

## Calgary Board of Education

Minutes of the Regular Meeting of the Board of Trustees held in the Board Room, Education Centre, 515 Macleod Trail SE, Calgary, Alberta, on Tuesday, December 1, 2009 at 5:00 p.m.

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### MEETING ATTENDANCE

#### Board of Trustees:

Trustee P. Cochrane, Chair  
Trustee C. Bazinet  
Trustee G. Dirks  
Trustee L. Ferguson  
Trustee P. King  
Trustee K. Kryczka  
Trustee G. Lane

#### Administration:

Ms. N. Johnson, Chief Superintendent of Schools  
Mr. D. Stevenson, Deputy Chief Superintendent of Schools  
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services  
Ms. C. Faber, Superintendent, Learning Innovation  
Mr. J. Johnston, Superintendent, Human Resources  
Ms. B. Kuester, Executive Director of Communications  
Ms. D. Lewis, Superintendent, Learning Support  
Mr. R. Peden, Director and General Counsel, Legal Affairs  
Ms. J. Barkway, Assistant Corporate Secretary  
Ms. S. Wasylyshyn, Executive Assistant to the Trustees  
Ms. D. Perrier, Recording Secretary

#### Stakeholder Representatives:

Mr. B. Anderson, Canadian Union of Public Employees, Local 40  
Ms. J. Minifie, Calgary Board of Education Staff Association  
Ms. L. Newton, Association of Parents and School Councils  
Ms. J. Regal, Alberta Teachers' Association, Local 38  
Mr. J. Belanger, Principals' Association for Adolescent Learners (PAAL)

Action By:

### **1.0 CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Cochrane called the meeting to order at 5:00 p.m. and the singing of the national anthem took place, accompanied by grade 9 band students from Terry Fox School. Chair Cochrane acknowledged and welcomed representatives from the aforementioned organizations.

### **2.0 CONSIDERATION/APPROVAL OF AGENDA**

Ms. Barkway noted the addition of two stakeholder reports, to be provided under Item 5.4.

Action By:

MOVED by Trustee Ferguson:

**THAT the Agenda for the Regular Meeting of December 1, 2009 be approved as submitted, subject to the additions noted above.**

The motion was  
CARRIED UNANIMOUSLY.

### **3.0 SCHOOL/SYSTEM PRESENTATIONS**

#### **3.1 Terry Fox School**

Ms. D. Selby, Director, Area III, provided a brief introduction of Terry Fox School. She called forward Mr. D. Barbor, Principal, Terry Fox School, to give the presentation.

Aided by a PowerPoint presentation, Mr. Barbor provided highlights of Character Development and Citizenship at Terry Fox School. The following is a summary of his presentation:

- He shared information about the school demographics, school programming, and the use of a universal design for learning approach;
- School Development Plan – references CBE Ends, HEROES, and United Nations Educational Scientific & Cultural Organization (UNESCO) Pillars of Learning;
  - The HEROES program is delivered as part of the Grade 7 Health curriculum. This program also provides the foundation and framework for expectations and programming at Terry Fox School. It provides them with a language and common understanding in their relationships with each other.
- They work with Associated School Project Network (ASPnet);
- School Initiatives: Teaming Up For Healthy Learners; Leadership 7, 8 and 9; Learning & Development/TA Program; Off-Site Activities/Guest Speakers; Fourth R-Resiliency; Environmental Studies; School, Athletics, and Fine Arts Codes of Conduct; Comprehensive After-School Programming; and Citizens in Action Student Conference.

In conclusion, Mr. Barbor commented on their development of a rubric designed for staff/student use to evaluate achievement of the CBE Ends, which are identified by the following seven categories that appear on the school's report card:

- Preparedness
- Respect for Others
- Focus on the Task
- Attitude
- Pride in Work
- Makes Appropriate Choices, and
- Self Evaluates.

Action By:

Mr. Barbor noted that the student and staff responses to the Accountability Pillar Survey showed an increase in every category. He pointed out that parental input to the survey was missed and he would be undertaking that task.

A video was shown of three teachers sharing how the HEROES program has positively affected the students at Terry Fox School.

On behalf of the Board of Trustees, Trustee Ferguson thanked the students for their musical accompaniment of O Canada, and Mr. Barbor and his staff for the presentation and sharing about their work with students.

