

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the "Board") held in the Multipurpose Room, Education Centre, 1221 8 Street SW, Calgary, Alberta on Tuesday, December 6, 2011 at 5:00 p.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee P. Cochrane, Chair
Trustee C. Bazinet
Trustee J. Bowen-Eyre
Trustee L. Ferguson
Trustee P. King
Trustee G. Lane
Trustee S. Taylor

Administration:

Mr. D. Stevenson, Deputy Chief Superintendent of Schools
Mr. E. Heeger, on behalf of Mr. F. Coppinger, Superintendent, Facilities and Environmental Services
Ms. C. Faber, Superintendent, Learning Innovation
Mr. J. Johnston, Superintendent, Human Resources
Ms. D. Lewis, Superintendent, Learning Services
Ms. D. Meyers, Superintendent, Finance & Supply Chain Services
Mr. R. Peter, Chief Communications Officer
Ms. L. Safran, General Counsel and Corporate Secretary
Ms. J. Barkway, Office of the Corporate Secretary
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Mr. B. Anderson, Canadian Union of Public Employees, Local 40
Mr. A. MacKay, Principals' Association for Adolescent Learners (PAALS)
Ms. S. Monfette, Principals' Association for Adolescent Learners (PAALS)
Ms. J. Regal, Alberta Teachers' Association, Local 38
Ms. L. Robb, Calgary Board of Education Staff Association
Ms. F. Schmidt, Calgary Association of Parents and School Councils

1.0 CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Cochrane called the meeting to order at 5:00 p.m. and the singing of the national anthem was led by Jelena, Shanzay and Steve, students from Emily Follensbee School.

Chair Cochrane acknowledged and welcomed stakeholder representatives from the organizations as noted above.

2.0 CONSIDERATION/APPROVAL OF AGENDA

Ms. Barkway noted that changes were requested to the Agenda, including the addition of one public inquiry under Item 5.3; three stakeholder reports under Item 5.4; one trustee inquiry under Item 5.5; the removal of Items 9.1.4 and 9.2.4 from the Consent Agenda for consideration immediately following the Consent Agenda; and the addition of a new Item, 11.0 In-Camera Session.

MOVED by Trustee Ferguson:

THAT the Agenda for the Regular Meeting of December 6, 2011, be approved as submitted, subject to the changes as noted above.

The motion was
CARRIED UNANIMOUSLY.

3.0 SCHOOL/SYSTEM PRESENTATIONS

3.1 Emily Follensbee School – Ends 1: Mega End

Ms. S. Smith, Area IV Director, commenced the presentation, noting that Emily Follensbee School exemplifies the Calgary Board of Education's Mega End. The school and community are committed to providing a learning environment that supports all learners achieving their potential, in a respectful, safe and caring community. Ms. Smith introduced and called forward Ms. J. O'Neil, Principal of Emily Follensbee School, to continue the presentation:

Ms. O'Neil introduced the staff members and students who were in attendance to assist with the school presentation and she provided brief remarks about the school, noting that it serves students between the ages of 2-1/2 to 15 who have complex special needs and it has an enrolment of 83 students. A short video was shown, giving a glimpse of the school and depicting the stimulating and enriching ways in which teaching and learning occurs; the variety of manner in which the students learn and express themselves through assistive technology; the ways in which teachers communicate with their students; the student assessment practices that are undertaken by teams; and the various therapeutic programs that are offered to their students. Students Jelena, Shanzay and Steve participated in the presentation by sharing statements about what they have learned.

On behalf of the Board, Trustee Taylor expressed appreciation to the staff and students of Emily Follensbee School for the presentation. She stated that the school is the jewel in the crown of the CBE and she was happy to have the opportunity to visit the school on several occasions.

4.0 HONOURS AND RECOGNITIONS

There were none.

