expense | monthly tracking report

claimant | McLeod, Sheila position | Director, Learning

level | Director

reporting period | May 1 to June 30, 2018

date of report | August 17, 2018



Description	Date	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
	(mm/dd/yyyy)				
Kazakhstan recruitment mission	02/16/2018	Return airfare Air Canada - YYC - FRA - ALA	\$2,881.96	travel	BUS airfare/bus/rail
CAPS-I annual conference	02/16/2018	Return airfare Air Canada - YYC - YHZ	\$871.98	travel	BUS airfare/bus/rail
CAPS-I annual conference	05/09/2018	Taxi from Airport	\$41.03	travel	BUS airfare/bus/rail
CAPS-I annual conference	05/04/2018	Allied Shuttle to Airport	\$10.00	travel	BUS airfare/bus/rail
CAPS-I annual conference	05/04/2018	Shuttle at destination	\$10.00	travel	BUS airfare/bus/rail
Hosting Agent	05/22/2018	Appreciation lunch - Chinese agent	\$58.27	other disclosed	BUS food/non alcoholic beverage
Kazakhstan recruitment mission	05/28/2018	Taxi Airport to Hotel - Almaty	\$32.37	travel	BUS airfare/bus/rail
Kazakhstan recruitment mission	05/31/2018	Intercontinental Hotel Almaty	\$1,187.55	travel	BUS accommodation
Kazakhstan recruitment mission	06/01/2018	Sheraton Frankfurt	\$200.06	travel	BUS accommodation
Kazakhstan recruitment mission	05/31/2018	Train Einzelfahrt Erwachsene	\$7.49	travel	BUS airfare/bus/rail
Kazakhstan recruitment mission	06/13/2018	Mileage to and from airport	\$55.00	travel	BUS airfare/bus/rail
Meetings off-site	05/02/1028	Mileage various meetings Sept. to April	\$75.95	travel	BUS airfare/bus/rail
Cell Phone	05/17/2018	Monthly service plan	\$56.37	other disclosed	telecom/cell phone
Vietnam recruitment and marketing	06/12/2018	reimburse roaming	\$157.07	other disclosed	telecom/cell phone
Vietnam recruitment and marketing	06/12/2018	reimburse roaming	\$65.80	other disclosed	telecom/cell phone
International Agent Fair - London	06/12/2018	reimburse roaming	\$59.50	other disclosed	telecom/cell phone
Cell Phone	06/17/2018	Monthly service plan	\$56.37	other disclosed	telecom/cell phone
KVS Tool	06/19/2018	marketing expense	\$102.16	other disclosed	membership, due, fees





Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada. Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference:

Name:

Ms Sheila Mcleod

E-mail:

Payment: CC C

CC CAXXXXXXXXXXXX

Customer Care Air Canada Reservations 1-888-247-2262

Air Canada Flight Information

1-888-422-7533

International Reservations

Alert me of flight changes

Flight notification

Flight Itinerary

Flight	From	То	Aircraft	Cabin (Booking class)	Status
AC844	Calgary (YYC)	Frankfurt (FRA)	789	Premium Economy (E)	Confirmed
	Sat 26-May 2018	Sun 27-May 2018			
	17:50	10:55 - TERMINAL 1			
Seat number(s	s) requested:				
LH648	Frankfurt (FRA)	(ALA)	333	(E)	Confirmed
	Sun 27-May 2018	Sun 27-May 2018			
	13:30 - TERMINAL 1	23:50			
LH647	(ALA)	Frankfurt (FRA)	333	(E)	Confirmed
	Thu 31-May 2018	Thu 31-May 2018			
	04:00	07:10 - TERMINAL 1			
AC845	Frankfurt (FRA)	Calgary (YYC)	77L	Premium Economy (E)	Confirmed
	Fri 01-Jun 2018	Fri 01-Jun 2018			
	13:55 - TERMINAL 1	15:15			

Seat number(s) requested:



25.91

719.55

2,881.96

1.50

Passenger Information

Passenger: 1

Ms Sheila Mcleod

Ticket number:

Frequent Flyer Pgm:

Air Canada Aeroplan

Program number:

Purchase Summary

Passenger: 1 Ticket number

Date of issue16-Feb 2018Fare Amount in Canadian dollars:2,135.00(including navigational & other charges)3Taxes, Fees & Charges3

Air Travellers Security Charge (CA)
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

