



Board Chair  
Patricia Bolger Wards 6 & 7

Vice-Chair  
Nancy Close Wards 11 & 13

Trustees  
Board of Trustees Wards 1 & 2  
Laura Hack Wards 3 & 4  
Marilyn Dennis Wards 5 & 10  
Susan Vukadinovic Wards 8 & 9  
Charlene May Wards 12 & 14

September 23, 2025

Dear School Council Chair:

The Education and Childcare Ministry is continuing the Alberta School Council Engagement Grant funding, in the amount of \$500 per school council, for the 2025-26 school year. School jurisdictions are responsible for applying for this grant funding and disbursing it for school councils use. These funds are being provided to support school councils in fulfilling their legislated responsibilities in the education system and enhancing parental involvement and engagement.

Your council is responsible for setting priorities that these funds will support. Examples of parent engagement activities and projects, as defined by Education and Childcare, that the funds may support include:

- Workshops for parents to increase capacity for school council members;
- Information sessions on how parents can support student learning at home and at school;
- Parent resources and workshops on topics such as: mental health and well-being, cyber bullying, healthy living etc.;
- Programs to support multi-cultural and Indigenous families;
- Parent resources and tools in multiple languages;
- Events to engage parents on important local issues;
- Conference fees;
- Parent engagement in promoting the value of arts; and
- Trainer/facilitator costs for the professional development, workshops or sessions associated with the above.

The funds cannot be used for the following:

- Entertainment costs, meals, snacks or other food;
- Capital asset purchases (i.e. furniture, technology, etc.);
- Activities that have occurred prior to the date of the provision of funds;
- Organization membership;
- Fundraising events;
- Prizes or incentives for parents and/or students;
- Payment to school board staff (honoraria, gifts); or
- Entertainment activities such as barbeques, volunteer teas, movie nights, dances, concerts or performances, etc.

According to the Funding Manual 2025-26, unused funds may be required to be returned to the Education and Childcare Ministry so there is no guarantee that the current practice of allowing unused funds to be used in subsequent years will continue.

The school will be receiving a credit card, in the school name, by the end of November. This card will be made available to you to use for purchases from this funding. Detailed information regarding the use of the card for this current school year and any

unused funds from prior years will be included in the package with the card. All receipts must be kept and once all the funding has been used or by June 12, 2026, whichever comes first, the card and receipts must be returned to the school.

By accessing this funding, you are committing to reporting to the Board of Trustees on the receipt, handling and use of the grant funding in the Annual Report that is required to be submitted by Sept. 30, 2026 in accordance with Sections 13(2) and 14(1) of the *School Councils Regulation* (A.R. 94/2019).

For further information on the Alberta School Council Engagement Grant, please visit [Alberta School Councils Association](#) or [Alberta Education School Councils](#).

Sincerely,

A handwritten signature in blue ink, appearing to read 'P Bolger', written in a cursive style.

Patricia Bolger, Chair  
Board of Trustees

cc: Joanne Pitman, Chief Superintendent  
Brad Grundy, Superintendent, Finance/Technology Services, Chief Financial Officer  
Michael W. Nelson, Superintendent, School Improvement  
Jennifer Turner, Superintendent, School Improvement