5.0 PUBLIC CONVERSATION AND INFORMATION

5.1 Report from the Chair and Trustees

Trustee Bowen-Eyre shared comments about her attendance at the following events:

- November 23rd, the YMCA Peace Medal Awards, at which the Board Page, Darren, brought greetings;
- December 6th, Book Bags for Kids; and
- Calgary Hitmen's Hockey Game - Teddy Bear Toss.

Trustee Ferguson spoke of her attendance at the following events:

- November 28th, a celebration of the graduates of the Facility Management Program of the CBE, and the Applied Management Certificate Program in partnership with SAIT Polytechnic; and
- December 6th, Valley Creek School for a visit and to congratulate two of the school's teachers, Ms. S. Beech and Mr. C. Howie, who were the recipients of the Governor General's awards for excellence in teaching Canadian History.

Trustee King provided remarks about her attendance at the following events:

- November 22nd, the Calgary Booster Club and Senior High Athletics' fall high school awards celebration at Centennial High School, at which numerous awards were presented to CBE students;
- November 23rd, performances by students of Forest Lawn High School in a play entitled "A Fairy Tale Mash-up"; and
- November 24th, Forest Lawn High School Student awards celebration. She noted that the Owen Hart Foundation Memorial scholarship fund is provided exclusively to students at Forest Lawn High School and that Dr. Martha Hart has been attending this event for the past 10 years.

5.2 Report from the Chief Superintendent

Deputy Chief Superintendent Stevenson noted that a group of Calgary Board of Education leaders have been admitted to a Doctor of Education program at the University of Calgary (U of C). The newly admitted cohort will work together over the next three years developing new leadership skills, engaging in scholarly discourse and conducting research related to their work within the CBE. Classes begin for this new CBE/U of C cohort in January and work is underway to create a similar Master of Education program for junior and aspiring leaders, to begin this summer.

5.3 Public Question Period

Ms. Barkway confirmed the attendance of Ms. T. Hurdman, and read her question as follows:

As reported by the media, the CBE used part of the additional provincial funding to add 158 FTE teachers. Could you please provide a breakdown of how many of those positions were classroom teachers and how many were learning leaders or other teaching specialists? Can you also provide the final average class sizes for K-3, 4-6, 7-9 and 10-12?

Deputy Chief Superintendent Stevenson responded as follows:

"All of the additional provincial funding received by the Calgary Board of Education in October 2011 was distributed to schools. Providing information about the assigned duties of each of the individual teachers hired through this additional funding would require polling each of our school principals. Determining the number of classroom teachers, specialist teachers such as physical education teachers or learning leaders would require individual principal responses.

Alberta Education usually requires that class size counts be submitted by January 31. This year they have extended that deadline to May 31 to allow school jurisdictions to fully incorporate the fall addition of funding. Providing class size numbers in advance of the regular process used to gather and report that information to Alberta Education would again require polling each school principal and would be only unofficial information as it would not have been validated by Alberta Education."

Chair Cochrane quoted from the Board Procedures, "If the Board of Trustees determines that any public inquiry will result in an excessive expenditure of time and/or resources, the Board of Trustees shall, by majority vote, determine whether it wishes to spend such resources to answer the inquiry".

MOVED by Trustee Ferguson:

THAT the Board of Trustees supports the Administration providing the information as requested in the public inquiry.

The motion was
DEFEATED UNANIMOUSLY.

5.4 Stakeholder Reports

5.4.1 Mr. T. Dreher, Chair, Terrace Road School Parent Council

Mr. Dreher shared concerns of the parent council and members of the communities of Terrace Road School, about the process that has been undertaken, and about the need for trusting and open relationships. He shared their belief that the enrolment numbers for the school that were depicted by CBE administration were inaccurate and did not include the Paced Learning Program (PLP) students. He shared an additional concern with the signage for the open house, which he noted was placed in the teachers' parking lot, but not at the main public entrances to the school. He concluded by stating that the parent council for Terrace Road School and the community of Montgomery recommends that the CBE administration delay the consideration of closure of Terrace Road School, and asks for the help of the Board to rebuild the communication, relationship and trust for their school and community.