Combined Taxes *see fare calculation below (XT)

Total Fare in Canadian dollars:

Ticket particularities:

-REFUNDABLE/CXLFEE/CHGFEE

-BG:AC

*Fare calculation:

26MAY18YYC AC X/FRA LH ALA R838.99LH FRA AC YYC R838.99 NUC1677.98 END ROE1.272363 XT500.00YQ30.00SQ65.31OY28.00DE 85.17RA11.07UJ

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

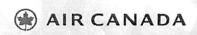
XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- · Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments
 are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport
 change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires
 Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you
 may request a refund for your seat charges. We invite you to read additional terms and conditions related to seat selection

Please read important information and notices regarding Air Canada's general conditions of carriage.

Baggage Information



Booking Confirmation

Booking Reference:

Date of issue: 16 Feb, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Friday 04 May, 2018 07:30

Calgary

Calgary Intl. (YYC), AB



15:17 **Halifax** Halifax Intl. (YHZ), NS



Layover in Halifax

0hr43

AC1692 This flight is operated by Air Canada Rouge. You'll want to learn more about Air Canada Rouge's in-flight services and amenities, as these differ from those of Air Canada.

Friday 04 May, 2018 16:00 Halifax Halifax Intl. (YHZ), NS



16:38 Charlottetown (YYG), PE



Ohr38
Economy A
Operated by: Air Canada Express Exploits Valley Air | 1900D
Air Canada Bistro

Total duration

6hr08



Economy Flex

Wednesday 09 May, 2018

12:00

Charlottetown (YYG), PE



13:23

Toronto Pearson Intl. (YYZ), ON Terminal 1



2hr23

Economy A
Operated by: Air Canada | A319-100 |

MW-Fi

Air Canada Bistro

Layover in Toronto

3hr02

AC1707 This flight is operated by Air Canada Rouge. You'll want to learn more about Air Canada Rouge's in-flight services and amenities, as these differ from those of Air Canada.

Wednesday 09 May, 2018 16:25

Toronto

Pearson Intl. (YYZ), ON Terminal 1



18:39

Calgary Calgary Intl. (YYC), AB



4hr14

Economy A
Operated by: Air Canada | A321-200 |

Mi-Fi

Air Canada Bistro

Total duration

9hr39

Passengers

[^] Sheila Mcleod

Ticket Number



Purchase summary

Amount paid: \$871.98

Tax information
GST/HST no. 10009-2287 RT0001
\$40.21
GST/HST no. 10009-2287 RT0001

Air Transportation Charges

Base Fare - Depart - Economy Flex

Base Fare - Return - Economy Flex
Surcharges

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001 Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001) Air Travellers Security Charge

Airport Improvement Fee - Canada

Total airfare and taxes before options

GRAND TOTAL (Canadian dollars)

1 adult

372.00

342.00 46.00

40.21

3.52

14.25 54.00

\$871⁹⁸

ASSOCIATED CAB ALLIED LINCUSIN 307-41 AVENUE NE CALGARY AB T2E 2N4 (403) 299-1111 CAR#

SALE

MID:

TID: J Batch #: 05/09/18 REF#:

SEQ:

APPR CODE: MASTERCARD

|

AMOUNT TIP TOTAL \$37.30 \$3.73 \$41.03

00 - APPROVED - 001

MasterCard

THANK YOU

CUSTOMER COPY

ALLED ALTERNATION OF THE SHUTTER SHUTT

\$10 (including GST)

RECEIPT

See conditions on reverse GST# Rt21062459

Cash

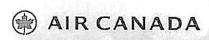


Association canadienne des écoles publiques - International

RECEIPT

Payment for Bus Transportation	from Delta Hotel (Charlottetown) to PEI Airport on Wed., May 9, 2018
Amount: \$10.00 CAD	
Received From: SHEILA	MCLEOD
School District/Board:	

cash



Booking Confirmation

Booking Reference:

Date of issue: 11 May, 2018

This is your ltinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffsOpens in a new window that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre websiteOpens in a new window or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy PolicyOpens in a new window directly.



Premium Economy (lowest)

Tuesday 18 Sep. 2018

15:55

Calgary Calgary Intl. (YYC), AB

21:36

Terminal 1

Toronto Pearson Intl. (YYZ), ON AC150

3hr41

Economy B Operated by: Air Canada | 737 MAX 8

Opens in a new window Air Canada Bistro

Layover in Toronto

1hr39

(1) AC150: You will be seated in Economy Class.

