

expense | monthly tracking report

claimant | Nachtigal, Lisa
position | Education Director
level | Director
reporting period | July 1 to August 31, 2025
date of report | Friday, September 26, 2025



Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
CellPhone	07/31/2025	Monthly Service Charge	\$51.09	other disclosed	telecom/cell phone
CellPhone	08/31/2025	Monthly Service Charge	\$51.09	other disclosed	telecom/cell phone
CASS 2025 Summer Pre-conference Edmonton, AB	08/12/2025	CASS 2025 Summer Pre-conference Edmonton, AB - Course Registration	\$892.50	travel	PD course or registration fee
CASS 2025 Summer Pre-conference Edmonton, AB	08/13/2025	CASS 2025 Summer Pre-conference Edmonton, AB - Accommodation	\$587.20	travel	PD accommodation
CASS 2025 Summer Pre-conference Edmonton, AB	08/13/2025	CASS 2025 Summer Pre-conference Edmonton, AB - Parking	\$73.50	travel	PD general
CASS 2025 Summer Pre-conference Edmonton, AB	08/13/2025	CASS 2025 Summer Pre-conference Edmonton, AB - Mileage	\$337.70	travel	PD mileage
CASS 2025 Summer Pre-conference Edmonton, AB	08/13/2025	CASS 2025 Summer Pre-conference Edmonton, AB - Meals	\$60.00	travel	PD food/non alcoholic beverage
CASS Online Course - CWCN	08/16/2025	CASS Online Course - CWCN - Course Fee	\$315.00	other disclosed	PD course or registration fee

Service ID:

Subscriber:LISA NACHTIGAL

Account Detail

Assignment Lisa Nachtigal
Account No.

Contract Detail**\$ 44.20**

Contract Name 5GB Pooled Voice & D

Options Charges**\$ 4.45**

Calgary BoE Cimpl Bundle @ \$3.50 \$ 3.50
Alberta Gov't 911 Fee @ \$0.95 \$ 0.95

Voice Charges**\$ 0.00**

Charges for Additional Minutes \$ 0.00
Peak Minutes 562:00 min
Off Peak Minutes 34:00 min
Total Airtime Minutes 617:00 min

Data Charges**\$ 0.00**

Data Volume (MB) 9262.4795 MB \$ 0.00
Browser Charge 0:00 min \$ 0.00

Text Messages**\$ 0.00**

Text Messages 46 msg \$ 0.00

Long Distance Charges**\$ 0.00**

Long Distance Charges 0:00 min \$ 0.00

Roaming Charges**\$ 0.00**

Voice Charges 0:00 min \$ 0.00
Data Charges 0.0000 MB \$ 0.00

Other Fees**\$ 0.00**

411 Service \$ 0.00
Monthly Access Fees \$ 0.00
Discount \$ 0.00

Other Charges and Credits**\$ 0.00**

Other Charges and Credits \$ 0.00

Taxes**\$ 2.44****Total****\$ 51.09**

Service ID:

Subscriber:LISA NACHTIGAL

Account Detail

Assignment Lisa Nachtigal
Account No.

Contract Detail**\$ 44.20**

Contract Name 5GB Pooled Voice & D

Options Charges**\$ 4.45**

Calgary BoE Cimpl Bundle @ \$3.50 \$ 3.50
Alberta Gov't 911 Fee @ \$0.95 \$ 0.95

Voice Charges**\$ 0.00**

Charges for Additional Minutes \$ 0.00
Peak Minutes 295:00 min
Off Peak Minutes 96:00 min
Total Airtime Minutes 414:00 min

Data Charges**\$ 0.00**

Data Volume (MB) 21183.2588 MB \$ 0.00
Browser Charge 0:00 min \$ 0.00

Text Messages**\$ 0.00**

Text Messages 46 msg \$ 0.00

Long Distance Charges**\$ 0.00**

Long Distance Charges 88:00 min \$ 0.00

Roaming Charges**\$ 0.00**

Voice Charges 0:00 min \$ 0.00
Data Charges 0.0000 MB \$ 0.00

Other Fees**\$ 0.00**

411 Service \$ 0.00
Monthly Access Fees \$ 0.00
Discount \$ 0.00

Other Charges and Credits**\$ 0.00**

Other Charges and Credits \$ 0.00

Taxes**\$ 2.44****Total****\$ 51.09**

From: Auto-Receipt <noreply@mail.authorize.net>
Date: June 12, 2025 at 2:07:29 PM MDT
To: "Nachtigal, Lisa M"
Subject: Transaction Receipt from College of Alberta School Superintendents Society for \$892.50 (CAD)
Reply-To: Laurel Knowles <laurel.knowles@cass.ab.ca>

