

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the "Board") held in the Multipurpose Room, Education Centre, 1221 – 8th Street SW, Calgary, Alberta on Tuesday, January 8, 2013 at 3:00 p.m.

MEETING ATTENDANCE

Board of Trustees

Trustee P. Cochrane, Chair
Trustee C. Bazinet
Trustee J. Bowen-Eyre
Trustee L. Ferguson
Trustee P. King
Trustee G. Lane
Trustee S. Taylor

Administration:

Ms. N. Johnson, Chief Superintendent of Schools
Mr. D. Stevenson, Deputy Chief Superintendent of Schools
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services
Ms. C. Faber, Superintendent, Learning Innovation
Ms. D. Lewis, Superintendent, Learning Services
Mr. A. Jain, on behalf of Ms. D. Meyers, Superintendent, Finance and Supply Chain Services
Mr. K. Peterson, Acting Superintendent, Human Resources
Mr. R. Peter, Chief Communications Officer
Mr. G. Francis, General Counsel, Legal Services
Ms. J. Barkway, Corporate Secretary
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Mr. B. Anderson, Canadian Union of Public Employees, Local 40
Mr. F. Bruseker, Alberta Teachers' Association, Local 38
Ms. L. Robb, Calgary Board of Education Staff Association

1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Cochrane called the meeting to order at 3:00 p.m. and O Canada was led by students from Forest Lawn High School by way of a DVD recording.

Chair Cochrane acknowledged and welcomed representatives from the aforementioned organizations.

MOVED by Trustee Ferguson:

THAT the Board of Trustees waives the Board Meeting Procedures to suspend point C, Board Room Seating, subsection (2)(d), to allow for a new seating configuration in the room.

The motion was
CARRIED.

In favour: Trustee Bazinet
Trustee Bowen-Eyre
Trustee Cochrane
Trustee Ferguson
Trustee King
Trustee Lane

Opposed: Trustee Taylor

2 | **CONSIDERATION/APPROVAL OF AGENDA**

MOVED by Trustee Bowen-Eyre:

THAT the Agenda for the Regular Meeting of January 8, 2013 be approved as submitted.

The motion was
CARRIED UNANIMOUSLY.

3 | **AWARDS AND RECOGNITIONS**

3.1 **Lighthouse Award**

Ms. M. Levy, System Principal, Corporate Partnerships, introduced Calgary Hitmen as the recipient of this month's Lighthouse Award. She highlighted some of the details of the partnership between CBE and the Calgary Hitmen, which are summarized as follows:

- Calgary Hitmen are a financial sponsor for Book Bags for Kids and Fuel for School, the CBE breakfast program found in 18 schools.
- The Calgary Hitmen Hockey Club and TELUS have developed a partnership aimed at recognizing both Calgary Board of Education and Calgary Catholic School District elementary teachers. The program entitled "Front of the Class" encourages elementary students to express appreciation through creative writing for one of their current teacher's dedication and skill. This program will generate much needed public recognition of the importance of having excellent teachers in Calgary.
- Throughout the hockey season tickets are made available for our students through the Hitmen Exchange and Corporate Caring Programs. Calgary Hitmen have also provided the CBE with the opportunity to be spotlighted at a home game for a CBE Night with the Hitmen. Tickets are sold at a reduced rate and \$2 of each ticket along

with a portion of the 50/50 draw will be directed to the CBE Fuel for School breakfast program.

- The Calgary Hitmen will visit six elementary schools during the 2012-2013 school year to play a floor hockey game against students and teachers, and after the game a hot lunch will be served to the students through the Community Kitchens program.

Ms. Levy stated that the CBE sincerely appreciates the support provided by the Calgary Hitmen, their staff and community partners, and looks forward to continued opportunities to work with the dedicated individuals that represent this organization.

On behalf of the Calgary Hitmen, Mr. M. Moore, Director of Business Operations, and Mr. D. Fretts, Coordinator of Marketing and Community Programs, accepted the Lighthouse Award from Chair Cochrane. Chair Cochrane shared a few comments of appreciation for this partnership.

