

Calgary Board of Education

Minutes of the Regular Meeting of the Board of Trustees held in the Board Room, Education Centre, 515 Macleod Trail SE, Calgary, Alberta, on Tuesday, June 20, 2006 at 5:00 p.m.

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PRESENT

Board of Trustees:

Trustee G. Dirks, Chair  
Trustee C. Bazinet  
Trustee N. Close  
Trustee P. Cochrane  
Trustee K. Fawcett  
Trustee L. Ferguson  
Trustee G. Lane

Administration:

Dr. B. Croskery, Chief Superintendent of Schools  
Ms. J. Barkway, Assistant Corporate Secretary  
Ms. L. Angelo, Acting Superintendent, Human Resources  
Mr. D. Dart, Superintendent, Business Operations & Environmental Services – Secretary Treasurer  
Mr. J. Drysdale, Superintendent, School Support Services  
Ms. B. Hubert, Deputy Chief Superintendent of Schools  
Mr. J. Jones, Executive Assistant to the Chief Superintendent of Schools  
Ms. B. Kuester, Executive Director of Communications  
Mr. R. Peden, Acting Director, Legal & Risk Management Services  
Ms. S. Wasylshyn, Executive Assistant to the Trustees  
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Ms. G. Burger-Martindale, Calgary Association of Parents and School Councils  
Mr. L. Liffiton, Alberta Teachers' Association  
Mr. F. Reaume, CUPE Local 40

Action By

**1.0 CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Dirks called the meeting to order at 5:05 p.m. and the singing of the national anthem took place led by Amanda, a grade 12 Performing Visual Arts student from Central Memorial High School.

Chair Dirks welcomed representatives from the aforementioned organizations and members of the public.

**2.0 CONSIDERATION/APPROVAL OF AGENDA**

Ms. Barkway noted that late circulations were made of information related to Item 6.1 – Consideration of 2006/2007 Preliminary Operating Budget, and Item 6.3 – imagineCALGARY. She further noted that requests were made for additions to the Agenda including: a new Item 6.4 – Proposed Closure of Dr. Gordon Townsend School to Allow Relocation of that School; and a new item of business for action during the in-camera session. As well, Item 7.2.1 – EL-1: General Executive Constraint – Annual Monitoring Report, was requested for removal from the Agenda.

MOVED by Trustee Close:

**THAT the Agenda for the Regular Meeting held June 20, 2006 be approved as submitted, subject to the addition of Item 6.4 – Proposed Closure of Dr. Gordon School to Allow Relocation of that School; the addition of a new in-camera item; and the deletion of Item 7.2.1 – EL-1: General Executive Constraint – Annual Monitoring Report.**

The motion was  
CARRIED UNANIMOUSLY.

### **3.0 SCHOOL/SYSTEM PRESENTATIONS**

#### **3.1 Calgary Reads**

Superintendent Drysdale introduced the item and welcomed the Calgary Reads Society, which is an early intervention literacy initiative that is offered to Calgary's high needs schools. The presenters were introduced as follows: Ms. A. Jackson, Executive Director, Calgary Reads, Ms. C. Lindberg, Program Manager, Calgary Reads and Ms. J. Green, Board Chair, Calgary Reads, and Principal of Radisson Park School. A folder containing information about Calgary Reads, including a copy of their newsletter and a progress report prepared for the Board of Trustees, was distributed at the meeting.

The presentation included the showing of a DVD, which outlined how the work of Calgary Reads supports the Calgary Board of Education's Ends Statements of academic success, personal development and the mega Ends Statement of high school completion, all of which are directly connected to a child's ability to read. Ms. Jackson shared the mission of Calgary Reads, which is "To improve the confidence and ability of struggling young readers and promote literacy as a benefit to our community" and noted it is directly aligned with the Calgary Board of Education's mission of "Educating Tomorrow's Citizens Today". She stated that it is the sincere hope of Calgary Reads that their partnership with the Calgary Board of Education continues to grow and that one day they will no longer have a waiting list of schools, and that they will have volunteers in every Calgary Board of Education school, supporting the children who need that extra reading boost.

On behalf of the Board of Trustees, Chair Dirks thanked Calgary Reads for their informative and inspiring presentation.