#### **4.0 HONOURS AND RECOGNITIONS**

There were no honours or recognitions made at this point in the meeting.

#### **5.0 PUBLIC CONVERSATION AND INFORMATION**

##### **5.1 Report from the Chair and Trustees**

Trustee Kryczka commented on her attendance at the fall awards night at Henry Wise Wood High School. She noted that the excellence achieved by their top students is very impressive.

Trustee King shared that she and Trustee Ferguson participated in and were awarded second place in the Mayor's Annual Food Drive. Last year our students collected a total of 107,000 pounds of food – a very impressive showing of our students giving back to the community.

Trustee Ferguson commented on her visit to Panorama Hills School for an assembly where students showcased their learning and understanding of peacefulness.

##### **5.2 Report from the Chief Superintendent**

Chief Superintendent N. Johnson, in her verbal report, recognized the following three Calgary Board of Education teachers who have received the Association of Professional Engineers, Geologists and Geophysicists of Alberta (APEGGA) Awards:

Mr. P. Rowe, Edgemont School  
Ms. V. Brunelle, Dr. E.P. Scarlett High School  
Mr. W. Thai, Woodman School

She noted that these awards are given to recipients who are chosen for their superior teaching skills and ability to inspire learning in both Math and Science. She shared her appreciation for all their work and wished them great success as they continue with their teaching career. Mr. Rowe and Ms. Brunelle were in the audience and personally received a token of appreciation from Chief Johnson.

On behalf of the Board of Trustees, Chair Cochrane thanked the teachers for their excellent work and efforts in getting students excited about their learning,



Action By:

understanding the opportunities and the value that knowledge holds in our society and in our future.

### **5.3 Public Question Period**

There were no public questions.

### **5.4 Stakeholder Reports**

#### **5.4.1 Ms. S. Allan, Representative of the Queensland Down's Parent Council**

Ms. Allan shared concern with the recommendation from Community Engagement and Operational Planning (CEOP) to give consideration to closure of Queensland Downs School. She stated that the Parent Council was dismayed about the recommendation and they thought they would have had some say in the matter discussed at their meetings with CEOP. The Parent Council realizes that with the declining population, something needs to be done in their community, but they do not believe the rationale given for this recommendation makes any sense, in terms of fiscal responsibility and proposed walk zones. She noted the belief that many residents in the area feel that Queensland Downs School is much more central. Ms. Allan remarked that in terms of location, sharing a footprint with the only junior high school in the area is a major benefit. She remarked that the recommendation has kids not only losing their school, but also losing a large part of their social group because the population is being divided between two other schools. It is felt that the hardest families hit will be those living in Deer Ridge, with the proposal to bus the students from Deer Ridge to Deer Run School. Ms. Allan shared her opinion that the effect of a closure could result in parents taking their children out of public schools.

#### **5.4.2 Ms. H. Mowat, Member of the Public**

Ms. Mowat quoted from the book "Disabling Professions" authored by Ivan Illich. She stated that in order not to be ignorant, one's heart and mind must be open to the truth. She expressed the belief that most people have probably not had a model that educated truth, light and justice, to allow them higher knowledge, peace, self-discipline, resulting in authentic teaching and authentic beings. She expressed her desire for people to read a document entitled "The Matrix and the U.S. Constitution" written by a judge, which talks about people using two dictionaries – one from law, and the other from the masses. It is her belief that everything we've done for the last 40-50 years has not been done in the interests of students and it is necessary that we clearly understand 1) the nature of professional dominance; 2) the effects of the professional establishment; and 3) the characteristics of impudent needs and how it affects our children and society in its economic outcome. Ms. Mowat remarked that the reason for increased sickness, cancer, children's suicides, ADHD, etc. is because institutions, federal, provincial and municipal governments have all ballooned over the decades as a result of them not being monitored by the people. She concluded by commenting that we must not rely on these experts because they are only thinking of self-interests, out of fear and doubt.

### **5.5 Trustee Inquiries**

There were no trustee inquiries.