4 | RESULTS FOCUS

4.1 School Presentation – Chaparral School

Ms. S. Smith, Director, Area V, shared brief introductory remarks about Chaparral School, noting that it opened in 2006 and it accommodates approximately 420 Kindergarten to Grade 4 students. She informed that the school presentation provides a snapshot of how the Grade 4 students achieve academic success when given the opportunity to learn about character, citizenship and personal development through authentic learning experiences.

In October 2012, students began planning for the Remembrance Day assembly by gathering photographs and information about the people in their community who served or who are serving in the military. Through the story-writing process, students developed meaningful understandings about duty, sacrifice, resources, family and friends, community, conflict resolution and peace, and shared their stories at the assembly.

The presentation continued with an iMovie about student learning and achievement at Chaparral School, with commentary provided by the following people:

- Ms. S. MacPherson, Principal
- Ms. A. Fletcher, Assistant Principal
- Ms. M. Weber, Teacher and Learning Leader
- Ms. P. Cox, a member of the Great-Grandparents school program, that includes a group of senior citizens who visit Chaparral School on a weekly basis to share stories and artifacts of the past.
- Annika, Grade 4 student

At the conclusion of the iMovie, Grade 4 students Annika, Ethan, Olivia and Tighe shared comments about their individual learning and achievements in relation to: literacy and understanding the connections between reading and writing; independent thinking; compassion; and values.

On behalf of the Board of Trustees, Trustee Bazinet thanked the students for their presentation and demonstrating how the Results of the Calgary Board of Education all

tie together at Chaparral School. She also expressed appreciation to Ms. Cox and to the school staff and parents for their devotion to student learning.

Chief Superintendent Johnson commended Ms. MacPherson and the staff of Chaparral School for the success of their school in its community today.

4.2 Results 2: Academic Success – Mathematics

Chief Johnson provided a brief introduction to the report and a summary of the contents. She noted that the new Alberta Program of Studies in Mathematics is in its third year in Grades 3, 6 and 9, and it is being introduced at the 30 levels in high school this school year. She stated that it is important to note that CBE's overall target for provincial achievement tests and diploma examinations is to be at or above the provincial standards of achievement, and the CBE has much to celebrate in its student results in Mathematics. Specific targets have been established for improvement in Grade 9 Mathematics Knowledge and Employability, and organizational expectations set for both high levels of achievement and patterns of improvement in all other Mathematics provincial achievement tests over the next few years.

Chief Superintendent Johnson pointed out a correction to the report on page 4-13, under Grade 9 Knowledge and Employability Targets, in that the first target of 70% refers to the percentage of writers expected to achieve the acceptable standard in 2012 – it does not refer to the participation rate.

Chair Cochrane noted that trustees are to determine whether or not the report provides sufficient evidence that the CBE has made reasonable progress towards achieving the Result, and to build a portfolio of the Chief Superintendent's performance in the Results side of the Chief Superintendent's job expectations. The emphasis for monitoring results is not on compliance, but rather on reasonable progress.

Trustees posed questions, which were addressed by Administration and are summarized as follows:

- The graphs in the report pertaining to the provincial achievement test results for 2009-10 have no data because that was the transition year to the new program of studies, and some students wrote the tests based on the old program of studies and others wrote it based on the new program of studies.
- It was recognized that the CBE results are above the provincial results for the Applied Mathematics 30 diploma examinations, and yet the province measures the CBE results at the acceptable standard as low and as an issue. Administration noted that this was not raised as a red flag across the province.
- The CBE's Knowledge and Employability writers and the high number of students who were excused from the test have drawn the attention of Administration, and it is believed that our registration patterns in these courses needs attention. The concern is that we are not ensuring that the right students are in the right courses from the beginning.
- It was questioned why a focus would be given to the advancement of Grade 9 student achievement in Mathematics at the standard of excellence, rather than at the

acceptable standard. Administration agreed that the standard of excellence in this area is above that of the province, but it has been identified as a focus for this coming year because of the trajectory and uncertainty of what that means. The Grades 3, 6, and 9 student achievement levels at the acceptable standard have been consistent over the years, and the results in 2012 have increased over 2011.

