

expense | monthly tracking report

claimant | Craig, Michael  
position | Education Director  
level | Director  
reporting period | May 1 to June 30, 2025  
date of report | Friday, August 1, 2025



| Description          | Date<br>(mm/dd/yyyy) | Details and/or Rationale | Amount (CDN\$) | Category        | Expense Type                  |
|----------------------|----------------------|--------------------------|----------------|-----------------|-------------------------------|
| CASS Summer Learning | 06/25/2025           | Registration Fee         | \$892.50       | other disclosed | PD course or registration fee |

**From:** [REDACTED]  
**Subject:** [EXTERNAL] CASS Alberta Registration (Order #:14304)  
**Date:** June 25, 2025 1:03:31 PM

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Below is a registration summary from **Order #: 14304**

### Order Summary

|                            |                                     |
|----------------------------|-------------------------------------|
| <b>Order #:</b>            | 14304                               |
| <b>Transaction ID:</b>     | 81098217171                         |
| <b>Credit Card:</b>        | MasterCard                          |
| <b>Card #:</b>             | XXXX                                |
| <b>Authorization Code:</b> | 062762                              |
| <b>Subtotal:</b>           | \$850.00                            |
| <b>GST:</b>                | \$42.50<br>(CASS GST No. 106967052) |
| <b>Amount Paid:</b>        | \$892.50                            |
| <b>Order Timestamp:</b>    | Jun 25, 2025 (01:03:21)             |

### Event Details

|                  |   |
|------------------|---|
| <b>Title:</b>    | 2025 CASS/ASBOA Summer Learning Conference<br>(Conference Registration)   |
| <b>Date(s):</b>  | <ul style="list-style-type: none"><li>• August 13, 2025</li><li>• August 14, 2025</li><li>• August 15, 2025</li></ul> |
| <b>Location:</b> | JW Marriott, ICE District, Edmonton   |

### Registrant Information

|                    |         |
|--------------------|---------|
| <b>First Name:</b> | Michael |
|--------------------|---------|

|                                      |                            |
|--------------------------------------|----------------------------|
| <b>Last Name:</b>                    | Craig                      |
| <b>Email Address:</b>                | [REDACTED]                 |
| <b>Primary Phone:</b>                | [REDACTED]                 |
| <b>School Authority:</b>             | Calgary Board of Education |
| <b>Jurisdiction Type:</b>            | Public School Authority    |
| <b>Zone:</b>                         | N/A                        |
| <b>Position:</b>                     | Education Director         |
| <b>Are you a CASS/ASBOA Member?:</b> | Yes (CASS)                 |
| <b>Registrant Total:</b>             | \$892.50                   |

## Breakout Sessions

- **Supporting Equity, Achievement, and WellBeing for Indigenous Student Success --**  
Aug 13, 2025 (Starts at 6:30 p.m.)

## Order Items

| Item   | Cost      | GST     |
|--|-----------|---------|
| <b>CONFERENCE (3-day Event)</b><br>• [REDACTED]<br>• [REDACTED]<br>• [REDACTED]                        | \$850.00  | \$42.50 |
| • <b>President's Reception at The Banquet ICE</b> [REDACTED]<br>[REDACTED] 13, 2025 (9:00 pm-12:00 am) | No Charge | N/A     |

To support your learning prior to and after this learning opportunity, please visit the [CASS Resource Library](#). The resource library, designed for system leader's needs, provides searchable access to CASS resources and tools, conference presentations and supports for implementation for professional practice.

Thank you for your registration,

CASS.ab.ca  
admin@cass.ab.ca