

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees held in the Board Room, Education Centre, 515 Macleod Trail SE, Calgary, Alberta, on Tuesday, January 4, 2005 at 5:00 p.m.

PRESENT

Board of Trustees:

Trustee G. Dirks, Chair
Trustee C. Bazinet
Trustee N. Close
Trustee P. Cochrane
Trustee K. Fawcett
Trustee L. Ferguson
Trustee G. Lane

Administration:

Dr. B. Croskery, Chief Superintendent of Schools
Mrs. J. Barkway, Assistant Corporate Secretary
Ms. M. Clark, Superintendent, Human Resources
Mr. D. Dart, Superintendent, Business Operations & Environmental Services – Secretary Treasurer
Mr. J. Drysdale, Superintendent, School Support Services
Ms. A. Verdiel, Acting Deputy Chief Superintendent of Schools
Ms. B. Kuester, Executive Director of Communications
Mr. G. Scott, Director & General Counsel, Legal & Risk Management Services
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Ms. V. Barlow, Elementary School Principals' Association
Ms. G. Burger-Martindale, Calgary Association of Parents and School Councils
Mr. D. Hammill, Canadian Union of Public Employees, Local No. 40
Ms. S. Langford, Alberta Teachers' Association, Local No. 38

Action By

1.0 CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Dirks called the meeting to order at 5:00 p.m. and the meeting commenced with the singing of O Canada, led by Jake, a student from Fred Seymour Elementary School. Chair Dirks welcomed representatives from the aforementioned organizations and members of the public.

2.0 CONSIDERATION/APPROVAL OF AGENDA

Mrs. J. Barkway, Assistant Corporate Secretary, noted that Item 8.1.1 - Aboriginal Family School Task Force is postponed to a future date.

MOVED by Trustee Cochrane:

THAT the Agenda for the Regular Meeting of January 4, 2005, be approved as submitted, subject to the removal of Item 8.1.1 – Aboriginal Family School Task Force.

The motion was
CARRIED UNANIMOUSLY.

3.0 CORRESPONDENCE

There was no correspondence.

4.0 PRESENTATION, HONOURS AND RECOGNITION

4.1 SCHOOL PRESENTATION – FRED SEYMOUR ELEMENTARY

Ms. N. Johnson, Director, Area V, came forward and provided opening remarks, noting that Fred Seymour School has a fabulous Fine Arts program, and student achievement is high. Ms. B. Zugman, Principal, Fred Seymour School, provided introductions and commended the work of Ms. S. Kesler in the Grade 3 and Grade 4 classroom. Ms. Kesler stated that her class of students embarked on a year long study of heroes, and little did she realize what a powerful and empowering journey she and her students would take. She expressed that she was very proud of her students and noted they have set a great example for their entire school community.

The students proceeded with the presentation, sharing individual comments about the knowledge they gained from their study of Terry Fox. The students had organized a *Fred Seymour Terry Fox Run*, and to prepare for the event established seven committees to lead in the planning and follow-up work. A video was shown of the event's opening assembly, the day of the run, the bank trip and the final count of the popsicle sticks (used to gauge distance that was run). The students ended the presentation with a song they had written about Terry Fox, which was adapted from their school song entitled "We Can Make a Difference". The *Fred Seymour Terry Fox Run* raised a total of \$12,717.09. The students offered a public thank you to the large number of people who supported them in achieving their goal.

On behalf of the Board of Trustees, Trustee Bazinet shared words of thanks for the presentation and praised the students on their demonstrated abilities in organizing and on their skills in speaking, counting and song writing, as well as on their personal growth that was made evident throughout the presentation.