- It was asked how the Mathematics focus might tie directly to our high school completion rates. Administration noted that the information provided through the accountability pillar survey is used to look at this, and the CBE's high school completion rate has increased over the past number of years. This has led Administration to believe that our overall efforts are helping students to be successful, and Mathematics is an important part of this.
- With respect to the results in the Grade 9 Mathematics provincial achievement test, at the acceptable standard, Administration noted that principals are reviewing their students' results individually and work is also underway to ensure that we have a more standard middle/junior high report card across the organization in order to better understand these results.

MOVED by Trustee Bowen-Eyre:

THAT the Board of Trustees has reviewed the monitoring report on Results 2: Academic Success, specific to Mathematics, and concludes that reasonable progress is being made towards the ultimate achievement of this Results policy.

Trustees posed questions about the intent of the motion, asking if approval would mean approval of the targets. Trustee Bowen-Eyre clarified that the motion refers to reasonable progress having been made. A discussion ensued between trustees and Administration about the setting of targets. Administration reiterated that the overall target is to be at or above provincial achievement levels, and in the instances where those levels are not achieved the targets would change to focus on those particular areas. Chair Cochrane shared her understanding that the target is to be at or above the provincial achievement levels, and as trustees assess whether reasonable progress has been made, that is the target to be evaluated against at this point in time.

A trustee expressed a concern with having moving targets from one monitoring cycle to another. Chief Superintendent Johnson stated that the purview of setting targets is an administrative and educational expectation across the province. Chair Cochrane shared her belief that it is not in the Board's regime to set targets, but it can approve targets or find that the targets are unacceptable. Chair Cochrane referenced a number of Board/Chief Superintendent Relationship policies that speak to the issue.

MOVED by Trustee Bazinet:

THAT the motion be amended by the inclusion of "with the exception of the requirement for student achievement in the area of Grade 9 Knowledge and Employability.

Trustees debated the motion and the following is a summary of comments in favour of the amendment:

- the target for this area of achievement has not been met;
- overall student achievement in Mathematics is very high, but a concern is with the negative impact of the results in this area due to the number of students excused from writing the tests, and Administration has acknowledged that there needs to be more focus in this area;
- this is one area of challenge, which has been acknowledged by Administration, and it is not to say that the entire policy subsection has not been achieved.

A comment in opposition to the motion was noted, with the belief shared that there was no need to be overwhelmed with this exception, and as Administration pointed out, this area will receive greater focus. It was also noted that the assessment in this area is fairly new and unstable at this point in time.

Chair Cochrane called for the vote on the amendment.

The amendment was
CARRIED.

In favour:	Trustee Bazinet
	Trustee Bowen-Eyre
	Trustee Cochrane
	Trustee Ferguson
	Trustee King
	Trustee Taylor
Opposed:	Trustee Lane

Trustees debated the main motion, as amended, with comments that these are strong results, showing that reasonable progress is being made.

Chair Cochrane called for the vote on the motion.

The motion, as amended, was
CARRIED UNANIMOUSLY.

MOVED by Trustee Ferguson:

THAT the Board of Trustees commends the Chief Superintendent for high levels of student achievement at the standard of excellence in the Mathematics Diploma Examinations.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Bowen-Eyre:

THAT the Board of Trustees commends the Chief Superintendent for the strong levels of student achievement in the Mathematics Provincial Achievement Tests and Diploma Examinations that exceed the province in 10 out of 12 measures.

The motion was
CARRIED UNANIMOUSLY.

Recessed: 4:38 p.m.
Reconvened: 4:52 p.m.

5 | OPERATIONAL EXPECTATIONS

5.1 OE-6: Financial Administration – Annual Monitoring

Mr. A. Jain provided brief comments about the contents of the report. Corrections to the report were noted as follows:

- on page 5-6, evidence of compliance, the 3rd bullet states there were 11 vendors, and that is to be corrected to state there were 3 vendors; and
- on page 5-8, section 6.6, the 2011/12 audited financial statements shows a net operating surplus of \$626,000, and that is to be corrected to show a net operating surplus of \$0.