Tuesday 18 Sep. 2018

23:15 Toronto

Pearson Intl. (YYZ), ON Terminal 1

10:05 +1 day

São Paulo

Guarulhos Intl. (GRU), BR

AC090

9hr50

Premium Economy N Operated by: Air Canada | 787-9

Air Canada Bistro

Total duration

15hr10



Premium Economy (lowest)

Tuesday 25 Sep. 2018

20:00

São Paulo Guarulhos Intl.(GRU), BR



05:00 + 1 day

Toronto

Pearson Intl. (YYZ), ON



10hr00

Premium Economy N Operated by: Air Canada | 787-9

Air Canada Bistro

Layover in Toronto

3hr30

Wednesday 26 Sep, 2018 08:30

Toronto Pearson Intl. (YYZ), ON



10:40

Calgary Calgary Intl. (YYC), AB



4hr10

Economy B Operated by: Air Canada | 767-300ER

Air Canada Bistro

Total duration

17hr40

(!) AC009: You will be seated in Economy Class.

Passengers

[↑] Sheila Mcleod

Travel Options

Regular meal



Purchase summary

Amount paid: \$2465.85 Tax information GST/HST no. 10009-2287 RT0001 GST/HST no. 10009-2287 RT0001 \$1.04

Air Transportation Charges Base Fare - discount applied

Surcharges

Carrier Surcharge

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001 Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

Air Travellers Security Charge Airport Improvement Fee - Canada Embarkation Tax - Brazil

Total airfare and taxes before options

GRAND TOTAL (Canadian dollars)

30.00 360.00 1.50 1.04

1970.00

25.91

38.00 39.40

\$246585

\$2465⁸⁵



Booking Confirmation

Booking Reference:

Date of issue: 16 May, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffsOpens in a new window that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre websiteOpens in a new window or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy PolicyOpens in a new window directly.



Premium Economy (lowest)

Wednesday 29 Aug, 2018

18:25 **Calgary** Calgary Intl. (YYC), AB



10:00 +1 day **London**Heathrow (LHR), GB

Terminal 2



8hr35 Premium Economy E Operated by: Air Canada | 787-9 Meal



Economy - Flex

Monday 03 Sep. 2018 13:05 **London** Heathrow(LHR), GB



14:55

Calgary
Calgary Intl. (YYC), AB



8hr50 Economy V Operated by: Air Canada | 787-9 Meal

Passengers

[∧] Sheila Mcleod

Travel Options

Y Regular meal

		1 adult
Amount paid: \$2369.67 Tax Information	Air Transportation Charges	
GST/HST no. 10009-2287 RT0001 \$1,50	Base Fare	1544.48
31.50	Surcharges	129.52
	Carrier Surcharge	425,00
	Taxes, fees and charges	
	Air Passenger Duty - United Kingdom	135.34
	Goods and Services Tax - Canada no. 100092287 RT0001	1.50
	Passenger Service Charge - U.K.	77.92
	Air Travellers Security Charge	25.91
	Airport Improvement Fee - Canada	30.00
	Total airfare and taxes before options	\$236967
	GRAND TOTAL (Canadian dollars)	\$2369 ⁶⁷

Check-in and boarding gate deadlines

Within Canada	To/From the U.S.	international ¹ (including Moxico and the Caribbean)	
90	120	120	Recommended check-in time You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.
minutes	minutes	minutes	
45	60	60	Check-in and baggage drop-off deadline You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.
minutes ²	minutos	minutes	
15	15	15	Boarding gate deadline You must be present at the boarding gate before it closes.
minutes	minutes	minutes	

^{1.} From Algiers (Algoria), Casablanca (Morocco) and Tel Aviv (Israel) - Recommended check-in time: 180 minutes, Check-in and baggage drop-off deadline: 60 minutes, Boarding gate deadline: 30 minutes, 2. From Toronto City Alrport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

lunch with chinese agent - 5 peisons

TAO Vietnamese Cuisine 908 - 12 Ave SW 403-452-9887

Check#:
Table:19
Desc:1 Custs
Server:hanh

05/22/18	12:33pm
[Seat 1]	
2 18.VERM SATAY CHK & 1 33.RARE SATAY BEEF N	\$23.00 \$11.00
1 35.CHICKEN MODDLE SO 1 36.SATAY CHICKEN MOD	\$10.50
	\$11.00
Subtotal: - Tax::	\$55.50
Sub w/Tax:	\$2.77 \$58.27
Total:	\$58 27

