to Move In Camera

MOVED by Trustee Lane:

Whereas, the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, January 26, 2010 be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in camera.

The motion was
CARRIED UNANIMOUSLY.

Action By:

11.2 Motion to Revert to Public Meeting

MOVED by Trustee Ferguson:

THAT the Regular Meeting of the Board of Trustees moves out of in camera.

The motion was
CARRIED UNANIMOUSLY.

11.3 Motions to Action In-Camera Recommendations

MOVED by Trustee Kryczka:

1. THAT the Board of Trustees approves, in principle, the salary adjustments proposed for the Chief Superintendent of Schools, as outlined in the private report of February 2, 2010, subject to deletion of section 2 under the heading *Analysis*; and

2. THAT the Chief Superintendent's employment contract be modified to reflect such changes for review and approval by the Board.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee King:

THAT the Board of Trustees approves the compensation for the Deputy Chief Superintendent, Superintendents and Directors as outlined in the private report of February 2, 2010.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Ferguson:

THAT the Board of Trustees receives the February 2, 2010 private report regarding compensation for exempt staff and approves the recommendations set out in the private report.

The motion was
CARRIED UNANIMOUSLY.

12.0 ADJOURNMENT

Chair Cochrane declared the meeting adjourned at 8:44 p.m.



CALGARY BOARD OF EDUCATION

Board of Trustees' Policy – Executive Limitations

EL-3: Information, Counsel and Support to the Board of Trustees

Monitoring Method: Internal

Monitoring Frequency: Annual

With respect to providing timely information, prudent counsel and support to the Board of Trustees, the Chief Superintendent shall not allow the Board of Trustees, as a whole (except when fulfilling individual requests for information), to be uninformed or unsupported in its work. Accordingly, the Chief Superintendent shall not fail to:

1. provide the following information in timely, accurate and understandable manner:
 - a) relevant monitoring information directly addressing provisions of policies being monitored;
 - b) relevant trends affecting the school district;
 - c) significant events that occur in the schools or the school district;
 - d) all civil or criminal charges laid or about to be laid by or against the Board of Trustees, all significant proceedings before boards, tribunals or agencies, statutory investigations, and significant internal investigations. Regular updates on all such proceedings will also be provided to the Board of Trustees;
 - e) significant civil, criminal investigations or charges laid or about to be laid against employees of the Calgary Board of Education;
 - f) changes to the Administrative Regulations of the Calgary Board of Education;
 - g) material external and internal changes to the school system, particularly changes in the assumptions upon which any Board of Trustees' policy has previously been established;
 - h) significant and relevant changes in provincial or federal legislation, government policy or municipal bylaws, and the impact that those changes will have on the Calgary Board of Education;
 - i) anticipated adverse or significant media coverage;
 - j) any correspondence or other communication to or from a Minister of the Crown, a Deputy Minister or any other elected official;
 - k) any correspondence or notices that administration provides to all CBE school councils;
 - l) all items delegated to the Chief Superintendent that are required by law or contract to be Board-approved, along with adequate information necessary to keep the Board of Trustees informed (on Consent Agenda); and



CALGARY BOARD OF EDUCATION

Board of Trustees' Policy – Executive Limitations

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- m) an annual report, by November 30th, regarding how the Calgary Board of Education is currently contributing towards achieving the 30-year targets of imagineCALGARY and how the Calgary Board of Education is actively involved in the working committees of the imagineCALGARY governance structure.
- 2. provide wise counsel to the Board of Trustees in the following areas:
 - a) if in the Chief Superintendent's opinion, the Board of Trustees is not in compliance with its own policies on Governance Process and Board-Chief Superintendent Linkage, particularly in the case of Board of Trustees' behaviour that is detrimental to the working relationship between the Board of Trustees and the Chief Superintendent;
 - b) in a timely manner, actual or anticipated non-compliance with any policy of the Board of Trustees and relevant provincial government departments; and
 - c) as many staff and external points of view, issues and options as reasonably needed to keep the Board of Trustees fully informed.
- 3. provide support to the Board of Trustees in the following areas:
 - a) a public affairs strategy that recognizes the particular communication needs of the Board of Trustees, which shall include:
 - i. effective two-way communication tools to support public engagement and linkages with stakeholders by the Board of Trustees (ex. web-site, promotional materials and meetings);
 - ii. a media strategy that recognizes the political sensitivities of the Board of Trustees and fosters effective media relationships and outcomes; and
 - iii. expert media training and advice.
 - b) legal opinions, advice and representation to the Board of Trustees; and
 - c) expertise in the Board's role of developing governance policies.
- 4. provide any other information, counsel, and/or support that in his/her opinion should be provided to the Board of Trustees.

Adopted: February 2, 2010