

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees held in the Board Room, Education Centre, 515 Macleod Trail SE, Calgary, Alberta on Tuesday, February 1, 2011 at 5:00 p.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee P. Cochrane, Chair
Trustee C. Bazinet
Trustee J. Bowen-Eyre
Trustee L. Ferguson
Trustee P. King
Trustee G. Lane
Trustee S. Taylor

Administration:

Ms. N. Johnson, Chief Superintendent of Schools
Mr. D. Stevenson, Deputy Chief Superintendent of Schools
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services
Ms. C. Faber, Superintendent, Learning Innovation
Ms. D. Lewis, Superintendent, Learning Support
Ms. D. Meyers, Superintendent, Finance & Business Services
Mr. R. Peden, General Counsel and Corporate Secretary
Ms. J. Barkway, Assistant Corporate Secretary
Ms. S. Wasylyshyn, Executive Assistant to the Trustees
Ms. H. Numrich, Recording Secretary

Stakeholder Representatives:

Mr. B. Anderson, Canadian Union of Public Employees, Local 40
Ms. J. Regal, Alberta Teachers' Association, Local 38
Ms. A. Guinn, Calgary Association of Parents and School Councils
Ms. R. M. Anderson, Elementary School Principals' Association
Ms. P. Swain, Elementary School Principals' Association
Mr. A. McKay, Principals' Association for Adolescent Learners (PAAL)

Action By

1.0 CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Cochrane called the meeting to order at 5:00 p.m. Band students from Ernest Morrow School accompanied the singing of the national anthem by way of DVD. Chair Cochrane acknowledged and welcomed representatives from the aforementioned organizations.

2.0 CONSIDERATION/APPROVAL OF AGENDA

Action By:

Ms. Barkway noted that Item 6.1 a Trustee Motion re: Board of Trustees' Administrative Procedures was circulated as a late submission. Also Item 9.1.1 Regular Meeting Minutes of January 18, 2011 was received as a late submission and therefore the minutes of January 18, 2011 would be pulled from the Consent Agenda.

MOVED by Trustee King:

THAT the Agenda for the Regular Meeting of February 1, 2011, be approved with the amendments noted above.

The motion was
CARRIED UNANIMOUSLY.

3.0 SCHOOL/SYSTEM PRESENTATIONS

3.1 Area III Presentation

Area III Director, Ms. D. Selby introduced the presentation. She noted that they would be playing a DVD that represented some of the Area III schools including: Patrick Airlie; Penbrooke Meadows; Keeler; James Short; Ernest Morrow; Jack James High and Forest Lawn High. Director Selby also introduced the student presenters: Nick from Forest Lawn High School and Troy from Terry Fox School. She expressed her thanks to the AISI team for their hard work on the presentation.

Ms. J. Woodard, Area III AISI Learning Leader, provided brief introductory comments. The DVD presentation depicted various students and staff sharing examples of their personal successes and the strategies they used to achieve them. Students, Nick and Troy, spoke of their personal journeys including their challenges, experiences and the lessons they had learned. Chair Cochrane expressed her appreciation on behalf of the Board of Trustees to the students and staff for a job well done.

4.0 HONOURS AND RECOGNITIONS

4.1 There were no honours or recognitions.

5.0 PUBLIC CONVERSATION AND INFORMATION

5.1 Report from the Chair and Trustees

- Trustee Lane reported that he, Trustee King, Chief Superintendent Johnson and several other CBE Administrators had recently attended the Calgary Educational Partnership Foundation Awards. He noted that this competitive event was also attended by representatives from neighboring municipalities and their mayors. The CBE won three of the eight awards including: The Curriculum Support Award for the partnership with Western Canada High School and the Calgary Philharmonic Orchestra; The Health and Well Being Award for the partnership with Sir William Van Horne High School, the Rotary Club-Olympic and First Student Canada; and The Open Category Award for the partnership with Canadian Pacific Railway, Paragon Pharmacy, Martinizing, Albi Homes,

Action By:

Walmart and others for the “Cinderella Project”. He further noted that one of the main speakers at the event was a former CBE graduate, His Worship Mayor Nenshi.