Thank you! GST: 819445925RT0001 TAO VIETNAMESE CUISINE 908 12TH AVENUE SW T2R0J4 CALGARY AB 23316919 GA2331691801

O5-22-2018 12:33:42
Acct # ********* Card Type MC
Hame: SHEILA J MCLEOD
MasterCard

Trace # ... Inv. # ... Auth #

Purchase \$58.27 Tip \$8.74 Total \$67.01

(001) APPROVED-THANK YOU

Retain this copy for your records
Customer copy



Ms Sheila McLeod Calgary AB T2R0L4 Canada

Room No.

Student Marketing

Arrival 27-05-18

Company Name Membership No.

Departure

31-05-18 04:07:00

\$1187.55 CDA)

A/R Number

Adults / Children

1/0

1 of 1

Group Code

Page No.

Cashier No.

INFORMATION INVOICE

Date	Text	Debits	Credits
27-05-18	Room&Tax	72,968.02	
28-05-18	Room&Tax	73,274.88	
29-05-18	Room&Tax	73,877.47	
30-05-18	Room&Tax	73,781.12	
30-05-18	MasterCard		293,901.49

	Total		293,901.49	293,901.49
		Balance	0.00	KZT
Exchange rate 1 USD =	320 38	Total incl. vat	293,901.49	KZT
Balance Due (USD):	892.29	Folio amount NET	262,412.04	KZT
Dalalice Due (USD).	U32.23	VAT	31,489.45	KZT

Merchant ID

Credit Card #

Transaction ID

Credit Card Expiry:

Approval Code

Approval Amount: 293901.49

Capture Method: Transaction Amount:

293901.49

Guest Signature:		
_		

I have received the goods and / or services in the amount shown here. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of the full amount of these charges. If a credit card charge, I futher agree to perform the obligations set forth in the cardholder's agreement wit the issuer.



Mrs. Sheila Mcleod

Canada

INVOICE

Folio No.

01.06.18 Date

Room No.

Arrival 31.05.18

Departure

01.06.18

Page

1 von 1

Cashier No.

Time 11:53

Posting Date	Description			Debit EUR	Credit EUR
31.05.18	Accommodation			129.00	
01.06.18	Mastercard online				129.00
Open Balance		0.00 EUR	Total	129.00	(129.00)
Total taxable	1	29.00 EUR			

VAT EUR Gross EUR Net EUR **VAT 7%** 129.00 8.44 120.56

Credit Card Details

Merchant No. Credit Card No. Expiry Date

· ICC Card Entry Verification

: PIN VERIFIED

Terminal ID Receipt No.

Transaction Amount EUR: Approval Amount EUR

Approval Code

\$200.06 CON

DCC Info

Exchange Rate : 1.5508 : CAD 200.06 Amount

03.00% markup included in the exchange rate. I accept that I have been offered a choice of currencies for payment and that this choice is final. I accept the conversion rate and the final amount in transaction currency. Exchange rate provided by SIX.

This invoice has already been settled and does not need to be paid anymore.

In case you need a correction of the billing address, please send this original invoice along with your request via mail.

For any further questions, please do not hesitate to contact our accounting department at phone number (49)(69) 6977.1011 or by email to accounting frankfurt@sheraton.com. Warm regards.



NO COLORADJE U.Y. NRH: 2.255361350 10x1 10x1 10x. Explorent, 118 00 rujkohnepubank 0akaja

TEPNUHAA: Nyhkt #: ICC:

l((:mastertaro

E(HC 5111 1111 1111 ATARNO

CYMMA:

KZT 8000.00

KOA:00 - 308EPBIEHO YCNESHO

РІН ПРОВЕРЕН

CO36XCTOH

MCLEOD/SHETLA).

