

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees held in the Board Room, Education Centre, 515 Macleod Trail SE, Calgary, Alberta on Tuesday, November 13, 2007 at 3:00 p.m.

PRESENT

Board of Trustees:

Trustee P. Cochrane, Chair
Trustee C. Bazinet
Trustee G. Dirks (departed at 5:55 p.m.)
Trustee L. Ferguson
Trustee P. King
Trustee K. Kryczka
Trustee G. Lane (departed at 6:45 p.m.)

Administration:

Ms. J. Barkway, Assistant Corporate Secretary
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services
Ms. J. Crarer, Acting Superintendent, Educational Support Services
Mr. D. Dart, Superintendent, Corporate Services – Secretary Treasurer
Ms. B. Hubert, Deputy Chief Superintendent of Schools
Mr. J. Jones, Executive Assistant to the Chief Superintendent of Schools
Ms. B. Kuester, Executive Director of Communications
Mr. R. Peden, Director and General Counsel, Legal Affairs
Ms. S. Wasylshyn, Executive Assistant to the Trustees
Ms. H. Numrich, Recording Secretary

CALL TO ORDER

Chair Cochrane called the meeting to order at 3:02 p.m. and reminded all Trustees to be mindful of any potential pecuniary interest conflicts.

MOTION TO MOVE IN CAMERA

MOVED by Trustee Dirks:

THAT the Regular Meeting of the Board of Trustees moves in camera.

The motion was
CARRIED UNANIMOUSLY.

During the in camera portion of the meeting, Trustee Bazinet declared a pecuniary interest regarding the Labour Relations Update item. She left the room at 5:05 p.m. and returned at 5:35 p.m.

At 6:00 p.m., Chair Cochrane received the consent of Trustees to continue the meeting to the completion of the agenda.

Action By

MOTION TO REVERT TO PUBLIC MEETING

MOVED by Trustee Ferguson:

THAT the Regular Meeting of the Board of Trustees moves out of in camera.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Dirks
Trustee Lane

MOTIONS TO ACTION IN-CAMERA RECOMMENDATIONS

MOVED by Trustee Bazinet:

THAT the Board of Trustees approves the Terms and Conditions for the System Transformation Reserve Fund listed in the report that was submitted with the Private Agenda of the Regular Meeting of the Board of Trustees on November 13, 2007.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Dirks
Trustee Lane

MOVED by Trustee Kryczka:

THAT the Board of Trustees refers to the Policy Committee, consideration and clarification of Executive Limitations 11, sub-sections 2 and 3; and to bring back recommendations to the Board of Trustees.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Dirks
Trustee Lane

MOVED by Trustee Ferguson:

THAT the Board of Trustees approves the Terms and Conditions for the Fiscal Stability Reserve Fund listed in the report that was submitted with the Private Agenda of the Regular Meeting of the Board of Trustees on November 13, 2007.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Dirks
Trustee Lane

MOVED by Trustee Ferguson:

THAT the Board of Trustees approves the Terms and Conditions for the General Instructional Reserve Fund listed in the report that was submitted with the Private Agenda of the Regular Meeting of the Board of Trustees on November 13, 2007.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Dirks
Trustee Lane

MOVED by Trustee Bazinet:

1. **THAT the Board of Trustees receives the following documents for information as submitted with the Private Agenda of the Regular Meeting of the Board of Trustees on November 13, 2007:**
 - a) **the *Financial Statements and Statistical Information* for the Year Ended August 31, 2007, including the Auditors' Report thereon, dated November 7, 2007;**
 - b) **the *Audited Financial Statements* including the Auditors' Report thereon, for the Year Ended August 31, 2007;**
 - c) **the *Unaudited Schedules to the Financial Statements* for the Year Ended August 31, 2007;**
 - d) **KPMG's Audit Findings Report to the Audit Committee for the Year Ended August 31, 2007;**
 - e) **KPMG's management letter and administrative responses relating to matters identified in the conduct of the audit examination;**
 - f) **the minutes of the Audit Committee of the Board of Trustees for the meeting held on November 7, 2007; and**
 - g) **the correspondence from KPMG, dated November 7, 2007 re: the relationships between Calgary Board of Education and KPMG LLP; and**
2. **THAT the Board of Trustees considers the *Audited Financial Statements* including the Auditors' Report thereon and the *Unaudited Schedules to the Financial Statements* and the *Financial Statements and Statistical Information for the Year Ended August 31, 2007*, at the November 27th Regular Meeting of the Board of Trustees, Public Agenda.**