- Trustee Ferguson reported that she and Trustee King had attended the “Calgary Reads” event at Rundle School in celebration of National Family Literacy Day. Mr. D. Kelly entertained students by reading and acting and grade one students were read to by many volunteers. Trustee Ferguson noted that this was a joint celebration with “Book Bags for Kids” and older students received book bags and reading partners (stuffed animals donated at a Hitmen hockey game). She noted that this event was supported by several partners, some of which included: Chevron, the Hitmen Hockey Organization, Centre Street Church, BMO, and several other corporate partners.
- Trustee King reported that she had recently participated as a judge at the first science fair of Cecil Swanson School. She noted that it was a very exciting, worthwhile event.

5.2 Report from the Chief Superintendent

Chief Superintendent Johnson provided highlights of the following issues and events:

- The *2010 Report to the Community* has been published on the CBE website. Hard copies will be available soon and on February 11, 2011 its release will be advertised in the Calgary Herald, the Calgary Sun and Metro News.
- Chief Johnson will be attending the Learning Partnership Awards in Toronto on behalf of the CBE, along with Ms. J. Everett, principal of Samuel W. Shaw School. Ms. Everett and 31 other principals from across Canada will be honored with Outstanding Principals awards.
- Chief Johnson stated that the month of February includes: the beginning of a new semester for high school students and the half way point of the school year; teacher’s convention on February 17 and 18; and Human Resources and Finance and Business Services will relocate to the New Education Centre.

5.3 Public Question Period

There were no public questions.

5.4 Stakeholder Reports

There were no stakeholder reports.

5.5 Trustee Inquiries

There were no trustee inquiries.

6.0 ACTION ITEMS

6.1 Trustee Bazinet’s Motion re: Board of Trustees Administrative Procedures

Action By:

Trustee Bazinet introduced the report. She stated that the *Board of Trustees Administrative Procedures* document is no longer used. She noted that this document is separate and distinct from the Board Meeting Procedures document which is current and in regular use.

A Trustee agreed that the document is outdated and acknowledged that a prior review had been done in 2009; however, she questioned if it had been reviewed thoroughly to see if there were any remaining elements that should be carried over to the *Board Meeting Procedures* or Policies.

Trustee Bazinet stated that she felt that the document had been thoroughly reviewed and that there was one missing element noted regarding Board of Trustee Insurance and Indemnification. She noted that this has since been addressed in Executive Limitation: 12, sub-section 1 and by an amendment to the School Act in 2004, with the addition of section 144.1 – Protection from Liability.

MOVED by Trustee Bazinet:

Be it Resolved, THAT the Board of Trustees Administrative Procedures document, as approved by the Board of Trustees on June 6, 2000 be deleted.

Trustee comments in support of the motion included: this document contains information that contradicts current policy; it is no longer used and it would not be a good use of time to update it.

The motion was
CARRIED UNANIMOUSLY.

7.0 MONITORING AND RESULTS

7.1 Annual Monitoring of EL-9: Employment, Compensation and Benefits

Chief Superintendent N. Johnson noted that Superintendent J. Johnston, who was the originator of the report, was not present; however, several resource people were in attendance and available to answer questions. Director K. Demassi provided introductory comments.

Chair Cochrane reviewed the criteria against which the Trustees are to judge this report, including that of reasonable interpretation of the policy, compliance with the policy and whether sufficient information has been provided. She noted also that any decision or comment of the Board of Trustees around non-compliance is in no way intended to be a vote of non-confidence for the Chief Superintendent.

Trustees posed questions to which Administration responded and are summarized as follows:

- Trustees questioned how the word “permanent” in policy provision 4, referred to on page 7-6 of the report, conflicts with Policy Provision 2. Administration responded that the measure in Policy Provision 2 states that no offer of employment can imply permanent or guaranteed employment, while Policy Provision 4 states “some basic level of benefits to all permanent... ”It is

Action By:

suggested that the word “continuous” be used instead in both policy provisions 2 and 4.