Chair Cochrane noted that Trustees are to determine whether the Chief Superintendent is in compliance with OE-6: Financial Administration, based on the Board's previously approved interpretation and indicators. She pointed out that any decision or comment of the Board of Trustees around non-compliance of the operational expectation, or any part of it, is in no way intended to be a vote of non-confidence for the Chief Superintendent.

Trustees posed questions, which were addressed by Administration and are summarized as follows:

- Administration gave an explanation of the different time periods used in gathering evidence for indicators of compliance #1 and #2 for policy subsection 6.1. With respect to point #2 under the evidence of compliance, Administration noted that it is confident with the accuracy of reporting that 99.9% of payments to employees are made in accordance with Employment Standards Code, and that those payments were made within the 10 days following the applicable pay periods.
- With respect to policy subsection 6.4, noted on page 5-7 of the report, the 2.6 percent of revenue that may incur a bad debt expense from unpaid student fees in 2011-12 is in the range of previous years' experience. There have not been any comparisons made of the experience of other school jurisdictions.
- Some discussion was held about the information attached to the report that speaks to areas for capacity building. Chief Superintendent Johnson noted that capacity building is something that is continuous, regardless of whether the indicator is compliant or not. Mr. A. Jain provided comments about the four sole source/single source

contracts that were not justified, noting that there are new hires to the organization at any given time and, therefore, training of proper procedure and process is of the utmost importance and it is continuous, and this forms part of the capacity building. He pointed out that the dollar amount of the four contracts referenced is relatively small. The data that has been provided is from September 2011 – August 2012.

- In reference to a question of the dollar amount of the four contracts, Mr. Jain stated that the information is of a private nature and could be made available to the Board at an in-camera meeting.
- Exceptions can be classified in two categories – emergency sole sourcing, and single sourcing where the product or service can only be received through a single source, and exceptions fall only within the \$5,000 - \$75,000 range.
- Administration noted that the total dollar amount for these exceptions is insignificant, as it equals less than .1% of that which is spent on third party expenses.
- Chief Superintendent Johnson noted that Administration has had indication from some parents that the efforts that have been made to collect funds have not been appreciated. She noted her belief that those efforts are reasonably made under the set of circumstances. It is also important to realize that no attempts are made to collect from people who are unable to pay – those people having received waivers. There are some people in our community who disagree with any kind of fee for a publicly funded education system, which is believed to be our challenge at this time. Administration added that the number of complaints has not been tracked.
- To estimate the bad debt expense for the year, the total amount sent to collection is reviewed and it is estimated that 50% of that will form a bad debt expense.

MOVED by Trustee Ferguson:

THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-6: Financial Administration.

MOVED by Trustee Bazinet:

THAT the motion be amended to include “with the exception of policy subsection 6.1”.

Trustees debated the amendment and their comments are summarized as follows:

- The Board has set and agreed to the targets to be met, which was not the result for indicators of compliance #1 and #2 for this section.
- A trustee referenced policy B/CSR 5.5, and noted the belief that because the targets were only fractionally missed, the “reasonable person” standard should be applicable.

Chair Cochrane called for the vote on the amendment.

The amendment was
DEFEATED.

Opposed: Trustee Bazinet
Trustee Bowen-Eyre
Trustee Cochrane
Trustee Ferguson
Trustee King
Trustee Lane
Trustee Taylor

MOVED by Trustee Taylor:

THAT the Board of Trustees postpones discussion of OE-6: Financial Administration monitoring report to an in-camera session of the Board of Trustees.

Trustees debated the motion and comments in favour are summarized as follows:

- It has been noted by Administration that there is additional information about the exceptions that are noted in the attachment to the report, but it is confidential. A trustee shared her belief it is important to receive that information before making a decision of compliance, to determine what actually occurred with the sole sourcing exceptions and commitments.

