

expense | monthly tracking report

claimant | Howell, Michelle
position | Education Director
level | Director
reporting period | May 1 to June 30, 2025
date of report | Friday, August 1, 2025



Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	05/31/2025	Monthly Service Charge	\$50.09	other disclosed	telecom/cell phone
Conference in Toronto	05/22/2025	Travel to Toronto for Conference	\$844.98	travel	PD airfare/bus/rail
Conference Registration	05/22/2025	Registration for College Board Canada Forum 2025: Pathways to Postsecondary Success - May 22-23	\$495.00	other disclosed	conferences & workshops
Conference Accommodations	05/22/2025	Accommodation	\$817.39	travel	PD accommodation
Cell Phone	06/30/2025	Monthly Service Charge	\$51.12	other disclosed	telecom/cell phone

Congratulations, you are now registered!

Your Confirmation Number is:

XZN238W8JP2

You will receive an email with your registration details.

If you do not see the email in your inbox, please check your spam folder.

[Add to Calendar](#)

Registration Summary

Review your registration information below and add this event to your calendar.

Michelle Howell

mlhowell@cbe.ab.ca

Organization/Institution

Calgary Board of Education

Job Title

Education Director

Work Address

1221 8 St SW

Calgary, Alberta T2R 0L4

Work/Mobile Phone

403-510-0944

Canada

Please list any dietary restrictions you may have. (If none, please write N/A.)

N/A

Questions

How did you hear about this event?

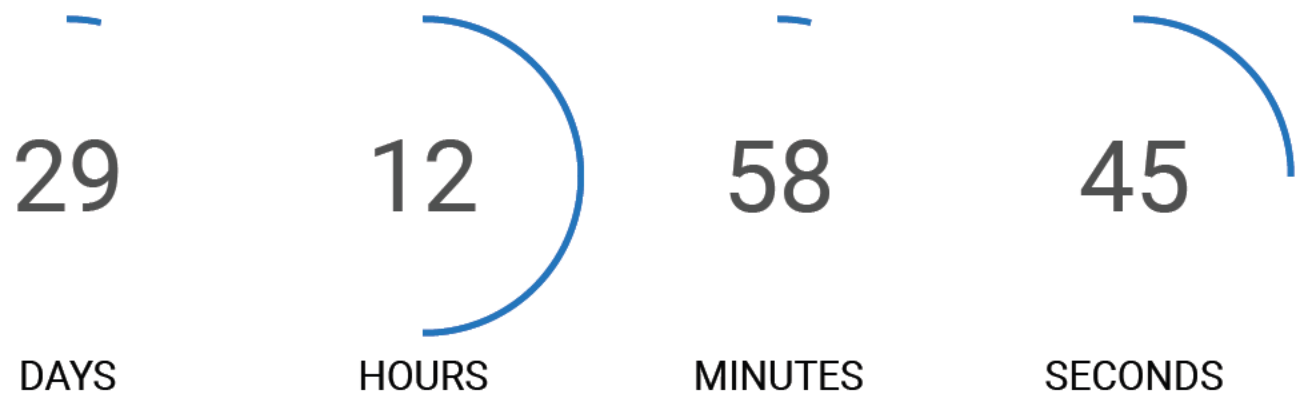
Invitation from College Board Representative

Agenda

Item	Price
Admission Item	
Canada Forum Registration	\$495.00

Add Group Member

See you in...



Modify Registration

Cancel Registration

Transfer Registration

Submit Payment



eTicket Receipt

Prepared For
HOWELL/MICHELLE L MRS

RESERVATION CODE	KSMICM
ISSUE DATE	12 Apr 25
TICKET NUMBER	8382196309415
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	WS428703354

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
21 May 25	WESTJET WS 660	CALGARY INTL AB, CANADA Time 11:30am	TORONTO ON, CANADA Time 5:24pm Terminal TERMINAL 3	Fare EconoFlex Cabin ECONOMY Seat Number 14C Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis KCUD0LFS Not Valid After 21 MAY 26
25 May 25	WESTJET WS 661	TORONTO ON, CANADA Time 1:30pm Terminal TERMINAL 3	CALGARY INTL AB, CANADA Time 3:48pm	Fare EconoFlex Cabin ECONOMY Seat Number 13D Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis KCUD0LFS Not Valid After 21 MAY 26

Allowances

Baggage Allowance

YYC to YYZ - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters**

YYZ to YYC - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters****bag fees apply at each check in location