5.4.2 Ms. J. Andrews, Parent

Ms. Andrews, parent to a child in the CBE, expressed her belief that the CBE has forgotten what its core business is – delivering the programs of study mandated by Alberta Education. She felt that there were too many initiatives being undertaken by the CBE, such as judgement of character and nutrition, and not enough action in the classroom. She commented on the CBE's Three-Year Education Plan, noting that it states the strategies are in place to achieve the Mega End, or a work in progress that will get better with ongoing input from employees. It concerns Ms. Andrews that her child and other children are being used as what she perceives is a pilot project for personalized learning, and that there is little standardization throughout the schools. She expressed a strong belief that the CBE should be much more proactive in involving and helping the schools and the parents with a better understanding of what the system is attempting to do in the teaching of children. Ms. Andrews shared the belief that parents do not understand what methods are being used to teach their children or how they are being assessed. She expressed a fear that children are not learning at their full potential, and she felt that there is an inadequate amount of testing being done. Ms. Andrews requested that a response be provided to her concerns.

5.4.3 Ms. M. Belanger, Parent

Ms. Belanger commented on the Board's Ends statements, noting that only one of the statements deals directly with academic excellence. She expressed that a major concern for her was that the goals for the public school system are about citizenship, personal development and character. She shared her opinion that these are subjects that children are learning in their homes, in their communities, in their places of worship, and through family values. Ms. Belanger stated that she finds it disturbing that the CBE has taken it upon itself to include be involved in the building of her children's character; and that the mandating of grading on character was equally disturbing for her. She shared her belief that teachers are taking away valuable class time in order to teach to the Ends statements. The assessments of a teacher on character may differ greatly from an assessment of a parent. She shared her belief that the school system should focus on teaching the core curriculum for academic education, and leave to the parents the teaching of personal development, character building and citizenship.

5.5 Trustee Inquiries

Ms. Barkway read an inquiry received from Trustee Taylor, in which she notes "Bullying in schools and the protection of student sexual minorities have become high profile issues in recent months." Ms. Barkway noted that Trustee Taylor references the happenings in Ontario, Edmonton, and the Alberta government, and she read the inquiry as follows:

"Are there any policies in place at the Calgary Board of Education that specifically offer protection to sexual minorities, also commonly referred to as LGBTQ students (lesbian, gay, bisexual, transgender, queer/questioning)? If yes, please detail how the policies operate to ensure a

respectful, welcoming environment for each and every student. If not, are any policies being developed, and when would they be implemented?”

Chair Cochrane asked for clarification of the question, noting that policies actually belong to the Board of Trustees. Trustee Taylor clarified that her question is related to Administrative Regulations.

Superintendent Lewis shared the following response:

“At the CBE, we are committed to having safe and caring schools where students feel they belong. We approach this question in the context of providing respectful, safe, secure and welcoming environments for each and every student. We have a number of important administrative regulations that come together to help create a safe, caring, respectful and welcoming environment for our LGBTQQIT students. Current administrative regulations that reference specifically the protection of sexual and gender minorities include:

- AR 1028 Gender Inclusive Communications;
- AR 3010 Suicide Prevention, Intervention and Postvention;
- AR 4027.2 Personal and Sexual Harassment;
- AR 6001 Student Discipline; and
- AR 6031 Safe and Secure School Environments.

To use an example, in AR 6001 Student Discipline it is stated that students must respect differences in ethnicity, race, religion, gender and “sexual orientation.” Additionally, personal and sexual harassment are prohibited. Students and staff are expected to model and reinforce socially responsible and respectful behaviour.