Trustee comments in opposition to the motion are summarized as follows:

- Comments were shared by trustees, expressing their belief that the important thing to consider is the issue of materiality and Administration has confirmed it is not significant.
- A trustee shared her uncertainty that the issue of materiality should or should not be a consideration in the matter. She felt that the indicator of compliance is inappropriate for policy subsection 6.2, because it merely says that a report is to be provided, which could potentially show numerous exceptions, and the Board would still have to say that compliance was met. She expressed her desire that the Board have a discussion about how the indicator of compliance could be changed.

Chair Cochrane called for the vote on the postponement motion.

The motion was
DEFEATED.

In favour: Trustee Taylor
Opposed: Trustee Bazinet
Trustee Bowen-Eyre
Trustee Cochrane
Trustee Ferguson
Trustee King
Trustee Lane

Chair Cochrane restated the motion on the floor for debate, as follows:

THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-6: Financial Administration.

Trustee comments in debate of the motion are summarized as follows:

- The report shows that 12 of the 14 indicators are in compliance, and it shows the complexity of the organization; and it is believed that the information that has been provided to the Board is adequate to make a decision of compliance.
- A trustee noted that the Board of Trustees has approved the indicators for OE-6: Financial Administration, and the Chief Superintendent has provided a detailed report that is based on the Board approved indicators. The trustee noted her belief that the evidence has been provided that the Chief Superintendent is in compliance with the policy.

Trustee comments in opposition to the motion are summarized as follows:

- A trustee shared her belief that the data that has been provided in some of the policy subsections is not really answering whether or not there is compliance with the policy. She made reference to policy subsection 6.4 and noted that although the Board is getting the information that it asked for in terms of the approved indicator, she felt it was not evidence in terms of whether or not the policy is being followed.

The motion was
CARRIED.

In favour:	Trustee Bazinet Trustee Bowen-Eyre Trustee Cochrane Trustee Ferguson Trustee King Trustee Lane
Opposed:	Trustee Taylor

Motion Arising:

MOVED by Trustee Bazinet:

THAT the Board of Trustees requires that the Chief Superintendent provides the Board with an additional or different indicator, or indicators of compliance for policy subsection 6.2 by the end of March 2013.

At 5:50 p.m. Chair Cochrane received the consent of the Board to continue the meeting past the scheduled adjournment time, to the completion of the Agenda.

In response to the Chair's request for comment on the proposed date, Chief Superintendent Johnson commented that we have not yet gone through the complete cycle of monitoring all of the Results and Operational Expectations. She suggested there may be some prudence in waiting until after this monitoring cycle.

Trustees debated the motion and their comments in support are summarized as follows:

- A trustee shared her belief that the Board-approved indicator does not allow for adequate information to be provided to determine compliance in this policy subsection. She felt that there may be other indicators that Administration might suggest for use to address some of the other items within policy subsection 6.2.

- A trustee pointed out that this is a new monitoring process for the organization, and she expressed support for the motion.
- A trustee belief was that the Board has been perfectly clear in what it has written and expects from this policy. The Board approves the reasonable interpretations and the indicators of compliance, and the question becomes how do those get changed by the Board or by the Chief Superintendent?

Trustee comments in opposition to the motion are summarized as follows:

- Reference was made to Board policy B/CSR-4: Authority of the Chief Superintendent, which states “the Board will respect and support any reasonable interpretation of its policies by the Chief Superintendent, even though Chief Superintendent decisions may not be the decisions the Board or its members may have made”. A trustee shared that given the Board’s responsibility is actually to write and set the values in policy, if the Board felt that the policy itself is not getting the type of information that is required, then perhaps the policy requires amendment.
- A trustee commented that if the Board has not been clear, and it does not understand what is being asked for, it is a moving target to keep going back to the Chief Superintendent to ask for a different indicator. It is the job of the Board to examine its own work and to write policy that is clear and understanding of the values that can be expected from it.

Chair Cochrane called for the vote on the motion.

The motion was
CARRIED.