X * AAN KAMEHTA * IC: A9FA16A5544ABFC8

ТАХІ АІМРОКТ 10

— ОПЛАЧИВАЙТЕ

_КАРТОЧКОЙ КАЗКОМА —

И ПОЛУЧАЙТЕ

ДО 30% БОНУСОВ

ТЕЛ. 258-51-11,

ШШЫ.ККВ.КХ

Einzelfahrt Erwachsene
Datum 31.05.18

von Hauptwache

FORD

Von F

nach 5090

abor ohne Umweg

Prois 4,90 € Inkl. gesetzl. MwSt. 31.05.18 18:33 1031

VGF

Proisstufa 04

TRAFFIC

train euros

CASH \$7.49 CON

\$33.37 cdn

XE Currency Converter: EUR to CAD







4.90 EUR = 7.49171

CAD

1 EUR • 1.52892 ↔

1 CAD • 0.654057

Euro

EUR to CAD Chart

CAD

Canadian DollarEUR

2018-06-12 21:03 UTC

All figures are based on live mid-market rates. These rates are not available to consumer clients.

Set up a Rate Alert

1.60				ių.	
1 .5 5			المكس	1.7	ì
1.50	,	h riter	: تولسم که		, JA

1 EUR to CA	1 EUR to CAD Quick Look			
	Last 30 days	Last 90 days		
High	1.53124	1.61391		
Low	1.50301	1.50301		
Average	1.51583	1.55065		
Volatility	0.37%	0.33%		

XE Market Analysis

North American Edition

The dollar has traded mixed and in relatively narrow ranges. USD-JPY managed to post a three-week high at 110.49 during the Tokyo session amid a then-buoyant mood in Asian markets amid the fanfare and bonhomie of the Trump-Kim summit, but ... Read More >

2018-06-12 11:05 UTC

Send Money Online with XE ▶

Bank wire international money transfers online.

- · Works with your bank account
- Competitive rates
- Free online quotes



Kilometre Travel Log

Directions: Complete this form to track kilometres travelled. To receive payment, please enter the total weekly kilometres into your timesheet in PeopleSoft, and then submit a hardcopy of the Kilometre Travel Log form to your Manager or Principal. You may wish to retain a copy for your own records.

Section 1: Your Employee Information To be completed by Employee												
Employee ID:	•	First Name:*	Sheila		ame:*	McLeod						
Section 2: Trip Details: To be completed by Employee												
Record the date, purpose, beginning and ending locations, and distance of each trip on a separate row.												
Date DD-MM-YY	Purpose	for Trip		Trip Starts From)	Tri	p Ends At	Distance in km				
25-05-18	CAPSI - Internationa	i Kazakstan misslon		homa			YYC	55				
01-06-18	CAPSI - Internationa	l Kezekstan mission		YYC			home	55				
												
												
·						,,,,						
						<u> </u>						
	·											
												
		······································										
						-						
												
						• .						
400		-11-4-40-40-4		Doonlo Coff		Total Kil	ometres	110				
	ly km must be ente ne Approver		neet in	PeopleSort.		10tal Nil	ometres	1 110				
PeopleSoft Tir												
	entered Into Peoples	DOIL			To bo	aamalat.	ed by Employee	and Annmyer				
Section 3: The approver n	nust create a PDF cop	by of the complete	d Travel	Log and send to: g				and Approvor				
Employee Signature:*	ille	~		Time Approver N			nna Moshe	r				
Employee Pho	ne: 403-817-7	7712		Time Approver S	ignature	"	Jonne M	osher.				
Date OD-MM-YY	13-06-	18 Time App Phone:*	rover	403-817-7500 Date DD-MM-YY: 14-06-18								
Personal information	n is collected under the aut	nority of Alberta's Free	dom of Info	metion and Protection o	Privacy A	et (FOIP). T	his information will be u	sed for the e with the orivacy				

Personal information is collected under the authority of Alberta's Freedam of Information and Protection of Privacy Act (FOIP). This information will be used for the management of personnel and for the delivery of various Human Resources programs at the Calgary Board of Education. It will be treated in accordance with the privacy protection provisions of FOIP. If you have any questions about the FOIP Act, please access http://www.che.ab.ca/legat/foip. If you have any questions about this form and/or the use of the information, please contact the Employee Contact Centre at 1-877-353-2555.



approved in Proft-May 3/10 Coursed to Mysella. May 3/10



Kilometre Travel Log

Directions: Complete this form to track kilometres travelled. To receive payment, please enter the total weekly kilometres into your timesheet in PeopleSoft, and then submit a hardcopy of the Kilometre Travel Log form to your Manager or Principal. You may wish to retain a copy for your own records.