While we have done significant work in this area, we remain committed to continuous improvement as a system. Starting last school year and continuing this year, a number of steps have been taken in the area of “policy” development. This recent work builds on the administrative regulations that have been developed in the past that operate to ensure a respectful, welcoming environment for each and every student. Furthermore, the CBE is reworking its administrative regulations to develop an integrated system of Chief Superintendent directives and administrative practices. As part of that work, we are closely reviewing our regulations and practices related to diversity, equity and inclusion. This includes each of the 13 protected grounds as named in the Alberta Human Rights Act. In doing this work, the CBE is committed to creating and maintaining inclusive, equitable, and responsive learning and work environments free from discrimination and harassment. This includes taking proactive measures to fulfill our statutory obligations to uphold the respect, safety, dignity and worth of every individual. Moreover, the CBE regards this as more than a human rights responsibility; it is an ethical mandate. Administration would be pleased to post additional information on the CBE website.”

6.0 ACTION ITEMS

6.1 Presentation and Consideration of Audited Financial Statements

Superintendent Meyers provided brief highlights regarding the reporting of financial details and she provided an update of the financials. She noted that a detailed report is provided in the fall budget update report that was submitted with the Agenda for this meeting.

Trustee Taylor, Chair of the Board’s Audit Committee, commented on the contents of the report. She noted that the Audit Committee had met with the KPMG LLP auditors in November to review the financial statements and the auditors stated that it was a clean audit for the CBE. Trustee Taylor acknowledged and thanked the Audit Committee members for their diligent work. She noted that the external members on the Committee all have sound financial backgrounds.

Trustees posed questions, which were addressed by Administration and the discussion is summarized as follows:

- Reference page 6-8 of the report - Director Braun affirmed that the Board approved the Budget update in the fall of 2010 and subsequently approved amendments in the first, second and third quarters of the year. No amendments were made in the fourth quarter. The figures provided in this document reflect a comparison of that which was amended and approved up to the third quarter.
- It was noted that \$8 million reflects approximately one and one-half days of operation in the CBE.
- Reference page 6-70 and 71 of the report, Capital Leases - Director Braun explained the variance between 2010 and 2011, noting it reflects two components: there was a major energy retrofit project, retrofitting 35 schools and the project is nearly completed; and the balance was the final amount to complete the Safran Centre modernization. In 2012 the payment is higher than in the remaining years because in 2010-11 some Board-funded projects that were undertaken were completed with some savings, which were redeployed to the interim financing on the Safran project, with commitments of additional funds to make an early payment on the debt financing.
- Director Braun informed that post August 31, 2011 a major appraisal was done of the new Education Centre building, resulting in the capital lease being changed to an operating lease.
- The chart on page 6-85 reflects that the CBE's enrolment has gone up marginally over the period of time and the cost per student has gone up over that same period of time. The chart reflects that 2007-08 to 2010-11 is the first four years of the five-year agreement with teachers with respect to the Alberta Average Weekly Earnings. Increases in those particular years vary between 8.3 percent and 1.7 percent, and this has had an impact in terms of funding and we have had to draw on reserves to try to cushion some of these cost increases.
- Reference page 6-20, Cash Held by Schools – school generated funds have increased, and the cash balance is higher in 2011, which Director Braun noted could be a timing issue in that schools may have undertaken their fund-raising activities at the end of the school year and had not yet spent those funds.
- Superintendent Meyers shared that there will be significant changes in the future reporting of the financial statements, commencing in 2013. The full impact of these changes is still being examined by school boards and Alberta Education.
- Superintendent Meyers provided a breakdown of the \$7.7 million favourable difference from what was forecasted for the budget. She noted that \$6.5 million is reflected in a \$1.3 million increase in unrealized investment gain; \$300,000 surplus in adult education programming; a draw on the utility reserves that was \$800,000 less than planned; a \$2.1 million increase in operating carry-forwards, the majority of which related to school-based decisions; and a \$2 million reduction in our amortization reserve draw, which results in the accounting treatment for the new Education Centre as an operating lease. All of those are used for restricted, mostly capital purposes, so none of them were truly available for application in the 2011-2012 budget year. The remainder of that \$7.7 million is the \$1.2 million that is the reduced draw on unrestricted assets, which is the net difference in our budget to actuals. The going forward use of available reserves is only a \$145,000 difference from our projected use of reserves for the upcoming budget year.
- With respect to the Post-Retirement and Post-Employment Benefit Plans, this was started nine years ago and we have one more year of provision, in the 2011-2012 year. This has nothing to do with an early retirement incentive; what it reflects is provisions that are in current collective agreements and terms and conditions documents for employees, the obligations that may occur in the future, depending on qualifications of years of service. It is an obligation that the accounting standards have required to be put in place.
- Administration agreed to review for correctness the figure noted on page 6-41 for capital items paid by operating funds, versus the figure noted on page 6-54.