## **6.0 ACTION ITEMS**

### **6.1 Proposed Accommodation Plan for the Regular Program at Queensland Downs School**

Mr. P. Carlton, Director, Community Engagement and Operational Planning (CEOP), shared highlights of the contents of the report, noting that it has been formatted differently from previous accommodation reports, with respect to the attachments to the report. The Attachments contain all of the feedback that CEOP has received through the community engagement process as part of the administrative process.

Mr. Carlton noted there are three schools in the communities, all of which provide excellent programs with very supportive communities. It was a challenge for Administration to come forward with a specific recommendation for consideration of closure of one of these schools.

The discussion between Trustees and Administration is summarized as follows:

- It was noted that there is a slight decline in student populations in all three of the communities and no increases are projected.
- An explanation was provided about the busing. Mr. Carlton stated that regardless of which one of the three schools was to close, the need to bus students would remain. In response to an additional question, he noted that only a small portion of Diamond Cove students live just beyond the 1.2 walk zone for Haultain Memorial School, and because the option was provided to them, they chose to attend and be bused to Queensland Downs School. Mr. Carlton pointed out that under the proposal, all students north of Canyon Meadows Drive SE, within the Queensland Downs district, will be within a walk zone.
- Issues related to plant operations and maintenance needs were not discussed nor did it have any influence in making the recommendation. All of these schools are safe and well maintained.
- The present utilization rates at these schools is 51%, 49% and 65%, and should the accommodation proposal be approved the remaining schools would have a utilization rate of 75% and 80%.

Chair Cochrane pointed out that the decision at this meeting is not one of closure, but it is a decision to proceed to the consideration of closure process.

MOVED by Trustee King:

1. **THAT the Board receives, as information and for the record, the accommodation and implementation plan outlined in this report;**
2. **THAT the Board of Trustees is satisfied that there is cause to proceed with a consideration of closure of Queensland Downs School and all programs contained therein, in accordance with the Closure of Schools Regulation and the Board of Trustees' Governance Process Policy 5E: Board of Trustees' Procedure – Consideration of School Closure; and**



Action By:

**3. THAT the Board follows the procedures for the closure of schools, as outlined in Governance Policy GP-5E, sections 4 to 7.**

Trustee comments in support of the motion noted that it has been identified that we have a student accommodation challenge between the three schools and there is a need to provide good programming for these students. Moving forward with the recommended process will allow for information to become available that may determine whether or not there is sufficient justification for supporting the proposed accommodation plan.

Chair Cochrane called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

**6.2 Proposed Accommodation Plan for the Regular Program at Dalhousie School**

Mr. P. Carlton, Director, Community Engagement & Operational Planning, spoke to the contents of the report, noting that this particular issue refers to a potential closure of the Regular Program at Dalhousie School.

Trustees posed questions, which were addressed by Administration and are summarized as follows:

- Mr. Carlton clarified that the Spanish Bilingual program has an entry level only at kindergarten and grade 1, unless a student coming into any of the other grades has already been receiving Spanish Bilingual education from another school or they come in with a working knowledge of the language. The program will continue to be offered in kindergarten and through to grade 4 at Dalhousie School. The program for grades 5 to 9 is offered at Senator Patrick Burns, serving Areas I, II and III.
- It was noted that the communities of Sherwood and Nolan Hill are new and developing communities. Students are currently designated to West Dalhousie School and it is proposed to continue that designation in 2010. As other opportunities present themselves, we may change the designation of those communities as they grow.
- The number of students in kindergarten and grade 1 who were previously enrolled in the regular program at Dalhousie and were designated to attend West Dalhousie School in August 2009 was approximately 12 students.
- There is a controlled intersection at 53<sup>rd</sup> Street and, as with all of our communities a very careful examination is made of the access points to such intersections and what a reasonable walk zone is for those students.

Chair Cochrane pointed out that the decision at this meeting is not one of closure, but it is a decision to proceed to the consideration of closure process.

Action By:

MOVED by Trustee Ferguson:

1. **THAT the Board receives, as information and for the record, the accommodation and implementation plan outlined in this report;**
2. **THAT the Board of Trustees is satisfied that there is cause to proceed with a consideration of closure of the kindergarten to grade six regular program at Dalhousie School, in accordance with the Closure of Schools Regulation and the Board of Trustees' Governance Process Policy 5E: Board of Trustees' Procedure – Consideration of School Closure; and**
3. **THAT the Board follow the procedures for the closure of schools, as outlined in Governance Policy GP-5E, sections 4 to 7.**

Trustee Ferguson provided rationale for the motion, noting her belief that sufficient information has been provided to move forward with the consideration of closure process for the regular program at Dalhousie School.

