expense | monthly tracking report

claimant | Bolger, Patricia

position | Trustee

level | Board of Trustees

reporting period | May 1 to June 30, 2025

date of report | Friday, August 1, 2025



| Description | Date | Details and/or Rationale | Amount (CDN\$) | Category | Expense Type |
|----------------------------|--------------|--------------------------|----------------|-----------------|-------------------------|
| | (mm/dd/yyyy) | | | | |
| | | | | | |
| ASBA SGM | 06/1-3/2025 | Registration Fee | \$735.00 | working session | conferences & workshops |
| Lieutenant Governor Awards | 06/09/2025 | Mileage | \$322.00 | travel | BUS mileage |
| | | | | | |
| | | | | | |
| | | | | | |

ALBERTA SCHOOL BOARDS ASSOCIATION

Suite 1200, 9925 - 109 Street Edmonton AB T5K 2J8 +17804517129 finance@asba.ab.ca asba.ab.ca

GST Registration No.: 106694268RT0001



INVOICE

BILL TO
Calgary School Division
1221 - 8 Street SW

Calgary AB T2R 0L4

 INVOICE
 2024209

 DATE
 06/16/2025

 TERMS
 Net 30

 DUE DATE
 07/16/2025

| DATE | ACTIVITY | DESCRIPTION | | TAX | QTY | AMOUNT |
|-----------------|--------------|---|-------------|--------|-----|----------|
| 06/16/2025 | 000-51000-30 | Registration as attached - ASBA Spring General Meeting | | G | | 2,100.00 |
| | | | SUBTOTAL | | | 2,100.00 |
| | | | GST @ 5% | | | 105.00 |
| | | | TOTAL | | | 2,205.00 |
| TA V CLIMANA DV | | | BALANCE DUE | | CAD | 2,205.00 |
| TAX SUMMARY | | RATE | | TAX | | NET |
| | | GST @ 5% | | 105.00 | | 2,100.00 |

Approved

June 17, 2025

See attached individual Alias code for each Trustee

Electronic Funds Transfer (EFT) Option: Bank of Nova Scotia Beneficiary: Alberta School Boards Association Transit #: 12989 Bank #: 002 Account #: 0386014

Send payment notifications to finance@asba.ab.ca

Page 1 of 1

Alberta School Boards Association Fall General Meeting June 1-3, 2025

| School Board | Acctg Code | First Name | Last Name | Title | Alias Code | Reg Fee |
|-------------------------------|------------|------------|-------------|-------------|------------|------------|
| Calgary School Division | cal02 | Patricia | Bolger | Board Chair | | \$700.00 |
| Calgary School Division | cal02 | Nancy | Close | Vice-Chair | | \$700.00 |
| Calgary School Division | cal02 | Susan | Vukadinovic | Trustee | | \$700.00 |
| Calgary School Division Total | | | | | Ş | \$2,100.00 |

\$700. + \$35. GST = \$735.00 per Trustee



Kilometre Travel Log

Directio

ns: Complete this form to track kilometres travelled. To receive payment, please enter the total weekly kilometres into your timesheet in PeopleSoft, then submit a hardcopy of the Kilometre Travel Log form to your Manager or Principal. You may wish to retain a copy for your own records.

| Section 1: Your Employee Information To be completed by Employee | | | | | | | |
|--|---|-------------------------|---------------------------|----------------|--|--|--|
| Employee ID:* First Name:* Patricia Last Name:* Bolger Chair &Trustee Wards 6 & 7 | | | | | | | |
| Section 2: Trip Details: To be completed by Employee Record the date, purpose, beginning and ending locations, and distance of each trip on a separate row. | | | | | | | |
| Date DD-MM-YY | Purpose for Trip | Trip Starts From | Trip Ends At | Distance in km | | | |
| 09-06-25 | ASBA 2025 Lieutenant Governor of AB Student Award | Calgary | Edmonton | 322 | | | |
| 09-06-25 | | Edmonton | Calgary | 322 | | | |
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| The total week | by km must be entered into the times has | at in BoonloSoft | Total Kilometres | 644 | | | |
| The total weekly km must be entered into the timesheet in PeopleSoft. Section 3: To be completed by Employee and Approver The approver must create a PDF copy of the completed Travel Log and send to: cbeincoming@westcanadian.com | | | | | | | |
| Employee Signature:* | Controlling@westeanadan.com | Time Approver Name:* | Patricia Minor | Patricia Minor | | | |
| Employee Phone:* | | Time Approver Signatur | Time Approver Signature:* | | | | |
| Date DD-MM-YY: * | | Date DD-MM-YY;* 10-06-2 | Date DD-MM-YY:* 10-06-25 | | | | |