### **4.0 HONOURS AND RECOGNITIONS**

#### **4.1 Lighthouse Award**

Ms. Kuester noted this is the final Lighthouse Award presentation for the 2005-2006 school year, and informed that the recipient of the award for the month of June is EPCOR Centre for Performing Arts. She noted the attendance of Ms. R. Anderson, to accept the award on behalf of EPCOR Centre. In partnership with the Calgary Board of Education, the EPCOR Centre offers several arts learning projects that promote the vital role of the arts in our schools and daily lives. It provides teachers and students the opportunity to expand their learning outside of the classroom and into the studio or onto the stage, and a couple of projects that are offered by EPCOR Centre are "One Day Arts Schools" for students, and "Tuesday Night Art Studio" for teachers.

Ms. R. Anderson shared comments about EPCOR Centre's close relationship and support from Calgary Board of Education staff Mr. D. Fretts, Specialist, Corporate Partnerships, and Ms. S. Martens, Specialist, Curriculum Support. She noted that another connection that EPCOR Centre has with staff and students is through a bursary program, which allows them to bring students from Calgary Board of Education into their Theatre School and Summer Act programs. These programs are offered to students who show motivation and talent, exhibit financial need, and who are recommended to the programs by their teachers. Ms. Anderson extended EPCOR Centre's gratitude for this recognition by the Calgary Board of Education.

On behalf of the Board of Trustees, Chair Dirks expressed appreciation to EPCOR Centre for Performing Arts, for their presentation and for their partnership with the Calgary Board of Education, noting that it greatly enriches the lives of our students.

#### **4.2 Acknowledgement of Board Page**

On behalf of the Board of Trustees, Chair Dirks gave recognition to Emilie and presented her with a gift in appreciation of her work as Board Page for the 2005-2006 school year.

### **5.0 PUBLIC CONVERSATION AND INFORMATION**

#### **5.1 Correspondence**

- Letter dated May 11, 2006 to Chair Dirks from The Honourable Zwozdesky, Minister of Education, re: recent closures of Calgary Board of Education schools and/or programs.
- Letter dated May 29, 2006 to The Honourable Solberg, Minister of Citizenship and Immigration re: Calgary Board of Education's request for funding of the Settlement Workers in Schools (SWIS) outreach program.

Chair Dirks read a portion of the second piece of correspondence noted above.

MOVED by Trustee Cochrane:

**THAT the Board of Trustees receives the letters for information and for the record, in the form as submitted with the Agenda for the Regular Meeting held June 20, 2006.**

The motion was  
CARRIED UNANIMOUSLY.

#### **5.2 Report from Chair and Trustees**

There were no verbal updates.

#### **5.3 Report from Chief Superintendent**

Chief Superintendent Croskery reported on the following issues and events:

- Calgary Board of Education is hosting the Large City School Superintendents' Conference, which will be held at the Calgary Marriott Hotel from June 21<sup>st</sup>-25<sup>th</sup>.
- June 16<sup>th</sup> the Calgary Herald hosted the *Class Act* event to celebrate the performance and accomplishment of students, which was attended by Mr. J. Jones on behalf of the CBE.
- June 19<sup>th</sup> an appreciation event was held at the Elks Club to recognize the CBE staff for their work on the 2006-2007 preliminary budgets.
- June 16<sup>th</sup> he attended a meeting with Alberta Education officials and four other Superintendents to discuss the proposed City of Calgary annexation of lands and the possible implications of that annexation for school district boundaries.

- There were many retirement celebrations over the past little while; and the New Horizons Banquet for Teachers is scheduled for the evening of June 22<sup>nd</sup>. Superintendents make every attempt to attend these retirement celebrations.

#### **5.4 Public Question Period**

There were no public questions.

#### **5.5 Stakeholder Reports**

##### **5.5.1 Mr. B. Bayly, Vice Chair, Colonel Walker School Council**

Mr. Bayly spoke on the issue of the co-existence of the Colonel Walker School and the Piitoayis Program in the Colonel Walker School building. He noted that at the July 4, 2005 Meeting of the Board of Trustees, Chief Superintendent Croskery concluded "...with absoluteness there is room to accommodate both schools in the same facility..." and "...in the unlikely event that additional space would be required, there is ample room on the site for the placement of portables." Mr. Bayly noted that assurance was also given that both programs would be supported. He expressed the belief that the following decisions of the Administration contradict this assurance to support Colonel Walker School: a decision was made to terminate the lease space for the Before and After School Program and the Hot Lunch Program; the SKILLS classes were relocated to another school; and, the Colonel Walker School regular program is no longer allowed to accept out-of-attendance area students. Mr. Bayly commented that according to the Administration, the building holds 550 students, and between the two programs there are 362 students currently registered. He pointed out that an entitlement has been taken away from them in that they can no longer bring out-of-attendance area students into their regular program. He noted that those students do not financially burden the bussing system because their parents are downtown commuters. The request of the Colonel Walker School Council is that the Board of Trustees ensures the Administration lives up to its assurances and provides equally for both programs by reversing the restriction put on the Colonel Walker School regular program with respect to acceptance of out-of-attendance area students.