In favour:	Trustee Bazinet Trustee Bowen-Eyre Trustee King Trustee Taylor
Opposed:	Trustee Cochrane Trustee Ferguson Trustee Lane

Motion Arising:

MOVED by Trustee Taylor:

THAT the Board of Trustees requires that the Chief Superintendent provides the Board with an additional or different indicator, or indicators of compliance for policy subsection 6.4 by the end of May 2013.

Trustee Taylor opened the debate of the motion, noting her belief that the information provided does not get to the root of the issue in that there is no evidence that what we are doing is best practice, as there are no comparisons made; and she felt there is no way to assess whether or not reasonable efforts have been made in the collection of funds due to the organization.

Chair Cochrane called for the vote on the motion.

The motion was
DEFEATED.

In favour: Trustee Bazinet
Trustee Taylor

Opposed: Trustee Bowen-Eyre
Trustee Cochrane
Trustee Ferguson
Trustee King
Trustee Lane

6 | PUBLIC COMMENT

There were no public comments.

7 | MATTERS RESERVED FOR BOARD ACTION

7.1 Policy Committee Liaison Report

Trustee Bowen-Eyre provided highlights of the contents of the report.

Trustees posed questions, which are summarized as follows:

- It was noted that general principles of the Alberta Government's *Public Disclosure of Travel and Expense Policy* is believed to be applicable to our Board, but it was not included in its entirety in the proposed amendment to GC-2E because parts of that disclosure policy, i.e., section 2, application and scope, do not apply to trustees.
- A concern was noted about not writing into policy the expectation that is noted in recommendation #2 of the report.

Trustee Bowen-Eyre shared her intention of rewording recommendation #2 at the time that she makes the motion, to include that the disclosure of trustees' expense information will comply with the purpose, principles and expense report requirements of the Alberta Government's *Public Disclosure of Travel and Expenses Policy*.

A trustee raised a point of privilege about reference to a document that not all trustees had in their possession. Chair Cochrane called for a short recess to have copies made of the document for distribution.

Recess: 6:20 p.m.
Reconvened: 6:29 p.m.

MOVED by Trustee Bowen-Eyre:

THAT the Board of Trustees approves the amendment of GC-2E: Trustee Remuneration, in accordance with Attachment 1 of the Board Report.

MOVED by Trustee Bazinet:

THAT the Board of Trustees approves the amendment of GC-2E: Trustee Remuneration, by the addition of the following in section B:

“4. Trustees’ expense information will be publicly disclosed in compliance with the Alberta Government’s *Public Disclosure of Travel and Expense Policy*.”

Trustees debated the motion and their comments are summarized as follows:

- A trustee shared her belief that to amend the policy as put forward in the attachment to the report has the potential to change nothing, because trustees’ disclosure is already made on a regular basis, which is yearly in the audited financial statements. The Board has indicated in the past that it would be best to have its policies written in a manner that includes all suggested intentions, rather than having motions on the books that relay such intentions.
- A trustee shared her understanding that policy is an expression of the Board’s values, and she believed that the policy amendment, as suggested in the main motion, is an expression of public disclosure on a regular basis being stated directly in policy.

Chair Cochrane called for the vote on the amendment.

The amendment was
DEFEATED.

In favour:	Trustee Bazinet Trustee King Trustee Taylor
Opposed:	Trustee Bowen-Eyre Trustee Cochrane Trustee Ferguson Trustee Lane

Chair Cochrane called for the vote on the main motion, which she restated as follows:

THAT the Board of Trustees approves the amendment of GC-2E: Trustee Remuneration, in accordance with Attachment 1 of the Board Report.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Bowen-Eyre:

THAT the Board of Trustees approves that the disclosure of trustees’ expense information will comply with the Purpose, Principles and Expense Report Requirements sections of the Alberta Government’s *Public Disclosure of Travel and Expenses Policy*, effective September 1, 2012.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Bowen-Eyre:

THAT the Board of Trustees approves that trustees' expense information for the 2011/12 school year will be disclosed in the format in which it was prepared, subject to the redaction of personal information as required by the *Freedom of Information Protection of Privacy* Legislation.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Bowen-Eyre:

THAT the minutes of the Policy Committee meeting of December 10, 2012 be received for information.