5.0 VERBAL UPDATES

5.1 REPORT FROM THE CHAIR AND TRUSTEES

Chair Dirks spoke of the devastating Tsunami that occurred on December 26, 2004, the impact of which destroyed much of Asia's coastline and shocked the world. He stated the effects of this horrible disaster will be felt for many years to come. We have all been deeply grieved and heartbroken by the images of devastation and untold human suffering, and especially of the deaths of so many children and the heartache of so many children being orphaned. On behalf of the Board of Trustees, the Chair expressed deepest sympathies to the Calgary families, the parents and children of the Calgary Board of Education, whose lives may have been tragically affected through the impact of the disaster on their families and acquaintances overseas.

Chief Superintendent Croskery provided comments, noting a tragedy of this magnitude raises the question for all of us "what is our moral response to such a catastrophe?" He stated this is a time to reflect on the tremendous loss; it is expected that it will be a ten-year rebuilding project for the reinstatement of their infrastructure. Chief Superintendent Croskery pointed out that many of our schools have been asking questions about their duty as well and as a system we must ask some very vigorous questions about our moral responsibility in a world that we embrace as a global village. The challenge for our system is to engage in open

discussions at the school level, at the system level and at the area level to formulate responses together.

A minute of silence was shared to remember those who are suffering and the aide workers who are seeking to support them.

5.2 REPORT FROM THE CHIEF SUPERINTENDENT

During the month of December, Chief Superintendent Croskery and Deputy Chief Superintendent Hubert attended a number of student performances, holiday gatherings and functions by various groups and Calgary Board of Education service units. One particular event, which was much enjoyed, was the musical "*Oliver*", put on by Belfast School.

On Monday, January 10, 2005, we will be pleased to welcome twenty teachers and two supervisors from the Daejeon Metropolitan Office of Education, who will be spending one month studying English as a Second Language with our International Bureau. On January 12, 2005, we will be welcoming twenty school principals from Seoul Metropolitan Office of Education, who will be attending a leadership institute for one week at the Calgary Board of Education.

Chief Superintendent Croskery gave recognition to Marion Carson School, noting that for each dollar that was brought in by students, one Christmas light bulb was added to the school's string of lights, representing "lighting up the world". All proceeds were given to the *Light Up The World Foundation* – over \$1,000 was collected.

6.0 PUBLIC QUESTION PERIOD

There were no questions from the public.

7.0 STAKEHOLDER REPORTS

There were no stakeholder reports.

8.0 GOVERNANCE: POLICY DEVELOPMENT AND MONITORING

8.1 ACTION ITEMS

8.1.1 Board of Trustees' Trustee Remuneraton Committee – Terms of Reference and Appointment of Chair

MOVED by Trustee Close:

- 1. THAT the Board of Trustees affirms the Terms of Reference for the Trustee Remuneration Committee, in the form as submitted with the agenda for the Regular Meeting of January 4, 2005, and**
- 2. THAT the Board of Trustees approves the appointment of Trustee George Lane as Chair of the Board of Trustees' Remuneration Committee.**

The motion was
CARRIED UNANIMOUSLY.

8.1.2 Board of Trustees' Policy Committee – Terms of Reference and Appointment of Chair

Trustee Close provided opening remarks, noting an amendment to the Terms of Reference under the heading Purpose of the Committee, to the third paragraph by the addition of the words "consideration of the Board of Trustees of" to follow "...review and revise governance policies for". There was a general discussion regarding the merits of appointing a "Chair" rather than an "interim Chair" for the Policy Committee and it was the general consensus of the Board of Trustees that a "Chair" would be more appropriate.

MOVED by Trustee Close:

1. **THAT the Board of Trustees approves the amended Terms of Reference for the Board of Trustees' Policy Committee, as submitted with the agenda for the Regular Meeting of January 4, 2005 and subject to further amendment as noted in the preamble above, and**
2. **THAT the Board of Trustees approves the appointment of Trustee Nancy Close as Chair of the Board of Trustees' Policy Committee.**

The motion was
CARRIED UNANIMOUSLY.