##### **5.5.2 Mr. G. White, Parent**

Mr. White noted that he previously held the position of Media Relations Specialist with the Calgary Board of Education, and that he is a former student of the system. He shared comments about how his view of the Calgary Board of Education has changed from what it was as a student to what it became as an employee. He noted that today, more than ever, this Board is accountable, responsive, caring, dedicated and highly qualified to deliver education to the children of our communities. He stated that he worked closely with principals, educators, staff, senior administrators, trustees and specialists, and what he observed was a lot of careful, intelligent and often brilliant, and tortured consideration of a great number of complex issues and crisis. Mr. White stated his belief that the employees of the Calgary Board of Education are acutely aware of the importance of even their most basic day-to-day decisions, and it is not only because they have come to know that every one of those decisions is met with microscopic, multi-layered public monitoring and accountability, unlike anything other organizations are subjected to, but because they have committed their lives to the sacred role of teaching and caring for our young. Mr. White made the request that others tread lightly on these generous souls of conscience, and give them the trust they have earned, and with which the public has empowered them, to allow them to go forward and continue to make difficult decisions in the best interests of all students. He pointed out that if he were asked today whether he would send his one-year old daughter to a CBE school, he would answer that he would not send her anywhere else.

#### **5.6 Trustee Inquiries**

There were no Trustee inquiries.

## 6.0 ACTION ITEMS

### 6.1 Consideration of 2006/2007 Preliminary Operating Budget

Trustees gave consideration to the preliminary operating budget and posed a number of questions, which were addressed by senior Administration, and the discussion is summarized as follows:

- Staff Complement for Area Administration: This is not an actual reduction, but it is a redeployment of staff, and some of those positions were brought in through the one-time funding of \$1.8 million that we received from the province late in the year. It was further noted that those positions were coded to the Area Administration but they did not actually reside there – they were actually distributed throughout our schools.
- Elective Student Fees (non-instructional): Trustees requested the Administration to provide a breakdown of the components within this revenue generation that totals approximately \$2.5 million.
- Deficit Elimination: The CBE is ahead on this deficit repayment by about three years. It was noted that the onus is on the Board of Trustees to give Administration direction regarding the final payment on the deficit.

D. Dart

MOVED by Trustee Fawcett:

**THAT the 2006-2007 Preliminary Operating Budget be approved, in the form as submitted as Attachment I to the report that was distributed with the Agenda for the Regular Meeting held June 20, 2006, and that it be submitted to the Minister of Alberta Education on or before June 23, 2006.**

Trustees debated the motion and expressions of support included that the proposed budget strikes a fair balance; resources are kept in the classroom; that while the system does not get an appropriate amount of money to adequately address its needs, the Administration is doing the best that it can with the funds that it receives. Comments were also shared in opposition to the motion, and with respect to the allocation of resources to our schools it is believed that this will be unsustainable into the future.

MOVED by Trustee Close:

**THAT the 2006-2007 Preliminary Operating Budget be amended to reflect a budget assumption that our remaining deficit be paid in equal payments over the next three years.**

Trustees debated the amendment and reasons for support included that there is a need to do something this year, particularly in response to the transportation budget deficit; the system requires some flexibility at this time, to alleviate some of the financial pressures that our schools are experiencing; in view of the CBE's prudent track record over the past number of years in its accelerated deficit repayment, it seems reasonable now to decelerate those payments; it does not preclude the Board from making a higher deficit repayment in the coming years if there is money in the budget to do so.

Comments made in opposition to the amendment included that it is better to deal with what is known here and now, because in the coming year we may be faced with greater financial pressures; it was felt that early elimination of the deficit would more immediately allow the system greater flexibility in its operations, and it would allow for more time for the system to make plans on how best to allocate it.

Chair Dirks called for the vote on the amendment.

The motion to amend was  
CARRIED.