Section 1: Your Employee Information To be completed by Employee														
Employee ID:	McLeod													
Section 2: Trip Details: To be completed by Employee														
Record the date, purpose, beginning and ending locations, and distance of each trip on a separate row.														
Date DD-MM-YY	Purpose for Trip													
18-09-17		Welcome	to Shanxi		University of Calgary		Edu	cation Centre	6.5					
2-10-17		Tour of	SKAAC	She	eldon Kennedy Advocacy	Centre	Edu	cation Centre	15					
23-11-17		Mee	ting	(Crescent Heights High Sc	hool	Edu	cation Centre	3.7					
29-11-17		Mee	ting		Area 3		Edu	cation Centre	10.1					
19-01-18		Mee	ting		William Aberhart School	ol	Edu	cation Centre	6.1					
12-02-18		Mee	tring		Area 7		Educa	tion Centre return	12.4					
14-02-18	_	Mee	eting		Ernest Manning		Edu	cation Centre	8.5					
22-02-18		Mee	ting		Simon Fraser		Edu	cation Centre	9.8					
21-03-18		Mee	ting		Education Centre		Henry	Wise Wood return	13.4					
09-04-18		Mee	iting		Education Centre		Henry '	Wise Wood return	13.4					
20-04-18		Mee	eting		Dr. E. P. Scarlett		Edu	cation Centre	12.9					
27-04-18		Mee	eting		Manmeet Singh Bhuila	ar .	Edu	cation Centre	20.1					
27-04-18		Mee	eting		Education Centre		Alber	ta Tennis Centre	9.9					
30-04-18		Mee	eting		Forest Lawn		Edi	ucation Centre	10.1					
				1										
		·····												
	-													
	•								151.9					
The total week	ly km	must be enter	red into the time	sheet in	PeopleSoft.		Total Kil	ometres						
PeopleSoft Tin														
Combo Code e			Soft											
Section 3:						To be	complete	ed by Employee	and Approver					
	nust cr	eate a PDF co	by of the complete	ed Trave	I Log and send to: g	beincor	ming@wes	tcanadian.com						
Employee Signature:*		Wh/	~		Time Approver N			nna Moshe	r					
Employee Pho	ne:*	403-817-7	7600		Time Approver S	ignatuı	re:*	Pronse Moshy						
Date DD-MM-YY:	*	2-5-18	Time Ap	orover	403-817-7500 Date DD-MM-YY: May 3/									
Personal information	Personal information is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act (FOIP). This information will be used for the													

Personal information is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act (FOIP). This information will be used for the management of personnel and for the delivery of various Human Resources programs at the Calgary Board of Education. It will be treated in accordance with the privacy protection provisions of FOIP. If you have any questions about the FOIP Act, please access http://www.cbe.ab.ca/legal/foip. If you have any questions about this form and/or the use of the information, please contact the Employee Contact Centre at 403-817-7333.



Kilometre Travel Log Revision Date: 2017/10/31 Page 1 of 2



Mobile

Bill Date: May 17, 2018

SHEILA MCLEOD

Mobile Ref. Global Learning Account #

Next Bill Date: June 17, 2018

\$31.00

\$31.00

CURRENT CHARGES for .

Monthly charges billed to Jun 16, 2018			FOR YOUR INFORMAT	ION
Corp Smartshare Unitd 55 BES Plan 36M	\$55.00		Discount Summary	
less 14.55% Promotional Discount	-8.00	47.00	Total discounts	-
1 1 1 2 W 0 1 1 2 2 1			Total this month	\$
Includes: 3 Way Calling				
Call Waiting Alberta Government 911 fee		0.44		
Call Forwarding	\$3.00	0.44		
less 100.00% Promotional Discount	-3.00	0.00		
Message Centre		0.00		
1GB Shared Data - BlackBerry		5.00		
Roam Flex Cuba - Data		0.00		
Corporate Data Flex Zone 3		0.00		
Call Display		0.00		
Corporate Text Flex Zone3		0.00		
Roam flex USA - Data		0.00		
Corporate Voice Flex Zone3		0.00		
Roam flex Zone 1- Data		0.00		
Roam flex Zone 1 - Text		0.00		
Roam flex Zone 1- Voice		0.00		
Roam flex Zone 2- Data		0.00		
Roam flex Zone 2 - Text		0.00		
Roam flex Zone 2- Voice		0.00		
Etelesolv		1.25		
Member to Member Local Calling		0.00		
Messaging Pack Unlimited		0.00		
Includes: Picture Messaging				
Image Messaging				
Incl. Messages				
Unlimited Incoming Messages	610.00			
Unlimited Canadian LD	\$10.00 -10.00	0.00		
less 100.00% Promotional Discount	-10.00	0.00		
Unlimited Local Talking		0.00		
U.S. Travel -Calling \$0.20/min		0.00		
Travel US Text Saver	\$10.00			
less 100.00% Promotional Discount	-10.00	0.00		
Taxes				
GST		2.68		