Order Information

Description: 2025 Summer Pre-conference
Invoice Number CASS-14128

Billing Information

Shipping Information

Total: \$892.50 (CAD)

Payment Information

Date/Time: 12-Jun-2025 13:07:21 PDT
Transaction ID: 81080535112
Payment Method: MasterCard Purchase
Transaction Type: 028228
Auth Code:

College of Alberta School Superintendents Society
Edmonton, AB T5J3S9

CA
laurel.knowles@cass.ab.ca



JW MARRIOTT

EDMONTON ICE DISTRICT

CASS - Alberta Superintendents
 Lisa Nachtigal
 1221 - 8 Street SW
 Calgary AB T2R0L4
 Canada

Room:
 Folio: 1
 Cashier: 109
 Arrival: 08-11-25
 Departure: 08-13-25
 Reference:

Group: CASS ASBOA Summer Conference Aug2025

Folio No.:

Date	Description	Additional Information	Charges	Credits
08-11-25	Room charge		259.00	
08-11-25	DMF		10.36	
08-11-25	Tourism Levy		10.77	
08-11-25	GST		13.47	
08-12-25	Room charge		259.00	
08-12-25	DMF		10.36	
08-12-25	Tourism Levy		10.77	
08-12-25	GST		13.47	
08-13-25	Master Card / Euro Card			587.20
Total			587.20	587.20
Balance Due			0.00	CDN

GST Summary	
Reg. No:	73961 5284 RT0002
Room	26.94
F&B	0.00
Other	0.00
Total	26.94

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

JW Marriott Edmonton ICE District
 10344 102 Street | Edmonton, Alberta T5J 0K9 Canada
 Telephone: (780) 784-7950 Toll Free: (888) 236-2427

Ice District Central Parkade - Lot 1000

Location:

Terminal:P2 JW Marriot

Plate:

GST#:84244-6874 RT0001

Valid until:

TUE 12 AUG 2025
5:00 PM

Start Time: 8/11/2025 5:44 PM

Amount Paid: **\$36.75**

AUTH: 03109I

TRN: 0013400280-H

Card #: *****

Receipt #:16867

PURCHASE

VISA

Amount: \$ 36.75

Card #: *****

11/08/2025 5:44:36 PM

TID: ****1438

Trans.Ref.: 0013400280 H

Auth #: 03109I

Visa Credit

AID: A0000000031010

TSI: 0000

01/027

APPROVED - THANK YOU

-- IMPORTANT --

Retain this copy for your records
CARDHOLDER COPY

Ice District Central Parkade - Lot 1080

Location:

Terminal:P2 JW Marriot

Plate:

GST#:84244-6874 RT0001

Valid until:

WED 13 AUG 2025
5:00 PM

Start Time: 8/12/2025 4:40 PM

Amount Paid: **\$36.75**

AUTH: 184050

TRN: 0013410250-H

Card #: *****

Receipt #:16905

TRANSACTION RECORD

PURCHASE

INTERAC

FLASH DEFAULT

Amount: \$ 36.75

Card #: *****

12/08/2025 4:40:50 PM

TID: ****1438

Trans.Ref.: 0013410250 H

Auth #: 184050

Interac

AID: A0000002771010

TVR: 0000000000

00/001

APPROVED - THANK YOU

-- IMPORTANT --

Retain this copy for your records
CARDHOLDER COPY



Kilometre Travel Log

Directions: Complete this form to track kilometres travelled. To receive payment, please enter the total weekly kilometres into your timesheet in PeopleSoft, and then submit a hardcopy of the Kilometre Travel Log form to your Manager or Principal. You may wish to retain a copy for your own records. **Subs and Casuals:** Refer to [Substitute Teacher/Casual Employee Travel Log](#)

[illegible]

From: Auto-Receipt <noreply@mail.authorize.net>

Sent: Saturday, August 16, 2025 8:24 AM

To: Nachtigal, Lisa M

Subject: Transaction Receipt from College of Alberta School Superintendents Society for
\$315.00 (CAD)

Order Information

Description: Online Course - CWCN

Invoice CASS-14439
Number

Billing Information

Shipping Information

Total: \$315.00 (CAD)

Payment Information

Date/Time: 16-Aug-2025 7:23:33 PDT
Transaction ID: 81168177228
Payment Method: MasterCard xxxx
Transaction Type: Purchase
Auth Code: 000970

Merchant Contact Information

College of Alberta School Superintendents Society
Edmonton, AB T5J3S9
CA
laurel.knowles@cass.ab.ca