- Trustees requested more information regarding the non-compliance being reported for Policy Provision 6. Mr. R. Peden, General Counsel and Mr. K. Peterson, Director, Labour Relations informed that contracts exist at all levels of the system. A review is currently being done to more accurately determine the extent to which contracts are not in place. The challenge is to correctly identify the characteristics to be measured and to have consistent and reliable tracking mechanisms in place in order to determine compliance with this policy provision. There is no deadline for the review; however it will be completed as soon as possible.

A Trustee inquired if the review would take into consideration emergent situations, such as in the case of a water line break, where a verbal contract might be in place. Mr. Peden stated that there will be some circumstances where there is a valid verbal contract in place; but ultimately, from a legal perspective, a written contract within a reasonable timeline, would be required.

- A Trustee inquired why there is no reasonable interpretation of the measures provided in this Executive Limitation. In the absence of Superintendent Johnston, Chief Superintendent Johnson speculated that Administration felt that these policy provisions are very prescriptive in themselves and did not require further interpretation. She noted that if Trustees request further information, it could be provided.

MOVED by Trustee King:

THAT the Chief Superintendent has reasonably interpreted the provisions of this policy, *Executive Limitation 9: Employment, Compensation and Benefits* and the Board of Trustees finds the Chief Superintendent to be in compliance.

MOVED by Trustee Taylor:

THAT the motion be amended by the addition of “with the exception of policy sub-part 6”.

The rationale for the amendment to the motion was that although it is clear that overall the policy appears to be in compliance, there is a shortcoming in assurance that written contracts are in place. Although a review is being done, Administration is reporting non-compliance; therefore it needs to be noted. (Note: EL-9, sub-part 6 reads: “Accordingly, the Chief Superintendent shall not:...Allow for the provision of independent employment contract services or other consulting services without first having a written contract in place.”)

The motion to amend was

CARRIED UNANIMOUSLY.

Chair Cochrane called for the vote on the motion, as amended, as follows:

Action By:

THAT the Chief Superintendent has reasonably interpreted the provisions of this policy, *Executive Limitation 9: Employment, Compensation and Benefits* and the Board of Trustees finds the Chief Superintendent to be in compliance with the exception of policy sub-part 6.

The motion was
CARRIED UNANIMOUSLY.

8.0 POLICY DEVELOPMENT AND REVIEW

9.0 CONSENT AGENDA

Chair Cochrane noted that Item 9.1.1 Minutes of the Regular Meeting held January 18, 2011 had been removed from the Consent Agenda as they were received late. Chair Cochrane declared the following items to be adopted as submitted.

9.1 Board Consent Agenda

9.1.1 Approval of Minutes

- Special Meeting held January 17, 2011
- Regular Meeting held January 25, 2011

THAT the Board of Trustees approves the Minutes of the Special Meeting held January 17, 2011 and the Regular Meeting held January 25, 2011 as submitted.

9.1.2 Correspondence

THAT the Board of Trustees receives the following correspondence for information and for the record:

- Letter dated January 12, 2011 from The Honourable Dave Hancock, Minister of Education, addressed to Board Chair Pat Cochrane, regarding the Calgary Board of Education's comments on the *Education Act Proposed Framework*.

9.1.3 Trustee Liaison Report re: imagineCALGARY Steering Committee

THAT the imagineCALGARY Steering Committee Meeting Notes of November 18, 2010 and December 16, 2010, be received for information.

9.1.4 Trustee Liaison Report re: Alberta School Boards Association Board of Directors

THAT the Alberta School Boards Association (ASBA) liaison report containing the ASBA Board of Directors' Meeting Highlights dated January 2011 be received for information.

Action By:

9.2 Chief Superintendent Consent Agenda

9.2.1 Chief Superintendent's Update

THAT the Board of Trustees receives the Chief Superintendent's Update report for information.

MOVED by Trustee Ferguson:

THAT the Board of Trustees approves the Minutes of the Regular Meeting held January 18, 2011 as submitted.

The motion was
CARRIED UNANIMOUSLY.

10.0 TRUSTEE NOTICES OF MOTION

Trustee Taylor gave notice that she plans to bring forward a motion regarding internet broadcast of board meetings to the next Board meeting.

11.0 ADJOURNMENT

Chair Cochrane declared the meeting adjourned at 5:52 p.m.