

## expense | monthly tracking report

claimant | McGuire, Susan  
position | Director, Human Resources  
level | Director  
reporting period | May 1 to June 30, 2017  
date of report | August-11-17



**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Supplies	05/02/2017	Textbook "Leadership Challenge"	\$69.99		PD general
Cell phone	05/17/2017	Monthly service plan	\$56.37		telecom/cell phone
Cell phone	06/17/2017	Monthly service plan	\$56.58		telecom/cell phone



Susan M &lt;thesubeeone@gmail.com&gt;

**Your Amazon.ca order of 2x "The Leadership Challenge..." has shipped!**

1 message

Amazon.ca &lt;ship-confirm@amazon.ca&gt;

2 May 2017 at 18:59

Reply-To: ship-confirm@amazon.ca

To: thesubeeone@gmail.com

[Your Orders](#) | [Your Account](#) | [Amazon.ca](#)**Shipping Confirmation**

Order #701-6604206-6595421

Hello Sue McGuire,

Thank you for shopping with us. We thought you'd like to know that your items have shipped, and that this completes your order. Your order is on its way, and can no longer be changed. If you need to return an item from this shipment or manage other orders, please visit [Your Orders](#) on Amazon.ca.

Your estimated delivery date is:

**Thursday, May 4**

Your order was sent to:

**Susan McGuire c/o The CBE**  
**1221 8 Street SW**  
**3rd Floor**  
**Calgary, Alberta T2R 0L4**  
**Canada**

Your package is being shipped by INTELCOM and the tracking number is INW1LLA011366611.

**Shipment Details**

**2x The Leadership Challenge: How to Make  
 Extraordinary Things Happen in Organizations**  
 Sold by Amazon.com.ca, Inc.

**CDN\$ 60.68**

Item Subtotal:	CDN\$ 60.68
Shipping and handling:	CDN\$ 5.97
Tax Calculated (GST/HST):	CDN\$ 3.34
Tax Calculated (PST/QST):	CDN\$ 0.00
<b>Total:</b>	<b>CDN\$ 69.99</b>
Paid by Mastercard:	CDN\$ 69.99

**Mobile**  
**Bill Date: May 17, 2017**  
**Susan McGuire**  
**Mobile Ref.**  
**Human Resources**

**Account #**  
**Next Bill Date: June 17, 2017**

**28of 1773**

**CURRENT CHARGES for**

**Monthly charges billed to Jun 16, 2017**

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

<b>FOR YOUR INFORMATION...</b>	
<b>Discount Summary</b>	
Total discounts	\$31.00
<b>Total this month</b>	<b>\$31.00</b>
<b>Usage Summary min:sec</b>	
Weekday	168:00
Weekend	47:00
Weeknight	5:00
<b>Total time used</b>	<b>220:00</b>
<b>Event Summary</b>	
Total Events	1442
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	456.8584
Total this month	\$0.00



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Mobile  
Bill Date: May 17, 2017  
Susan McGuire  
Mobile Ref  
Human Resources

Account # 310  
Next Bill Date: June 17, 2017

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**CURRENT CHARGES** for (continued)

**Usage and long distance**

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	456.8584 MB	0.00
Unlimited Local Talking Unlimited Usage		
@\$.00/minute	220:00 min:sec	0.00
Free Bell Message	52 events	0.00
Text message	16 events	0.00
Picture/Video/File messaging	8 events	0.00
Roam flex Zone 2 - Text Unlimited Incoming Messages		
	682 events	0.00
Messaging Pack Unlimited Incl. Messages		
	684 events	0.00

**Taxes**

GST		2.68
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**Total current charges** **\$56.37**

00004-011030

**Mobile**  
**Bill Date: June 17, 2017**  
**Susan McGuire**  
**Mobile Ref. 1**  
**Human Resources**

**Account #** -----  
**Next Bill Date: July 17, 2017**

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**CURRENT CHARGES for**

**Monthly charges billed to Jul 16, 2017**

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

<b>FOR YOUR INFORMATION...</b>	
<b><u>Discount Summary</u></b>	
Total discounts	\$31.00
<b>Total this month</b>	<b>\$31.00</b>
<b><u>Usage Summary</u> min:sec</b>	
Weekday	200:00
Weekend	85:00
Weeknight	7:00
<b>Total time used</b>	<b>292:00</b>
<b><u>Event Summary</u></b>	
Total Events	1261
Total this month	\$0.00
<b><u>Packet Plan Usage Summary</u></b>	
Total megabytes	310.3160
Total this month	\$0.00



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Mobile  
Bill Date: June 17, 2017  
Susan McGuire  
Mobile Ref.  
Human Resources

Account #  
Next Bill Date: July 17, 2017

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**CURRENT CHARGES** for (continued)

**Usage and long distance**

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	310,3160 MB	0.00
Unlimited Local Talking Unlimited Usage		
@\$.00/minute	292:00 min:sec	0.00
Free Bell Message	38 events	0.00
Text message	35 events	0.00
Picture/Video/File messaging	10 events	0.00
Roam flex Zone 2 - Text Unlimited Incoming Messages		
	539 events	0.00
Messaging Pack Unlimited Incl. Messages		
	639 events	0.00
Long distance		0.20
<b>Taxes</b>		
GST		2.69

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**Total current charges** **\$56.58**

000042-010660