In favour: Trustee Bazinet  
Trustee Close  
Trustee Dirks  
Trustee Ferguson  
Trustee Lane  
Opposed: Trustee Cochrane  
Trustee Fawcett

Chair Dirks called for the vote on the motion, as amended, which reads:

**THAT the 2006-2007 Preliminary Operating Budget be amended to reflect a budget assumption that our remaining deficit be paid in equal payments over the next three years, approved in that form, and submitted to the Minister of Alberta Education on or before June 23, 2006.**

The motion was  
CARRIED UNANIMOUSLY.

6:57 p.m. - Recessed.  
7:15 p.m. - Reconvened.

## **6.2 Ten-Year Facilities Plan**

Superintendent Dart spoke to the contents of the report, noting that the Ten-Year Facilities Plan is a comprehensive report that addresses the preservation and consolidation needs of our 228 buildings, and the strategies to be employed take into consideration many CBE planning documents, including the Three-Year Education Plan, Area Renewal Plans, the Three-Year School Capital Plan and the Facility Condition Report.

Trustees gave consideration to the report and posed numerous questions, which were responded to by Administration. The following is a summary of some of the discussion that took place:

- The Five-Year Enrolment Projections 2006-2010: The enrolments start to decline at the junior and senior high school levels, but increase at the elementary grade levels, which result in a reasonably stable student population.
- The City of Calgary's population has increased significantly over the past nine years, and yet our student population has not grown correspondingly in that same time period.
- A question was asked about the figures shown in the graphs on page 5 of the Plan, with respect to the 5 to 9 age cohort that shows a population of 82,800 in year 2015, but the enrolment projections show a decline over the five-year period, to an enrolment of 42,169 elementary grade students in year 2015. Administration did not have an immediate response to the question and agreed to provide a response to Trustees at a later date.
- A correction was noted to page 65 of the Plan, in that the "F" in the line for Valley View School, under the column headed "1-5 Years Facility Upgrade Strategy" should be moved up one line, to indicate it pertains to Mountain View School.

D. Dart

D. Dart

MOVED by Trustee Ferguson:

**THAT the Board of Trustees receives the 2006-2007 Ten-Year Facilities Plan, and subsequent to the Plan being edited for accuracy, that it be posted on the Calgary Board of Education website and forwarded to the members of City Council.**

The motion was  
CARRIED UNANIMOUSLY.

**6.3 imagineCALGARY – Partners and Friends Program**

MOVED by Trustee Close:

**THAT the Calgary Board of Education agrees to become an imagineCALGARY Partner as per the agreement attached to the report dated June 20, 2006.**

Trustee Close provided rationale for the motion, noting that this started out as a city-led initiative and it now needs to become a community-owned initiative in order to be successful. She pointed out that this would provide us with an opportunity to not only showcase our schools, but to help ensure that the work moves forward in developing a city that is sustainable. She remarked on how well this fits with the Board of Trustees Ends Policies around citizenship, personal development, academic success and character, which are desirable qualities in all citizens.

7:59 p.m. – Trustee Fawcett left the room.

Chair Dirks called for the vote on the motion.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Fawcett

MOVED by Trustee Close:

**THAT the Board of Trustees directs the Chief Superintendent to conduct a preliminary review of the imagineCALGARY charter and its 30-year targets, and report back at the Board of Trustees Regular meeting scheduled for September 5, 2006 on the following:**

- (a) **Of the over 100 imagineCALGARY targets, identification of those that could reasonably be included, over the next one to three years, within the Calgary Board of Education's three year planning process;**
- (b) **Information on how the Calgary Board of Education currently contributes to achieving some of the 30-year targets as identified in part (a) above; and**
- (c) **Information on how the Calgary Board of Education could, in the future, take further action to successfully contribute towards making progress on the 30-year targets identified in part (a) above.**

8:03 p.m. – Trustee Fawcett returned to the meeting.

The motion was

CARRIED UNANIMOUSLY.

MOVED by Trustee Close:

**THAT the Board of Trustees gives consideration to how the imagineCALGARY charter could be supported at the governance level, and that such consideration be completed by October 2006.**

The motion was

CARRIED UNANIMOUSLY.

8:09 p.m. – Chair Dirks received the consent of Trustees to continue the meeting to the completion of the Agenda.