Mobile

Bill Date: May 17, 2018

SHEILA MCLEOD Mobile Ref. Global Learning Account #

Next Bill Date: June 17, 2018

CURRENT CHARGES for

Total current charges

\$56.37

As of April 6, compatible devices will receive emergency alerts from the government Alert Ready service. Alerts will notify you of possible life-threatening situations that need immediate attention. Act safely, especially if alerted while operating a vehicle. For more info and compatible devices, visit bell.ca/alertready

M	Ca of	Igai Edu	ry Bo Icatio	ard on		Sheila McLeod												2018-06-12 [Duerde(e (www.unanisack)																							
														-06-																											
linvoi Type	AND A	1 (6	L			l l	3 IR		(0) [1:1]	i anni		ı ı	L		1 1	Ellio	n i	lD,∈is		lien Fam		· IPi	<u>.</u> লুম্বন্ন	11 16 21)ellina:		(multi)			L		las			_		1L (1110)	in) (C		(e)si	D) :
										1		ш			1 1					_												RA	VEI	L			<u></u>			57.0	
						1.1			لــــــــــــــــــــــــــــــــــــــ	1_		1_1						L		ــــــــــــــــــــــــــــــــــــ			<u> </u>					 	<u></u>		I	RA	VE	L					لــــــــــــــــــــــــــــــــــــــ	65.8	80
									11				_1_			_1_				1						L				1		RΑ	VE	L	1	1_1_	1_1			59.	50
بال									LL			لــــــــــــــــــــــــــــــــــــــ			لــــــــــــــــــــــــــــــــــــــ	_1_	_1_						لــــــــــــــــــــــــــــــــــــــ																		
للل			_1_		1		1	1				ш							_1_							L			1_1		<u></u>										ı
1 1												لــــــــــــــــــــــــــــــــــــــ					1		1_	1						_			الل			1_		_1_		1_1_					
		L										لــــــــــــــــــــــــــــــــــــــ		L	لــــــــــــــــــــــــــــــــــــــ		_1_	L	ı					_1_		L			لبل			_1_				ـــــــــــــــــــــــــــــــــــــــ					
									ــــــــــــــــــــــــــــــــــــــ			لــــــــــــــــــــــــــــــــــــــ																 	1_1								للل				1_
				<u></u>				ــــــــــــــــــــــــــــــــــــ				لــــــــــــــــــــــــــــــــــــــ			لــــــــــــــــــــــــــــــــــــــ						_					L			1_1	_1_		_1_	لــــــــــــــــــــــــــــــــــــــ				للل				
															L		_1	L																							ı
								1				لــــــــــــــــــــــــــــــــــــــ								_1	1		1	_1_	11_		_1_1	_1_	1_1	_1_			11			1_1					

Print name of person preparing voucher & school Print name and tille of person authorizing payment

Superin Frida

Date authorized

Date prepared

Signature person preparing voucher

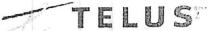
Subtotal 282.37 GST paid or payable Total payment

Signature of person authorizing payment

282.37



Your TELUS Mobility Bill March 27, 2018



Account number:

date.

Account summary	
Balance forward from your last b This reflects payments of \$262.93	sill \$0.00
New charges	
Mobile services	\$367.95
Taxes	\$22.38
Total new charges	\$390.33
Total due	\$390.33

The total due will be charged to your credit card 15 days from your bill

Vietnam

Additional charges/credits at-a-glance

International GPRS Data Roaming \$99.87
403 710-0771
Easy Roam INTL \$50.00
403 710-0771
Roaming Txt Msg - Sent \$7.20
403 710-0771

Go to telus.com/myaccount for full bill detail

157.07

TELUS Mobility







Your TELUS Mobility Bill October 27, 2017



Account number:

date.