MOVED by Trustee Taylor:

THAT the Board of Trustees approves:

- 1. the Audited Financial Statements of the Calgary Board of Education for the year ended August 31, 2011, including the Auditors' Report thereon, dated December 6, 2011, and the Unaudited Schedules to the Financial Statements as submitted, for submission to the Minister of Education; and**
- 2. the Calgary Board of Education Financial Statements and Statistical Information for the year ended August 31, 2011, including the Auditors' Report thereon, dated December 6, 2011, as submitted, for submission to the Minister of Education.**

The motion was
CARRIED UNANIMOUSLY.

Recessed: 6:40 p.m.
Reconvened: 6:55 p.m.

6.2 Combined Annual Education Results Report 2010-2011 and Three-Year Education Plan 2011-2014

Superintendent Faber provided an introduction to the report, highlighting some of the results identified by Alberta Education. On the measure of education quality, we are marked as improved and our high transition rate has been maintained. She pointed out that this year's results mark an improvement over last year's results. She noted that this is an accountability document for Alberta Education, and that it would be posted on the CBE's website on Wednesday, December 7, 2011. Additionally, this information will be part of a larger public report within an integrated communication plan, which also includes the CBE's Annual Report to the Community, and the CBE's Ends monitoring.

Trustees posed numerous questions, which were responded to by Administration, and the discussion is summarized as follows:

- This document follows a very strict format that is provided by Alberta Education, and to this date they have not required that data be reported on English Language Learners and other student demographics.
- With respect to the measure evaluation, Alberta Education makes its assessment using the previous three-year average. It was pointed out that the measures for drop out rates are to be interpreted in an inverse manner (i.e., lower values are "better").
- Administration shared some specific strategies and initiatives that the CBE has undertaken in support of First Nations, Métis & Inuit students. These include an infusion of funding for full-day Kindergarten programs, growing community partnerships in support of early learning opportunities such as the Medicine Wheel program and a pre-Kindergarten program, the Elders' Advisory Council to the CBE, the United Way *All Stars*' program, the Circle of Nations Museum, a *Speak Out* conference to be held December 20, 2011, and protocol training for CBE staff.
- Superintendent Faber noted that the specifics are not identified in this report; however, each of our service units and schools are expected to articulate the actions that they will develop in relation to targets that have been established and strategies that have been identified in the Three-Year Education Plan, and those actions will be presented in the monitoring reports and in other public documentations.
- Administration will meet with Alberta Education to explain the strategies to attend to our targets and how it is intended to meet those targets.

- Administration addressed the issue of transparency in regards to what actions would be undertaken to demonstrate the strategies that were developed and used and how to improve upon the achievement of the targets. It was noted that communication of that work would be addressed through a variety of ways, including Key Communicator meetings, parent-teacher interviews, school council meetings, the Elders' Advisory Council, the CBE website, school newsletters and through the monitoring reports. Future monitoring of student drop out rates would be done through a number of ways, including a longitudinal study.
- Director E. Gouthro confirmed that the exact number of FNMI high school completers is unknown, although it is estimated at 1,000 to 2,000.

At 7:56 p.m. Chair Cochrane received the consent of trustees to continue the meeting to the completion of the agenda.

