

expense | monthly tracking report

claimant | Hack, Laura
position | Trustee
level | Board of Trustees
reporting period | January 1 to February 29, 2025
date of report | Friday, April 4, 2025



Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
CSBA Conference 2025	02/11/2025	CSBA Registration Fee	\$1,018.50	working session	PD course or registration fee
CSBA Conference 2025	02/12/2025	CSBA Conference Flight	\$575.32	travel	PD airfare/bus/rail

Receipt from The Manitoba School Boards Association

Receipt #1007-0373

AMOUNT PAID	DATE PAID	PAYMENT METHOD
C\$1,071.00	Feb 11, 2025, 11:54:30 AM	MasterCard - 9531

SUMMARY

[Event: 6336] [Ticket: 7109, 7442, 7313, 7449] [Order: 7652] 2025 NTGIE & CSBA Congress - July 2-5 | le 2-5 juillet - Congress Only Admission, Banquet Guest Admission, Tour 2 & #8211; Medical Careers Exploration Program/Youth Biolab Tour, Optional Event 1 – July 3 Film Screening: "Our People Will Be Healed" - Grace St Croix C\$1,071.00

Amount paid

C\$1,071.00

52.50

Refund for Banquet Gala Ticket

\$1018.50

Balance

If you have any questions, contact us at accounts@mbschoolboards.ca or call us at +1 204-594-5176.

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eTicket Receipt

Prepared For
HACK/LAURA A MRS

RESERVATION CODE	
ISSUE DATE	12 Feb 25
TICKET NUMBER	838219
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
01 Jul 25	WESTJET WS 738	CALGARY INTL AB, CANADA Time 11:30am	WINNIPEG MB, CANADA Time 2:30pm	Fare EconoFlex Cabin ECONOMY Seat Number 28F Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis LCVD0HFW Not Valid After 25 OCT 25
05 Jul 25	WESTJET WS 739	WINNIPEG MB, CANADA Time 5:30pm	CALGARY INTL AB, CANADA Time 6:42pm	Fare EconoFlex Cabin ECONOMY Seat Number 28F Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis LCVD0HFW Not Valid After 25 OCT 25

Allowances

Baggage Allowance

YYC to YWG - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters**

YWG to YYC - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters****bag fees apply at each check in location

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YYC to YWG , YWG to YYC - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YYC to YWG , YWG to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXX 5921
Fare Calculation Line	YYC WS YWG198.00WS YYC198.00CAD396.00END
Fare	CAD 396.00
Taxes/Fees/Carrier-Imposed Charges	CAD 60.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 23.75 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 18.92 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 73.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 3.65 XG9 (GOODS AND SERVICES TAX (GST))
Total	CAD 575.32

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

**Checked baggage dimensions can be within 158 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.

Baggage fees are charged in Canadian (CAD) dollars; for flight departures outside Canada, baggage fees will be converted and charged in the local currency of the departure country. GST is charged on all itineraries that originate in Canada. Please see <https://www.westjet.com/en-ca/flights/fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are

St. Croix, Grace M

From: Hack, Laura A
Sent: Wednesday, February 12, 2025 12:08 PM
To: St. Croix, Grace M
Subject: FW: [EXTERNAL] Your itinerary and receipt - July 01 WINNIPEG MB, CANADA for MRS LAURA A HACK
Attachments: Electronic ticket receipt, July 01 for MRS LAURA A HACK.pdf

Hi Grace,

As discussed I have booked my flight- here is my receipt for the airfare to and from Winnipeg for the CSBA conference July 1-5th.

Thanks,
Laura Hack

From: WestJet <noreply@itinerary.westjet.com>
Sent: February 12, 2025 12:03 PM
To: Hack, Laura A <LaAHack@cbe.ab.ca>
Subject: [EXTERNAL] Your itinerary and receipt - July 01 WINNIPEG MB, CANADA for MRS LAURA A HACK

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To ensure you receive emails from WestJet, please add us to your address book.



Your itinerary and receipt

ⓘ IMPORTANT INFORMATION

Review baggage allowance and fare details

Your baggage allowance may be different than what is shown in the attached receipt. Be sure to familiarize yourself with your fare. To review your baggage allowance and fare details, visit Manage Trips and select your trip.

WestJet reservation code |



WESTJET Flight Number WS 738
CONFIRMED

Tuesday, 01 July

Departure: YYC CALGARY INTL AB, CANADA
11:30

Arrival: YWG WINNIPEG MB, CANADA
14:30

Please verify flight times prior to departure

Fare: EconoFlex
Cabin: Economy

Duration: 2hour(s) and 0minute(s)
Distance (in Miles): 743

Mrs Laura A Hack

Seat(s):
Frequent
Flyer:

[Add to Calendar](#)



WESTJET Flight Number WS 739
CONFIRMED

Saturday, 05 July

Departure: YWG WINNIPEG MB, CANADA
17:30

Arrival: YYC CALGARY INTL AB, CANADA
18:42

Please verify flight times prior to departure

Fare: EconoFlex
Cabin: Economy

Duration: 2hour(s) and 12minute(s)
Distance (in Miles): 743

Mrs Laura A Hack

Seat(s):
Frequent
Flyer: WESTJET

[Add to Calendar](#)

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- You cannot change or cancel a flight outside the 24-hour window of the original booking, without a total loss of funds.
- If you do not select a seat before check-in, you will be randomly assigned a seat at the back of the aircraft and may not be seated with your party. There is a fee to change your assigned seat.
- You will not earn WestJet dollars or tier qualifying spend with this fare.
- You are not eligible for paid or complimentary cabin upgrades.
- You will be last to board the aircraft.

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