**6.4 Closure of Dr. Gordon Townsend School to Allow Relocation of That School**

MOVED by Trustee Cochrane:

**THAT the Board of Trustees approves the closure of Dr. Gordon Townsend School, effective June 30, 2006, or such later date as may be required by relevant construction timelines. This closure shall take effect upon the planned new construction of the Alberta Children's Hospital facility being completed, at which time the redirection of affected students to that new facility will be finalized.**

The motion was  
CARRIED UNANIMOUSLY.

**7.0 MONITORING AND RESULTS**

**7.1 Ends**

**7.1.1 Ends 2: Academic Success – Reasonable Interpretation, Indicators and Benchmarks – Year 2**

Chief Superintendent Croskery provided opening remarks, noting that additional indicators, baselines and benchmarks used to inform this report included a system-wide program inventory, the High School Exit Survey, as well as additional questions asked of students, which are listed on page 3 of the report.

During the discussion, questions were posed by Trustees and addressed by Administration, related to:

- consultation with other school districts regarding monitoring;
- definition of the term “benchmark” as the standard against which we judge ourselves to be achieving successfully (where possible, the provincial average is used as the benchmark);
- 2003/04 results are defined as the baseline and assist with target setting;
- the ongoing process of setting targets for several items; and
- the non-inclusion of 2004/05 results, which are being reaffirmed.

A suggestion was given by a Trustee to include in future reports the enrolment numbers for the Registered Apprenticeship Program, and it was agreed by Administration that this information would be beneficial. With regards to the High School Exit Survey, the intent is that it will continue over a period of time so that data can be tracked, and some conversations have been held about extending this survey to all who leave the system.

MOVED by Trustee Bazinet:

**THAT the Board of Trustees approves the reasonable interpretation, indicators, benchmarks and targets for Ends 2: Academic Success, in the form as submitted with the Agenda for the Regular Meeting held June 20, 2006.**

MOVED by Trustee Fawcett:

**THAT the motion be amended to include the Registered Apprenticeship Program enrolment as an indicator under the Ends policy statement “Each student will possess the knowledge skills and attitudes required for academic success and be effectively prepared for life, work and further learning”.**

The motion to amend was

CARRIED UNANIMOUSLY.

Chair Dirks called for the vote on the motion as amended.

The motion as amended was  
CARRIED UNANIMOUSLY.

It was clarified that Administration is free to add more indicators and outcomes in monitoring reports as they feel are appropriate; Board approval of those listed in the current report would be the minimum reporting requirement.

### **7.1.2 2005-2006 Accountability Pillar Results**

Chief Superintendent Croskery provided opening remarks, noting the results convey an exceptionally positive story. He noted that although the numbers may appear small in incremental improvements, they are statistically very significant in this domain. He pointed out that this is an impressive set of results and he extended credit to the Board of Trustees for ensuring that we keep a constant focus on learning outcomes, and to Calgary Board of Education staff.

Trustees asked questions about the data that was presented in the report, the frequency and form of future reporting of these results, and how the results would be publicly communicated, which were responded to by Administration.

MOVED by Trustee Lane:

**THAT the Board of Trustees receives the 2005-2006 Accountability Pillar Results report for information, and commends Calgary Board of Education teachers and staff for these exceptionally positive results and strong improvement trends.**

The motion was  
CARRIED UNANIMOUSLY.

## **7.2 Executive Limitations**

There were no items.

## **8.0 POLICY DEVELOPMENT AND REVIEW**

### **8.1 Executive Limitation 12: Asset Protection – Proposed Amendment**

Superintendent Dart provided a brief review of the issue, and noted that the proposed amendment is a revision to policy provision 7(b), to read “Invest in an investment position with equities which is not consistent with the ‘prudent person rule’”. The proposed amendment would reflect current investment practices and approvals received from Alberta Education.

MOVED by Trustee Bazinet:

**THAT the Board of Trustees gives first reading to the amended Governance Policy, Executive Limitations 12: Asset Protection, in the form as submitted with the Agenda for the Regular Meeting held June 20, 2006.**

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee Ferguson:

**THAT the Board of Trustees gives second reading to the amended Governance Policy, Executive Limitations 12: Asset Protection, in the form as submitted with the Agenda for the Regular Meeting held June 20, 2006.**

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee Fawcett:

**THAT, in accordance with the existing Governance Process Policy 3, Governance Policy Development, the Board of Trustees proceeds with third reading of Governance Policy, Executive Limitations 12: Asset Protection at this meeting.**

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee Fawcett:

**THAT the Board of Trustees gives third reading and thereby final approval to the amended Governance Policy, Executive Limitations 12: Asset Protection, in the form as submitted with the Agenda for the Regular Meeting held June 20, 2006.**

The motion was  
CARRIED UNANIMOUSLY.