MOVED by Trustee Bowen-Eyre:

THAT the Board of Trustees approves the Combined *Annual Education Results Report 2010-2011 and Three-Year Education Plan 2011-2014.*

Trustee comments in support of the motion were as follows:

- It was felt that the report highlights the CBE's strengths and challenges, and what is expected for going forward.
- Support was expressed, but with a certain degree of unease that the Plan is somewhat difficult to understand and it is a concern of how people might interpret it.
- Given that the results from the Accountability Pillar Survey are presented annually, and that schools address their student learning through annual school development plans, the idea of setting the broader overarching goals and strategies allows us flexibility in providing for student learning and the targets or strategies would be adjusted based on the information received through the annual survey and plans.
- Appreciation was shared for the simplicity of the Plan, and the belief was shared that you can't change a system through having a great list of things to do. This is an administrative strategic plan and if the administration feels it is a good plan, then it should work.

Trustee comments in opposition to the motion are summarized as follows:

- It was felt to be somewhat premature to go to a compact report at this time. It was noted that the Three-Year Education Plan is looked at for an indication of direction within the CBE, and although it is understood that the Three-Year Plan should be directed at staff as they are the ones who implement the plan, at this point the other parts to this plan are not evident.
- Uncertainty was expressed with respect to what would be communicated to parents, because the Plan does not depict strategies. The concept of having fewer strategies was understood and supported, but it was felt that this plan is too big and it is too broad.
- Concern was shared about going from a 60-page report last year that depicted numerous details and specific actions to this broader Plan this year.
- The cost-savings in the production and distribution of the Plan were applauded, but it was felt that it should not be done at the expense of transparency and accountability to our community.

Chair Cochrane called for the vote on the motion.

The motion was
CARRIED.

In favour: Trustee Bowen-Eyre
Trustee Cochrane
Trustee Ferguson
Trustee King

Opposed: Trustee Lane
Trustee Bazinet
Trustee Taylor

7.0 MONITORING AND RESULTS

There were no items.

8.0 POLICY DEVELOPMENT AND REVIEW

There were no items.

9.0 CONSENT AGENDA

Chair Cochrane declared the following items to be adopted as submitted:

9.1 Board Consent Agenda

9.1.1 Approval of Minutes

- Regular Meeting held November 15, 2011
- Special Meeting held November 14 and reconvened November 15, 2011

THAT the Board of Trustees approves the Minutes of the Regular Meeting held November 15, 2011, and the Special Meeting held November 14 and reconvened November 15, 2011, subject to the minor corrections.

9.1.2 Correspondence

THAT the Board of Trustees receives the following correspondence for information and for the record, in the form as submitted:

- Correspondence dated November 7, 2011 from the Honourable Thomas Lukaszuk, Minister of Education, to Board Chair Pat Cochrane regarding his denial of Columbia College's application to operate a charter school in Calgary.

9.1.3 Trustee Liaison Report re: Calgary Association of Parents and School Councils (CAPSC)

THAT the attachments with respect to the Calgary Association of Parents and School Councils (CAPSC) be received for information and be considered as the liaison report for that organization.

9.2 Chief Superintendent Consent Agenda

9.2.1 Chief Superintendent's Update

THAT the Board of Trustees receives the Chief Superintendent's Update for information.

9.2.2 Financial Status of the Operating Budget as at August 31, 2011 and Unaudited Financial Results for the Year Ending August 31, 2011

1. THAT information regarding all budget revisions made during the period June 1, 2011 to August 31, 2011 inclusive, be received for monitoring information and for the record.

2. THAT the 2010/11 Budget Variance Report as at August 31, 2011 (identified in the Attachment I) be received for monitoring information and for the record.

9.2.3 November 30, 2011 Budget Report Update to the 2011/2012 Operating Budget

1. THAT the Board of Trustees approves the Fall 2011 Update to the 2011/2012 Operating Budget (Attachment II) as at November 30, 2011, reflecting total planned spending of \$1.150 billion, and authorize for submission to Alberta Education.