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YYC to YYZ , YYZ to YYC - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YYC to YYZ , YYZ to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX
Fare Calculation Line	YYC WS YTO293.00WS YYC293.00CAD586.00END
Fare	CAD 586.00
Taxes/Fees/Carrier-Imposed Charges	CAD 60.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 33.25 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 18.92 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 72.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 4.81 RC2 (HARMONIZED SALES TAX (HST))
	CAD 1.75 XG9 (GOODS AND SERVICES TAX (GST))
Total	CAD 776.73

Other Charges

SEAT ASSIGNMENT # 8384417406068 (YYZ-YYC / QTY 1)	CAD 65.00
Taxes	CAD 3.25
Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX
Total	CAD 68.25
Total Fare and Other Charges	CAD 844.98

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

****Checked baggage dimensions can be within 158 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.**

Baggage fees are charged in Canadian (CAD) dollars; for flight departures outside Canada, baggage fees will be converted and charged in the local currency of the departure country. GST is charged on all itineraries that originate in Canada. Please see <https://www.westjet.com/en-ca/flights/fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)

Receipt

Expedia itinerary: 73079255758621
Purchase date: Apr 12, 2025

Booking details

The Omni King Edward Hotel
37 King St E, Toronto, ON, M5C1E9 Canada
Check-in: May 21, 2025
Check-out: May 25, 2025
1 room x 4 nights
Deluxe Room, 1 King Bed
Booked for: Jonathan Howell

Payment details

Room price	
Wed, May 21	CA \$359.20
Thu, May 22	CA \$351.20
Fri, May 23	CA \$327.20
Sat, May 24	CA \$327.20
Taxes & Fees	CA \$269.97

Total	CA \$1,634.77
	<small>Paid</small>
	<small>[AmericanExpress 2003]</small>

****room paid for by spouse's credit card**

Service ID: [REDACTED] Subscriber: AREA 6 OFFICE

Account Detail

Assignment Michelle Howell
Account No. [REDACTED]

Contract Detail **\$ 44.20**

Contract Name 5GB Pooled Voice & D

Options Charges **\$ 3.50**

Calgary BoE Cimpl Bundle @ \$3.50 \$ 3.50

Voice Charges **\$ 0.00**

Charges for Additional Minutes \$ 0.00
Peak Minutes 1732:45 min
Off Peak Minutes 680:01 min
Total Airtime Minutes 2499:00 min

Data Charges **\$ 0.00**

Data Volume (MB) 6901.7002 MB \$ 0.00
Browser Charge 0:00 min \$ 0.00

Text Messages **\$ 0.00**

Text Messages 75 msg \$ 0.00

Long Distance Charges **\$ 0.00**

Long Distance Charges 96:00 min \$ 0.00

Roaming Charges **\$ 0.00**

Voice Charges 0:00 min \$ 0.00
Data Charges 0.0000 MB \$ 0.00

Other Fees **\$ 0.00**

411 Service \$ 0.00
Monthly Access Fees \$ 0.00
Discount \$ 0.00

Other Charges and Credits **\$ 0.00**

Other Charges and Credits \$ 0.00

Taxes **\$ 2.39**
Total **\$ 50.09**

Service ID: [REDACTED] Subscriber: AREA 6 OFFICE

Account Detail

Assignment Michelle Howell
Account No. [REDACTED]

Contract Detail **\$ 44.20**

Contract Name 5GB Pooled Voice & D

Options Charges **\$ 4.48**

Calgary BoE Cimpl Bundle @ \$3.50 \$ 3.50

Voice Charges **\$ 0.00**

Charges for Additional Minutes \$ 0.00
Peak Minutes 1283:00 min
Off Peak Minutes 853:21 min
Total Airtime Minutes 2241:00 min

Data Charges **\$ 0.00**

Data Volume (MB) 18966.9365 MB \$ 0.00
Browser Charge 0:00 min \$ 0.00

Text Messages **\$ 0.00**

Text Messages 77 msg \$ 0.00

Long Distance Charges **\$ 0.00**

Long Distance Charges 149:00 min \$ 0.00

Roaming Charges **\$ 0.00**

Voice Charges 0:00 min \$ 0.00
Data Charges 0.0000 MB \$ 0.00

Other Fees **\$ 0.00**

411 Service \$ 0.00
Monthly Access Fees \$ 0.00
Discount \$ 0.00

Other Charges and Credits **\$ 0.00**

Other Charges and Credits \$ 0.00

Taxes **\$ 2.44**
Total **\$ 51.12**