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Dirks
Trustee Lane

MOVED by Trustee King:

THAT the Board of Trustees receives the Quarterly Labour Relations Update – All Unions and Associations for information and for the record in the form as submitted with the Private Agenda of the Regular Meeting of the Board of Trustees dated November 13, 2007.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Dirks
Trustee Lane

MOVED by Trustee Kryczka:

THAT the Board of Trustees receives the report regarding the monitoring of safety for information and for the record in the form as submitted with the Private Agenda of the Regular Meeting of the Board of Trustees dated November 13, 2007.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Dirks
Trustee Lane

MOVED by Trustee King:

THAT the Board of Trustees receives for information and the record, the Notice of Suspension of a Teacher, as outlined in the correspondence attached to the report that was submitted at the Regular Meeting of November 13, 2007.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Dirks

Trustee Lane

Chair Cochrane noted that two items had been removed from the Private Consent Agenda and would be discussed during the in-camera session of the meeting. She declared the remaining consent items to be adopted as submitted.

THAT the Board of Trustees receives the following correspondence for information and for the record, in the form as submitted with the Private Agenda of the Regular Meeting dated November 13, 2007.

- Letter dated October 26, 2007, to Board Chair Pat Cochrane from the Honourable Luke Ouellette, Minister of Infrastructure and Transportation, indicating approval of the sale of the King Edward School building and lands to Restoration Properties for the sum of \$14,115,000.
- Letter dated October 22, 2007, to the Honorable Luke Ouellette, Minister of Infrastructure and Transportation, from Board Chair Pat Cochrane, regarding the request for approval to transfer titles of nine (9) surplus Municipal School Reserve land parcels to the City of Calgary.

THAT the Board of Trustees receives for information and the record, the Notice of Suspension of a Teacher, as outlined in the correspondence attached to the report that was submitted with the Private Agenda of the Regular Meeting dated November 13, 2007.

THAT the Board of Trustees receives the EducationMatters Trustee Liaison Report for information in the form as submitted with the Private Agenda of the Regular Meeting dated November 13, 2007.

THAT the Board of Trustees receives the Mutual Interest Board minutes of September 13, 2007 for information in the form as submitted with the Private Agenda of the Regular Meeting dated November 13, 2007.

THAT the Board of Trustees receives the Electronic Door Access System report for information in the form as submitted with the Private Agenda of the Regular Meeting dated November 13, 2007; and approves a vendor contract up to the amount of \$527,250 for the 2007-08 budget year.

THAT the Board of Trustees accepts the resignation of Mike Shackleton from the Audit Committee, effective October 22, 2007.

MOVED by Trustee Ferguson:

THAT the Board of Trustees receives the Construction Projects Status report dated November 13, 2007, for information and for the record in the form as submitted with the Private Agenda of the Regular Meeting dated November 13, 2007.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Dirks
Trustee Lane

MOVED by Trustee Kryczka:

THAT an appropriate communication plan be developed for the public release of information contained in Attachment 1 of the Construction Projects Status Report as submitted with the Private Agenda of the Regular Meeting of the Board of Trustees dated November 13, 2007.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Dirks
Trustee Lane

MOVED by Trustee Ferguson:

THAT the following summer closing tender results, for projects valued over \$500,000, be approved:

- a) Taradale K-6 School (\$10,035,263)
- b) Panorama Hills K-4 School (\$8,558,250)
- c) Willow Park School Renovation Phase 2 (\$962,699)
- d) John G. Diefenbaker High School Chiller Replacement (\$628,800)
- e) Shawnessy/Somerset School (\$16,662,719)

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Dirks
Trustee Lane

ADJOURNMENT

Chair Cochrane declared the meeting adjourned at 6:50 p.m.