Chair Cochrane called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

**6.3 Report on Financial Status of Operating Budget as at August 31, 2009 and Preliminary Financial Results for the Year Ending August 31, 2009**

Mr. J. Anderson, Acting Director, Corporate Financial Services, shared highlights about the contents of the report. He spoke to an issue, referencing page 9-37 of the report, with respect to "Committed for ongoing capital projects" and the interaction with "Capital assets acquired". With the fourth quarter capital, this was a year where there was a considerable amount of capital work that was performed, i.e., approximately \$34.6 million in Board-funded capital for Connaught School, Dr. Carl Safran School and other projects. This was presented as part of the capital carry forward as a request for \$7.1 million and it happens to be the same number again this year, which causes no variance. The actual net change year over year for the first quarter capital is \$18,000 in requested carry forward.

Chair Cochrane noted that the Governance Policy Reference on the front page of the report incorrectly notes EL-1 - it should read EL-10: Budgeting Process.

The following is a summary of the questions that were posed by Trustees and answered by Administration:

- In regards to the \$5.2 million deferral of Alberta Initiative for School Improvement (AIS) and Student Health Initiative Funds, Chief Superintendent Johnson shared the understanding that it is a carry over of the past three years. She noted that we have an approved project based on that amount of funding. We are currently in AISI cycle four. Mr. Anderson responded to a subsequent question, in reference to page 9-35, in the fourth bullet, noting it is related. He stated those monies are in a liability account to carry on with those projects in the new fiscal year.



Action By:

- Discussion was held about increased revenues due to enhanced Charter bus collection process, and improved collection process for students utilizing Calgary Transit. It was noted that we have increased our due diligence in the overall collection of transportation fees, as well as reviewed our overall transportation strategy, which has resulted in route consolidation.
- In response to a question regarding deferral of revenues, Mr. Anderson noted that the deferred revenues of Infrastructure Maintenance and Renewal (IMR) have a longer term expenditure plan, as there normally are project delays that occur.
- A significant part of the \$1 million unplanned legal cost was due to one arbitration. Mr. Peden added that in 2008-09 there were significant expenditures (approximately \$500,000) in relation to four particular files. He said that roughly \$150,000 of the \$1 million was disbursements paid to various arbitrators and panel members that we are obligated to compensate as part of a hearing process. These all are costs that are responsive to issues that arise, and it is not possible to predict with any certainty what legal issues might arise in any given year.
- In response to a question regarding the efficiencies of hiring legal staff internally or contracting out, Mr. Peden noted that for an entity the size of the Calgary Board of Education, roughly a \$1 billion enterprise, the normal rule of thumb would be a legal budget in the order of three to five percent. He noted that for a significant number of years legal costs were included in the expenditures of various departments. In the past couple of years we have focused most of the legal expenditures through Legal Affairs so it is easier to track and to assess.

Trustees shared comments about the contents of the report, noting it has much more detail in it than reports in previous years, clearly depicting how the balance is obtained. Congratulations were expressed to staff for their work towards a balanced budget.

MOVED by Trustee Kryczka:

1. **THAT information regarding all transfers to and from operating and capital reserves and budget revisions made during the period June 1, 2009 to August 31, 2009 inclusive (identified in the Analysis section IV of the report and in Attachments I and II), be received for monitoring information and for the record.**
2. **THAT the unaudited Statement of Revenue and Expense for the period September 1, 2008 to August 31, 2009 and notes thereto (identified in the Analysis section IV of the report and in Attachments III and IV, respectively) be received for monitoring information and for the record.**
3. **THAT the 2008/09 designated School and Service Unit unspent funds requested for carryforward to 2009/10 amounting to \$3,750,308 and \$2,892,204 as disclosed in Attachment VI be approved.**



Action By:

4. **THAT a draw of \$267,617 from the Transportation Fee Stabilization Reserve to balance the Transportation block be approved.**
5. **THAT a draw of \$1,316,575 from the Unrealized Investment Gains/Losses Reserve, and a draw of \$1,429,031 from the Fiscal Stability Reserve to offset unrealized investment losses of \$2,745,606 be approved.**
6. **THAT a draw of \$252,000 from the Utility Expense Stabilization Reserve, as originally adopted in the 2008/09 Operating Budget for a utility metering project, be approved.**
7. **THAT the residual annual operating surplus of \$276,040 transfer to the Unrestricted Operating Surplus be approved.**
8. **THAT the 2008/09 statement of operating and capital reserves and other designated funds (Attachment V) be received for information, monitoring and for the record.**

The motion was  
CARRIED UNANIMOUSLY.

