



Transportation Engagement Advisory Committee

**Approved:
January 2016
Revised:
March 2016**

1. TRANSPORTATION REVIEW

The current approach to student transportation is not sustainable and will be changed. Changes are aimed at ensuring a safe, efficient and cost effective transportation system providing equitable access for all students with available resources.

2. MANDATE

The Mandate of the Transportation Engagement Advisory Committee (TEAC) is as follows:

- To provide advice on the structure and content of the 21016 CBE Master Transportation Strategy.
- To provide advice on effectively engaging stakeholders on the Strategy.
- To participate in the engagement process as defined by the engagement plan, in order to help collect information for consideration and analysis.

3. GUIDING PRINCIPLES

TEAC is committed to helping establish a safe, efficient and financially sustainable transportation program by:

- Honouring the CBE Values
 - Students come first.
 - Learning is our central purpose.
 - Public education serves the common good.
- Promoting and using clear guidelines and frameworks to enable well informed and sound decision-making.
- Respecting the confidentiality of all discussions undertaken in their advisory capacity.
- Ensuring CBE resources are aligned with decision making and accountabilities.

4. COMPOSITION

Members include:

- a) Director, Planning & Transportation (co-chair)
- b) Project Lead, Public Engagement (co-chair)
- c) A Board of Trustees member.
- d) Manager, Planning & Transportation
- e) Planning Technician, Planning & Transportation.
- f) Three-four school principals with transportation programs, appointed by an Area Director. All grade levels are represented and there is a mix of regular and alternative programs.

- g) Three parents who have significant transportation programs. Collectively, parent representatives should possess a range of experience in transportation for children in elementary, middle and high schools, and at least one will be a school council executive member.
- h) Three parents whose children do not take CBE transportation to and from school.
- i) At least one parent of a student with exceptional needs who takes transportation to and from school.
- j) One representative from a charter bus carrier.
- k) One representative from the City of Calgary.

Resource persons to the Committee:

- a) Transportation Consultant, Planning & Transportation,
- b) Community Engagement Planner, Planning & Transportation,
- c) Communications Specialist, Communications Services,
- d) Administrative Assistant, Transportation Services (recording secretary).

Associate Committee members, to be engaged by the planning team bilaterally:

- a) One middle and one high school student who, daily, spends at least 20 minutes during a one way commute on a yellow bus (two sets of these representatives will be designated, a principal and an alternate).
- b) One middle and one high school student who, daily, spends at least 20 minutes during a one way commute on a city bus (two sets of these representatives will be designated, a principal and an alternate).

5. DURATION

The mandate of the Advisory Committee shall terminate upon presentation of the CBE Master Transportation Strategy to the Board of Trustees.

6. QUORUM

Two thirds of members

7. MEETING FREQUENCY

Meeting dates shall be established during the inaugural meeting.

8. LIMITATIONS

The committee will take into consideration and adhere to:

- Operational Expectations,
- Administrative Regulations,
- System Student Accommodation Plan,
- Three Year School Capital Plan,
- Three Year Education Plan,
- Requirements of Alberta Education Policies and Regulations,
- Infrastructure and Transportation Policies and Regulations.

Advisory Committee co-chairs will take primary responsibility for ensuring these are considered.