Account summary - turn o	ver for details
Balance forward from your last bill. This reflects payments of \$320.57	\$0.00
New charges	
Mobile services	\$277.08
Taxes	\$22.71
Total new charges	\$299.79
Total due	\$299.79

The total due will be charged to your credit card 15 days from your bill

Vietnam

Additional charges/credits at-a-glance

\$45.00
\$10.00
\$8.40
\$2.40

Go to telus.com/myaccount for full bill detail

65,80

TELUS Mobility







Your TELUS Mobility Bill April 27, 2018



Account number.

Account summary

Balance forward from your last bill \$0.00
This reflects payments of \$390.33
New charges
Mobile services \$300.18
Taxes \$24.79
Total new charges \$324.97

Total due \$324.97

The total due will be charged to your credit card 15 days from your bill date.

London

Additional charges/credits at-a-glance

Easy Roam INTL 403 710-0771 \$50.00

Long uistance - US/International Voice Usage \$9.50 403 710-0771

59,50

TELUS Mobility





GST

Mobile

Bill Date: June 17, 2018

SHEILA MCLEOD Mobile Ref.

Global Learning

Account #

Next Bill Date: July 17, 2018

2.68

\$31.00 **\$31.00**

CURRENT CHARGES for

Monthly char	ges billed to Jul 16, 2018			FOR YOUR INFORMAT	ION					
Corp Smartshare	e Unitd 55 BES Plan 36M	\$55.00		Discount Summary						
less 14.55	% Promotional Discount	-8.00	47.00	Total discounts	- ;					
Includes:	3 Way Calling Call Waiting			Total this month	\$					
Alberta Governn			0.44							
Call Forwarding	3.	\$3.00								
	0% Promotional Discount	-3.00	0.00							
Message Centre			0.00							
1GB Shared Data	a - BlackBerry		5.00	,						
Roam Flex Cuba	- Data		0.00							
Corporate Data I	Flex Zone 3		0.00							
Call Display			0.00							
Corporate Text F	lex Zone3		0.00							
Roam flex USA -	- Data		0.00							
Corporate Voice	Flex Zone3		0.00							
Roam flex Zone	1- Data		0.00							
Roam flex Zone	1 - Text		0.00							
Roam flex Zone	1- Voice		0.00							
Roam flex Zone	2- Data		0.00							
Roam flex Zone	2 - Text		0.00							
Roam flex Zone	2- Voice		0.00							
Etelesolv			1.25							
Member to Men	nber Local Calling		0.00							
Messaging Pack	Unlimited		0.00							
Includes:	Picture Messaging									
	Image Messaging									
	Incl. Messages									
	Unlimited Incoming Messages									
Unlimited Canad		\$10.00								
less 100.00	0% Promotional Discount	-10.00	0.00							
Unlimited Local	Talking		0.00							
U.S. Travel -Calli	ng \$0.20/min		0.00							
Travel US Text S	aver	\$10.00								
less 100.00	0% Promotional Discount	-10.00	0.00							
Taxes										
·uno										

Mobile Bill Date: June 17, 2018 SHEILA MCLEOD Mobile Ref.

Mobile Ref. Global Learning Account #

Next Bill Date: July 17, 2018

CURRENT CHARGES for

(continued)

Total current charges

\$56.37

From:

McLeod. Sheila M Northey. Norma E

Subject:

FW: Your Order: KVS Tool - Contribution - Diamond/12 Months

Date:

June-19-18 9:58:07 AM

Credit card charge

Sheila McLeod
Director, Learning
Calgary Board of Education | www.cbe.ab.ca
t | 403-817-7712
f | 403-294-8299

The CBE is the proud recipient of the 2013 Canadian Bureau for International Education (CBIE) Board of Directors Award for Comprehensive Internationalization.

The contents of this email & any attachment(s) are confidential & intended for the named recipient only. If you have received this email in error, please notify the sender immediately, delete this email & do not copy, use or disclose it.

From: KVSTool.com [mailto:mailer@fastspring.com]

Sent: June-19-18 9:56 AM **To:** McLeod, Sheila M

Subject: Your Order: KVS Tool - Contribution - Diamond/12 Months

Thank you for your order!

Your order is currently processing. You will receive additional information via a separate email.

Charges will appear on your bill as: FS *kvstool

https://sites.fastspring.com/kystool/order/invoice/

sheila mcleod

1221 8 st sw calgary Alberta t2r014

Canada

Order ID: P-KVST-

1 KVS Tool - Contribution - Diamond/12 Months [P2]

Total: US\$75.00

KVSTool.com KVSTool@KVSTool.com

\$102.16 cm