Recessed: 6:50 p.m.  
Reconvened: 7:10 p.m.

#### **6.4 Presentation and Consideration of Audited Financial Statements**

Trustee Bazinet, Chair of the Audit Committee, presented the report. She noted that Trustee Dirks sits on the Committee along with three external members, and that KPMG LLP has now completed their examination of the 2008/09 financial statements. She thanked them all for their work.

Mr. J. Anderson, Acting Director, Corporate Financial Services, provided an overview of the Audited Financial Statements. He referred to page 9-85 of the report, noting that under point 14(a) the figure \$30,534 should read \$30,535; this only changes the note disclosure, not the actual statements. Mr. Anderson stated that at least 50 individuals contribute to this work, for which he acknowledged his appreciation. He pointed out that a disclosure that is new to this process is noted on page 9-89 under point 16 – Management of Capital.

Trustees posed questions, which were addressed by Administration and are summarized as follows:

- Administration was asked if they had any concerns with the overall financial situation for the Calgary Board of Education, to which Mr. Anderson noted the one issue for him is the four percent cap on administrative expenditures. He believed it to be quite burdensome; while understanding we want a tightly controlled environment, it takes Administrative resources to do that.
- Mr. Anderson provided clarification with respect to future accounting standards. He noted his belief that the recent amendments to the CICA

Action By:

Handbook, Section 4400, have more to do with an evaluation of the impact and the go-forward, and are not so much about disclosure as they are about presentation. In regards to the changeover from Canadian GAAP to International Financial Reporting Standards (IFRS), this would be a huge change for the Calgary Board of Education should it come to fruition. Alberta Education's stand on this issue at this time is that we are staying with GAAP, not-for-profit accounting.

MOVED by Trustee Bazinet:

**THAT the Board of Trustees approves:**

- (a) the Audited Financial Statements of the Calgary Board of Education for the year ended August 31, 2009, including the Auditors' Report thereon, dated November 19, 2009, and the Unaudited Schedules to the Financial Statements as submitted, for submission to the Minister of Education, and**
- (b) the Calgary Board of Education Financial Statements and Statistical Information for the year ended August 31, 2009, including the Auditors' Report thereon, dated November 19, 2009, as submitted, for submission to the Minister of Education.**

The motion was  
CARRIED UNANIMOUSLY.

## **6.5 Annual Education Results Report**

Chief Superintendent Johnson provided opening comments, noting that the Annual Education Results Report (AERR) provides a review of the past year, including highlights of our students' accomplishments. It contributes to the larger jurisdiction analysis of student learning outcomes and the setting of future directions, connecting to our Three-Year Education Plan. She shared remarks made by Dr. J. Dueck, Assistant Deputy Minister, Accounting and Reporting Division of Alberta Education, commending the CBE on these results and on eight years of consecutive improvement in the CBE.

At this point in the meeting a commemorative banner was displayed, showing that for the 2008-2009 school year we had 6,287 graduates and 3,234 of our students were awarded scholarships. Chief Superintendent Johnson expressed appreciation to all CBE staff and students for their work in achieving these outstanding results.

Superintendent Faber provided highlights of the contents of the report and noted that ten out of the fifteen CBE survey measures on the October 1, 2009 Accountability Pillar Overall Summary were evaluated as improved or significantly improved by Alberta Education this year. She remarked that new local measures were introduced to target greater understanding of student and parent satisfaction; and, again, more local measures will be expanded to include more student and parent voice. To address concerns that have been identified through this report, as well as through Ends monitoring, specific and focused efforts have been targeted through the Three-Year Education Plan.