The motion was
CARRIED UNANIMOUSLY.

Chair Cochrane declared the following items to be adopted as submitted:

8 | BOARD CONSENT AGENDA

8.1 Approval of Minutes

- Regular Meeting held November 21, 2012
- Regular Meeting held November 27, 2012
- Regular Meeting held December 4, 2012
- Reconvened December 4, 2012 Regular Meeting on December 17 and December 20, 2012

THAT the Board of Trustees approves the minutes of the meetings held November 21, November 27, December 4, and reconvened December 4 meeting on December 17 and December 20, 2012.

8.2 Correspondence

THAT the Board of Trustees receives the following correspondence for information and for the record, in the form as submitted:

- Letter dated November 14, 2012 from Trustee Lynn Ferguson, Audit Committee Chair to the Board of Trustees confirming the external audit by KPMG for the 2011-12 fiscal year was completed with cooperation of administration and that KPMG has reported no significant deficiencies in controls.
- Email dated December 10, 2012 from Jacquie Hansen, President, Alberta School Boards Association, to Board Chairs regarding Tripartite Update #18, containing a letter from the Minister of Alberta Education about the government's offer to the Alberta Teachers' Association.
- Email dated December 18, 2012 from the Honourable Tim Wiles, Deputy Minister of Alberta Education, to all Superintendents of Public, Separate, Francophone and Charter School Boards, regarding the discontinuation of use of non-breakaway lanyards.

9 | CHIEF SUPERINTENDENT CONSENT AGENDA

9.1 Chief Superintendent's Update

THAT the Board of Trustees receives for information the Chief Superintendent's Update.

Recessed at 6:53 p.m.

Reconvened at 7:05 p.m. in Room T224. The attendees to the private session of the Regular meeting included all trustees and the Corporate Secretary.

10 | IN-CAMERA ISSUES

10.1 Motion to Move In Camera

MOVED by Trustee Ferguson:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, Tuesday, January 8, 2013, be considered at an in-camera session; therefore, be it

***Resolved*, THAT the Regular Meeting of the Board of Trustees moves in-camera.**

The motion was
CARRIED.

In favour: Trustee Bazinet
Trustee Bowen-Eyre
Trustee Cochrane
Trustee Ferguson
Trustee King
Trustee Lane

Opposed: Trustee Taylor

10.2 Motion to Revert to Public Meeting

MOVED by Trustee King:

THAT the Regular Meeting of the Board of Trustees moves out of in camera.

The motion was
CARRIED UNANIMOUSLY.

10.3 Motions to Action In-Camera Recommendations

MOVED by Trustee Taylor:

THAT the Board approves the Trustee Request for Information for provision of the 2009 private report to all Board members, as discussed in camera.

The motion was
DEFEATED.

In favour: Trustee Bazinet
Trustee Taylor

Opposed: Trustee Bowen-Eyre
Trustee Cochrane
Trustee Ferguson
Trustee King
Trustee Lane

MOVED by Trustee Ferguson:

THAT the Board approves the Trustee Request for Information for provision of the 2011 private report to all Board members, as discussed in camera.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee King:

THAT the Board of Trustees approves the process for the Chief Superintendent's Summative Evaluation 2012 as outlined in the document attached to the private report.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee King:

THAT the Board of Trustees authorizes the Chair of the Board to submit the correspondence, as attached to the private report, to the Alberta School Boards Association Board of Directors.

The motion was
CARRIED.

In favour: Trustee Bowen-Eyre
Trustee Cochrane
Trustee Ferguson
Trustee King
Trustee Lane

Opposed: Trustee Bazinet
Trustee Taylor

Chair Cochrane declared the following items on the Private Consent Agenda approved as presented:

THAT the Board of Trustees receives the correspondence attached to the private report for information and for the record.

THAT the Board of Trustees receives the correspondence attached to the private addendum report for information and for the record.

11 | **ADJOURNMENT**

Chair Cochrane declared the meeting adjourned at 8:53 p.m.