## **9.0 CONSENT AGENDA**

### **9.1 Board Consent Agenda**

There were no items.

### **9.2 Chief Superintendent Consent Agenda**

There were no objections to the Chief Superintendent Consent Agenda and Chair Dirks declared the item to be adopted as presented.

#### **9.2.1 Locally Developed Junior High School Courses**

**THAT the following Calgary Board of Education junior high school locally developed courses be approved for renewal for use in Calgary Board of Education schools for the 2006-2007, 2007-2008, and 2008-2009 school years:**

- Creative Problem Solving 9
- Dance 7, 8, 9
- Exploration in the Fine Arts 7
- Leadership/Service 7, 8, 9
- Training for Excellence in Sport 7, 8, 9.

**THAT the following junior high school locally developed course be deleted from the approved courses:**

- **Exploring Cultural Diversity in Our Community.**

#### **10.0 TRUSTEE NOTICES OF MOTION**

There were no Trustee notices of motion.

9:03 p.m. - Recessed.

9:06 p.m. - Reconvened.

#### **11.0 IN-CAMERA ISSUES**

##### **11.1 Motion to Move In Camera**

MOVED by Trustee Cochran:

**THAT the Regular Meeting of the Board of Trustees moves in camera.**

The motion was  
CARRIED UNANIMOUSLY.

##### **11.2 Motion to Revert to Public Meeting**

MOVED by Trustee Close:

**THAT the Regular Meeting of the Board of Trustees moves out of in camera.**

The motion was  
CARRIED UNANIMOUSLY.

##### **11.3 Motions to Action In-Camera Recommendations**

MOVED by Trustee Ferguson:

**THAT *Tuscany School* be approved as the name of the new school being built in the community of Tuscany.**

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee Bazinet:

**THAT the learning garden at Riverbend School be named *The Connie Zerger Learning Garden*.**

The motion was  
CARRIED UNANIMOUSLY.

#### **12.0 ADJOURNMENT**

The Chair declared the meeting adjourned at 9:36 p.m.



## **CALGARY BOARD OF EDUCATION**

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### **Board of Trustees' Policy – Executive Limitations EL-12: Asset Protection**

**Monitoring Method: Internal and direct inspection  
Monitoring Frequency: Annual**

The Chief Superintendent shall not allow assets to be unprotected, inadequately maintained, inappropriately used or exposed to unnecessary risk. Accordingly, the Chief Superintendent must not:

1. Fail to insure against theft and property losses toward replacement value and against liability losses to the organization itself, the Board of Trustees, individual trustees or staff in an amount greater than the average for comparable organizations;
2. Subject plant and equipment to improper wear and tear or insufficient maintenance, within available resources;
3. Unnecessarily expose the school district, the Board of Trustees or its staff to claims of liability, costs or damages;
4. Make any purchase or commit the organization to any expenditure of greater than \$500,000. Splitting or dividing the purchase of goods or services in order to avoid exceeding this operational limit is prohibited. The Board of Trustees' approval of the operating budget cannot be construed to be specific Board of Trustees' approval;
5. Fail to reasonably protect intellectual property, information, corporate data and files from loss, significant damage, or unauthorized access;
6. Receive, process or disburse funds under internal controls that are insufficient to meet the Board of Trustees' appointed auditor's standards;
7.
  - (a) Invest in financial instruments, which are not in accordance with the *School Act*, the *Trustee Act*, or as otherwise permitted by the Minister of Education;
  - (b) Invest in an investment position with equities which is not consistent with the "prudent person rule";
8. Acquire, encumber or dispose of real property;
9. Fail to have assets utilized for the benefit of the community within reasonable costs for both parties;



## **CALGARY BOARD OF EDUCATION**

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### **Board of Trustees' Policy – Executive Limitations Page 2 to EL-12: Asset Protection**

10. Refuse to examine options that would result in significant savings in costs or enhanced productivity;
11. Allow the expenditure of district funds for travel that is not specifically related to or consistent with the achievement of the district's Ends;
12. Name or rename the organization, schools, rooms within a school, school grounds, other Calgary Board of Education facilities or educational programs.

Adopted: June 20, 2006