Action By:

The following is a summary of the questions posed by Trustees and responded to by Administration:

- The Discovering Choices program courses offered through Alberta Distance Learning are funded and supported differently. Conversations are underway about providing a broader range of choice for students; and, as student access to technology becomes broader, other program choices will be offered.
- An area of challenge continues to be with our High School completion rates. In looking forward, there is a need to get at issues such as the relevance of learning for the student; ensuring that school is meaningful for every student; and, further attention needs to be given to priority schools. Chief Superintendent Johnson noted that, personally, these issues are achievable through the idea that each student is known, each teacher is responsive, and the curriculum is as good as it can be.
- It was clarified that the chart on *In-Service Jurisdiction Needs* refers to the effectiveness of the professional development that is offered in the jurisdiction. This is further explained on page 6-19 of the report.
- Questions were asked about the dated information on the graphs in the appendices to the Annual Education Results Report. The dates vary in that one shows data up to 2005-06, while others show data for 2006-07 and yet others show data for 2007-08. Administration noted that the data that is provided in the body of the report reflects the results from 2008-09. Administration confirmed that the charts pertaining to Student Outcomes in Appendix 1 will be updated to include the most current data, and any other inconsistencies throughout the report will be corrected and/or clarified prior to submission of the report to Alberta Education by December 4, 2009.

C. Faber

MOVED by Trustee Dirks

**THAT the Board of Trustees approves the Annual Education Results Report 2008-2009, subject to further review, clarification and amendment, if required, of the charts and statistics provided in the report.**

Trustee comments in debate of the motion included the following:

- this is a good news story showing improved results and some significant improvement areas;
- the report depicts very good measurements of our Ends;
- the report speaks to an organizational focus that is very strong, it connects with the desired outcomes identified in our Three-Year Education Plan, and it identifies the need for such core documents within the organization that we can look to for setting goals and also for reporting back on those goals;
- the report portrays a good representation of the excellent work undertaken in our school system, and it provides a focus on how to make improvements.

Action By:

Chair Cochrane called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

8:06 p.m. – Chair Cochrane received the consent of the Board of Trustees to continue the meeting past the scheduled adjournment time, to the completion of the Agenda.

## **7.0 MONITORING AND RESULTS**

### **7.1 Annual Monitoring of Executive Limitations 11: Financial Condition**

Mr. J. Anderson, Acting Director, Corporate Financial Services, and Mr. C. D'Silva, Director, Corporate Business Services, shared comments about some of the processes and internal control measures that are engaged by staff in monitoring and managing the fiscal position and overall financial health of the Calgary Board of Education.

Chair Cochrane reviewed the criteria against which the Trustees are to judge this report, including that of reasonable interpretation of the policy, compliance with the provisions of the policy, and whether sufficient information has been provided. She noted that the particular vote with regard to compliance should in no way be considered as a vote of non-confidence.

The following is a summary of the questions that were posed by Trustees and answered by Administration:

- A trustee referenced point 8 of the policy and questioned what would be acceptable in terms of the number of problems reported and the length of time it takes to settle. Superintendent Johnston stated that variances around payroll should be in very small numbers and probably less than one percent would be tolerable. In those instances, there should be an immediate corrective measure. A trustee expressed uncertainty about ever being able to determine compliance in this area without having a point from which the settlement of payroll has actually been made. Superintendent Johnston stated that this is a retrospective report and that current issues are now being remediated; there will be an expectation of an almost zero tolerance for payroll runs and errors and for missing payments. It was noted that 5,000 issues surrounding payroll were reported in the year.
- Superintendent Copping clarified that the Calgary Board of Education's internal Investment Advisory Committee meets on a quarterly basis. A representative from Mawer Investments Management Ltd. sits on this committee as an advisor for our long-term investments. The details of the meetings of this committee are reported quarterly to the Superintendents' Team for monitoring the performance of our investments.

MOVED by Trustee Bazinet:

**THAT the Chief Superintendent has reasonably interpreted the provisions of Executive Limitations 11: Financial Condition, and that the Board of Trustees finds the Chief Superintendent to be in compliance.**



Action By:

MOVED by Trustee Ferguson:

**THAT the motion be amended by the addition of "with the exception of policy sub-part 8".**

(Sub-part 8 reads "Fail to settle payroll and debts in a timely fashion".)