8.1.3 Board of Trustees' Standing Audit Committee – Terms of Reference and Appointment of Chair

MOVED by Trustee Bazinet:

1. **THAT the Board of Trustees will review the Terms of Reference for the Standing Audit Committee prior to April 2005, to clarify the Board's expectations of the Committee,**
2. **THAT the Board of Trustees approves the appointment of Trustee Carol Bazinet as Chair of the Standing Audit Committee, and**
3. **THAT the Board of Trustees approves the appointment of Reg Newbury to a two-year term on the Standing Audit Committee, such term to expire on November 30, 2006.**

The motion was
CARRIED UNANIMOUSLY.

8.2 INFORMATION/DISCUSSION ITEMS

8.2.1 Chief Superintendent's Monitoring Report

Chief Superintendent Croskery provided some brief highlights of the contents of the monthly monitoring report, and with the assistance of senior administrators responded to questions posed by trustees.

A question was raised about the Priority Schools Listing and Prior Levels of Achievement Report, noted on page 5 of the report under the heading of Accountability Services. Chief Superintendent Croskery stated he would obtain further information about the format of this

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type of reporting to schools; a sample of that information would be provided in a memorandum to trustees.

B. Croskery

With respect to Alberta Education's System Improvement and Reporting Branch proposal to conduct a pilot of an external school review model in three Calgary Board of Education schools, Superintendent Drysdale noted his belief that the pilot would take place in three non-alternative program schools. He will report back if required, in the event the proposal is to occur in alternative program schools.

J. Drysdale

Superintendent Drysdale also committed to provide information to trustees regarding which schools are currently using the Fine and Performing Arts locally developed courses referred to in the report.

J. Drysdale

MOVED by Trustee Cochrane:

THAT the Board of Trustees receives the Chief Superintendent's Monitoring Report for information.

The motion was
CARRIED UNANIMOUSLY.

8.2.2 Annual Governance Policy Monitoring Reports for the 2003-04 School Year:

8.2.2.1 Executive Limitations 1: General Executive Constraint

MOVED by Trustee Lane:

THAT the Board of Trustees receives the annual monitoring report regarding Executive Limitations 1: General Executive Constraint, for information and for the record, in the form as submitted with the agenda for the Regular Meeting held January 4, 2005.

The motion was
CARRIED UNANIMOUSLY.

8.2.2.2 Executive Limitations 3: Communication and Counsel to the Board of Trustees

MOVED by Trustee Fawcett:

THAT the Board of Trustees receives the annual monitoring report regarding Executive Limitations 3: Communication and Counsel to the Board of Trustees, for information and for the record, in the form as submitted with the agenda for the Regular Meeting held January 4, 2005.

The motion was
CARRIED UNANIMOUSLY.

8.3 TRUSTEE INQUIRIES

There were no trustee inquiries.

8.4 TRUSTEE NOTICES OF MOTION

Trustee Fawcett gave notice of motion regarding follow-up to Programme Internationale: Alternative Program Proposal.

8.5 CONSENT ITEMS

There were no objections to the Consent Agenda and Chair Dirks declared the recommendations adopted as follows:

8.5.1 Liaison Report – Alberta School Boards Association (ASBA)

THAT the reports, as submitted with the agenda for the Regular Meeting held January 4, 2005, be received for information as the liaison report with respect to the Alberta School Boards Association.

8.5.2 Committee on the Role and Purpose of Parent Groups in the Calgary Board of Education

- 1. THAT the Board of Trustees approves the appointment of Pat Cochrane as Chair of the Committee on the Role and Purpose of Parent Groups in the Calgary Board of Education; and**
- 2. THAT the Board of Trustees receives the report for information, in the form as submitted with the agenda for the Regular Meeting held January 4, 2005.**

9.0 MINUTES

9.1 REGULAR MEETING OF THE BOARD OF TRUSTEES HELD NOVEMBER 30, 2004

9.2 REGULAR MEETING OF THE BOARD OF TRUSTEES HELD DECEMBER 7, 2004

MOVED by Trustee Cochrane:

THAT the Minutes of the Regular Meeting of the Board of Trustees held November 30, 2004 (5:00 p.m.) and the Minutes of the Regular Meeting of the Board of Trustees held December 7, 2004 be approved as submitted.