2. THAT the Board of Trustees approves the amended planned operating reserve draws as follows for 2011/2012 for a total planned draw of \$19.2 million (\$145,000 less than what was approved in the 2011/2012 Operating Budget):

	Increase / (Decrease)
	(\$000's)
School Designated Funds	\$ 2,152
Service Unit Designated Funds	(828)
Capital amortization transfer to operating	(2,469)
Unrestricted Net Assets	1,000
Total Decrease	<u>\$ (145)</u>

9.1.4 Report from the Board Evaluation Committee

Trustees posed questions for clarification, which were addressed by Trustee King and Chair Cochrane. The proposed changes to the Terms of Reference were reviewed by Trustee King. The issue of what would be public and what would be private was discussed, with Trustee King noting that the monitoring reports would be considered in public and the processes would likely be considered in private.

MOVED by Trustee King:

THAT the Board of Trustees adopts the revised GP-11E: Board of Trustees' Committees - Terms of Reference, Board Evaluation Committee, as submitted.

The motion was
CARRIED UNANIMOUSLY.

9.2.4 Locally Developed Courses

Director Mosher, Office of the Chief Superintendent, addressed questions posed by Trustees, and the discussion is summarized as follows:

- With respect to the Mentorship courses, it was noted that they overlap courses in Career and Technology Study. Alberta Education has stated that we can't have locally developed courses that overlap with other district courses.
- The approval of locally developed courses must be approved by the Board of Trustees – Alberta Education does not give Boards the authority to delegate this to the Chief Superintendent.

MOVED by Trustee King:

- 1. THAT the following renewed Calgary Board of Education senior high locally developed courses and resources as listed in the course outline submitted to Alberta Education be authorized for use in Calgary Board of Education schools for the period listed within each course outline:**

Astronomy

Level: 15 Credits: 3

Mentorship

Level: 25 Credits: 5

Level: 35 Credits: 5

Sculpting Advanced Techniques

Level: 15, 25, 35 Credits: 5

2. **THAT the following expiring or expired Calgary Board of Education senior high locally developed courses be withdrawn from the list of authorized courses available for use in Calgary Board of Education schools:**

Mentorship

Level: 15 Credits: 5

3. **THAT the following renewed Calgary Board of Education junior high locally developed course and resources required to teach them be authorized for use in Calgary Board of Education schools for the period listed within the course outline:**

Power Up Your Learning

Grades: 7, 8, 9

4. **THAT the following expiring or expired Calgary Board of Education junior high locally developed courses be withdrawn from the list of authorized courses available for use in Calgary Board of Education schools:**

Creative Communication

Grades: 7, 8, 9

Speaking Out

Grades: 7, 8, 9

The motion was
CARRIED UNANIMOUSLY.

10.0 TRUSTEE NOTICES OF MOTION

Trustee King gave notice of motion regarding a proposal to amend the Board of Trustees' processes in relation to stakeholder reports and public inquiries.

Recessed: 8:39 p.m.
Reconvened: 8:45 p.m.

11.0 IN-CAMERA ISSUES

MOVED by Trustee King:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, Tuesday, December 6, 2011 be considered at an in camera session; therefore, be it

***Resolved* THAT the Regular Meeting of the Board of Trustees moves in camera.**

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee King:

THAT the Regular Meeting of the Board of Trustees moves out of in camera.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Ferguson:

THAT the Board of Trustees authorizes the Board Chair to sign the private letter dated December 6, 2011 on behalf of the Board of Trustees.

The motion was
CARRIED.

In favour:	Trustee Bazinet Trustee Bowen-Eyre Trustee Cochrane Trustee Ferguson Trustee King Trustee Lane
Opposed:	Trustee Taylor

12.0 ADJOURNMENT

Chair Cochrane declared the meeting adjourned at 8:49 p.m.