In debate of the amendment, trustee comments in favour of the motion included:

- the Chief Superintendent is reporting non-compliance with this policy provision; and
- stakeholder reports have been provided at Board meetings over the past year pertaining to many payroll errors.

Comments in opposition to the motion included:

- it is uncertain that the Calgary Board of Education was in error on all of the 5,000 payroll complaints that were reported; and
- there is not enough data to say there were failures to settle payroll problems, and practices were put into place to ensure that corrective measures were taken.

Chair Cochrane called for the vote on the amendment.

The amendment was  
CARRIED.

In favour:	Trustee Cochrane Trustee Dirks Trustee Ferguson Trustee King Trustee Lane
Opposed:	Trustee Bazinet Trustee Kryczka

It was clarified that the main motion, as amended, reads as follows:

**THAT the Chief Superintendent has reasonably interpreted the provisions of Executive Limitations 11: Financial Condition, and that the Board of Trustees finds the Chief Superintendent to be in compliance, with the exception of policy sub-part 8.**

In support of the motion it was noted that the monitoring report shows the Calgary Board of Education to be in good fiscal condition and that there has been no deviation from the budget, with the exception of some items which have been shared with the Board of Trustees.

Chair Cochrane called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

Action By:

MOVED by Trustee Kryczka:

**THAT the Board of Trustees commends the Chief Superintendent for prudent investment management at the Calgary Board of Education – a key component of the proper stewardship of resources.**

The motion was  
CARRIED UNANIMOUSLY.

**7.2 Annual Monitoring of EL-17: imagineCALGARY Partnership**

Superintendent Coppinger briefly shared that the Eco-Team, listed as resource persons to the report, have been very active in the past year and their work is highlighted in the attachments to the report. Attachment I shows that the work aligns firstly to the Ends, secondly to the Three-Year Education Plan, and thirdly to imagineCALGARY. Attachment II depicts how Administration is measuring our contribution to the 30-year targets of imagineCALGARY. Mr. R. Jaques, System Principal, Facilities and Environmental Services, was in attendance to assist with responding to questions.

Chair Cochrane reviewed the criteria against which the Trustees are to judge this report, including that of reasonable interpretation of the policy, compliance with the provisions of the policy, and whether sufficient information has been provided. She noted also that the particular vote with regard to compliance should in no way be considered as a vote of non-confidence.

- Superintendent Coppinger responded to a question, noting that the Calgary Board of Education is more orientated to a five-year framework and it is believed that some of those elements in the 30-year vision could be achieved in five years, while other elements could take more than 30 years. Mr. Jaques added that what is being looked at here is 30-year targets, although the plan itself is based around a 100-year vision for the city of Calgary.
- With respect to the details in Attachment II, showing indicators of Calgary Board of Education contributions to imagineCALGARY targets, it was agreed that we would be doing those things regardless of the Executive Limitations policy requirement, as a normal course of our work towards achievement of our Ends. The indicators as shown are our means to our Ends, and they just happen to overlap with some of the imagineCALGARY targets.
- In response to a question of how this report is communicated to the people at The City of Calgary, Mr. Jaques informed that imagineCALGARY has posted the report on their website in past years and it is believed that this updated report would be posted as well. He further explained that even though imagineCALGARY was spearheaded by The City, the intent is that it rapidly becomes the work of the partners who have signed on with the imagineCALGARY Charter.



Action By:

MOVED by Trustee Dirks:

**THAT the Chief Superintendent has reasonably interpreted the provisions of Executive Limitations 17: imagineCALGARY Partnership, and that the Board of Trustees finds the Chief Superintendent to be in compliance.**

In support of the motion it was noted that evidence has been provided both in written form and verbally, that all three requirements under this Executive Limitations have been complied with. A Trustee stated the belief that this is fascinating and encouraging work and it is worthy of sharing with a broader audience. Additionally, it is a great affirmation of how powerful public education is and it shows how the Calgary Board of Education is a strong supporter of the community.