The motion was
CARRIED UNANIMOUSLY.

9.3 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes.

10.0 EMERGENT ITEMS FOR NEXT BOARD MEETING

There were no emergent items for the next Board meeting.

Recessed: 6:29 p.m.
Reconvened: 6:44 p.m.

11.0 IN-CAMERA ISSUES

11.1 MOTION TO MOVE IN CAMERA

MOVED by Trustee Fawcett:

THAT the Regular Meeting of the Board of Trustees moves in camera.

The motion was
CARRIED UNANIMOUSLY.

11.2 MOTION TO REVERT TO PUBLIC MEETING

MOVED by Trustee Cochrane:

THAT the Regular Meeting of the Board of Trustees moves out of in camera.

The motion was
CARRIED UNANIMOUSLY.

8:02 p.m. - Chair Dirks received the consent of trustees to continue the meeting to the completion of the agenda.

11.3 MOTIONS TO ACTION IN-CAMERA RECOMMENDATIONS

MOVED by Trustee Close:

THAT the Board of Trustees receives the report *Labour Relations Update* for information and for the record, in the form as submitted with the in-camera agenda for the Regular Meeting held January 4, 2005.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Lane:

THAT, subject to final approval by the Minister of Alberta Infrastructure, the two portables located on site at Louis Riel Elementary/Junior High School be approved for demolition.

The motion was
CARRIED.

In favour: Trustee Bazinet
Trustee Cochrane
Trustee Dirks
Trustee Fawcett
Trustee Ferguson
Trustee Lane
Opposed: Trustee Close

D. Dart

Action By

MOVED by Trustee Bazinet:

THAT, subject to final approval by the Minister of Alberta Infrastructure, the tender submitted from Lear Construction Management Ltd., in the amount of \$8,995,299 for McKenzie Lake Middle School Core be approved.

The motion was
CARRIED UNANIMOUSLY.

D. Dart

MOVED by Trustee Cochrane:

THAT the report *Education Centre Project Update* be received for information and for the record, in the form as submitted with the in-camera agenda for the Regular Meeting held January 4, 2005.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Cochrane:

THAT the report *Expansion of Alternative Programs for September 2005* be received for information, in the form as submitted with the in-camera agenda for the Regular Meeting held January 4, 2005.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Cochrane:

THAT the Board of Trustees authorizes administration to immediately initiate the sharing of information with appropriate communities regarding the facilities and related program challenges facing the Valley View Elementary School facility. This information sharing will establish the scope of a significant organizational problem that requires a timely solution.

The motion was
CARRIED UNANIMOUSLY.

B. Croskery

MOVED by Trustee Lane:

THAT the following motion adopted at the October 5, 2004 Regular Meeting, which reads:

“That the Board of Trustees approves entering into an agreement with The Aspen Group International, Inc., to provide seminars to the Board of Trustees and to CBE senior leaders on the Policy Governance model, at a cost of no more than \$40,000 over the course of the 2004/05 school year.”

be amended by striking “\$40,000” and inserting in its place “\$90,000”.

The motion was
CARRIED UNANIMOUSLY.

There was no objection to the in-camera Consent Agenda and Chair Dirks declared the recommendations adopted as follows:

THAT the Liaison Report with respect to Staff Relations Groups be received for information, in the form as submitted with the in-camera agenda for the Regular Meeting held January 4, 2005.

THAT the Liaison Report regarding the Calgary Board of Education Foundation be received for information, in the form as submitted with the in-camera agenda for the Regular Meeting held January 4, 2005.

12.0 ADJOURNMENT

The Chair declared the meeting adjourned at 8:05 p.m.