Chair Cochrane called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

## **8.0 POLICY DEVELOPMENT AND REVIEW**

### **8.1 Proposed Amendments to Governance Process Policies 6, 13 and 14**

Chair Cochrane noted that the proposed amendments came out of the Trustees' evaluation of the three governance process policies and she expressed the hope that she and Trustee King were able to capture all matters that were discussed in that evaluation. She pointed out that the proposed policy amendments are formatted in tracked changes; however, not shown in tracked changes is the addition of the Chair to the membership of each of the Board's committees as ex officio, with the exception of the School Naming Committee.

MOVED by Trustee King:

1. **THAT the Board of Trustees gives first reading to the amended policies attached to the report as Appendix 1, specifically:**
  - **Governance Process 6 – Board Chair's Role, as amended in tracked changes;**
  - **Governance Process 13 – Board of Trustees' Linkages, as amended in tracked changes;**
  - **Governance Process 14 – Educational Funding, deletion of policy.**
2. **THAT the Board of Trustees gives second reading to the amended policies attached to the report as Appendix 1, specifically:**
  - **Governance Process 6 – Board Chair's Role, as amended in tracked changes;**
  - **Governance Process 13 – Board of Trustees' Linkages, as amended in tracked changes;**
  - **Governance Process 14 – Educational Funding, deletion of policy.**

Action By:

3. **THAT the Board of Trustees approves that each of these policies be given more than two readings at this meeting.**

Chair Cochrane divided the call for the vote into three parts.

Part 1 of the motion was  
CARRIED UNANIMOUSLY.

Part 2 of the motion was  
CARRIED UNANIMOUSLY.

Part 3 of the motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee Dirks:

1. **THAT the Board of Trustees gives third reading and thereby final approval to the policies attached to the report as Appendix 1, specifically:**
  - **Governance Process 6 – Board Chair’s Role**
  - **Governance Process 13 – Board of Trustees’ Linkages**
  - **Governance Process 14 – Educational Funding (policy is deleted).**
2. **THAT the Board of Trustees approves GP-11E: Board of Trustees’ Committees – Terms of Reference, as amended, attached to the report as Appendix 2.**

The motion was  
CARRIED UNANIMOUSLY.

## **9.0 CONSENT AGENDA**

Chair Cochrane declared the following items to be adopted as submitted:

### **9.1 Board Consent Agenda**

#### **9.1.1 Annual Monitoring of Governance Process Policies 6, 13 and 14**

**THAT the Board of Trustees approves the Governance Process Policy Monitoring reports for Governance Process Policies 6, 13, and 14, in the form as submitted as Attachment I to the report dated December 1, 2009.**

#### **9.1.2 Correspondence**

**THAT the Board of Trustees receives the following correspondence for information and for the record, in the form as submitted:**

- **Correspondence dated October 28, 2009 to Board Chair, Pat Cochrane from The Honourable Jack Hayden, Minister of Infrastructure, announcing the release of Alberta Infrastructure’s 2008-09 Annual Report.**



Action By:

- Correspondence dated October 28, 2009 to Board Chair Pat Cochrane from The Honourable Dave Hancock, Minister of Education, providing a copy of Speak Out – Year in Review 2008/2009 and encouraging student engagement in this provincial initiative.
- Correspondence dated November 17, 2009 to The Honourable Dave Hancock, Minister of Education, from Board Chair, Pat Cochrane, thanking him for giving our Trustees the opportunity to attend the Inspiring Education Fall Provincial Forum, held October 18-20, and inviting him to meet with the Board to discuss future trends and Calgary Board of Education innovation.

9.1.3 Resignation of Governor of EducationMatters

**THAT** the Board of Trustees accepts with regret the resignation of Dr. Vettivelu Nallainayagam as Governor of EducationMatters, effective December 2, 2009, and that the Chair of the Board communicates, on behalf of the Board of Trustees, the Board's appreciation of Dr. Nallainayagam's commitment over the past six years.

9.2 Chief Superintendent Consent Agenda

9.2.1 Chief Superintendent's Monthly Update

**THAT** the Board of Trustees receives the report for information.

10.0 TRUSTEE NOTICES OF MOTION

Trustee Bazinet gave notice that she would propose a motion at the next meeting of the Board of Trustees, regarding EL-17: imagineCALGARY Partnership.

11.0 ADJOURNMENT

Chair Cochrane declared the meeting adjourned at 8:51 p.m.

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Chair

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Assistant Corporate Secretary  
December 1, 2009