



Key Communiqué

News for School Councils

Issue | May 17, 2018

One of the most significant ways parents and community members can make a meaningful difference in the lives of our students is through school councils. By connecting students, schools and communities, school councils help nurture and inspire our students to achieve their full potential.

Contact |

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Feel free to contact us with any suggestions or comments.

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April Meeting Materials Posted

The April 11 Council of School Councils (COSC) meeting was the last meeting for the 2017-18 school year. It was attended by approximately 70 school council representatives. The meeting included an update on the CBE's budget and time for a group discussion about fundraising tips, tricks and best practices.

The meeting materials and discussion notes are posted on our [School Council webpage](#). Please feel free to share this information with the members of your school council and your school community.

2018-19 Transportation Service Levels and Fees

Watch for an announcement of 2018-19 transportation service levels and fees coming soon. It will be important again this year for all families to submit pre-registrations during the designated period. Any registrations received after that date will not be considered until route changes are done after Thanksgiving. The more registrations we receive by the deadline, the more efficient route planning will be for September.

Updated details and information will be posted on the [CBE website](#) as they are made available.

New CBE School Council Handbook

The CBE School Council Handbook has been updated and is available online [here](#). Other helpful resources for school councils are also available on our [school council page](#).

Dates for 2018-19 COSC meetings

Please mark your calendar with the following dates for COSC meetings for the 2018-19 school year.

- Wednesday, Oct. 3, 2018
- Thursday, Dec. 6, 2018
- Wednesday, Feb. 6, 2019
- Thursday, Apr. 11, 2019

All COSC meetings will be at the Education Centre, 1221 – 8 Street S.W.

Invitations will be sent out prior to each meeting and will include the topics for that evening.

Using school spaces for School Council events

As a follow-up to questions raised at the April 11 COSC meeting, we wanted to provide some clarity on the use of school spaces for various activities.

School Sponsored activities: Activities that the school principal or their teacher-certificated designate is involved in the planning, organizing and active supervision for the benefit of the school. These events are usually supported by the school council and volunteers and follow CBE policies and procedures. The school can book the space and the event is covered by CBE insurance. Examples of school-sponsored events include: Sports Day, School Celebration, Fun Lunches etc. usually held during school hours.

School Council or Parent Society Activities: Those activities that the school council or parent society takes the lead on planning, organizing and actively supervising for the benefit of the school. These activities do not require the participation of the school principal or teachers is not required. For these types of events, space needs to be booked through the City of Calgary and the fee covers insurance for the event. Examples include fundraising activities like a Family Dance or Fair or Carnival usually held after school hours.

For additional information, please read our [Administrative Regulation 8004](#) Use of School Spaces outside of Instructional Hours. The school council handbook also has information on insurance requirements for School Council/Parent Societies. Talk to your principal if you have any questions.

Year-end reports requested by June 30

Under the *School Act*, school councils are responsible for submitting an annual report to the Board of Trustees. This report helps the Board of Trustees measure and be accountable for parent and community involvement. The school council chair is responsible for submitting the report to the Board of Trustees by the end of June.

The [report template](#) can be found on the school council [website](#). Please send the completed report to the Board of Trustees via email at boardoftrustees@cbe.ab.ca or mail through inter-school to: Office of the Board of Trustees, Education Centre, 1221 – 8 Street S. W., Calgary, AB T2R 0L4

Update Your School Council Information

When you have established your school council for **2018-19** please send the updated School Council contact information to schoolcouncils@cbe.ab.ca.

Please include the following information for your Chair, Co-Chair/Vice Chair and Key Communicator.

- First and last name
- School council title/role
- Name of school
- Email address
- Phone number (only to be used if we need to change meeting dates or locations on short notice)

Even if your school council executive is not changing for the 2018-19 school year, we would appreciate a confirmation of the contact information. Thank you.

June Northwest and North Central French Immersion Sessions

As we continue the second phase of the northwest and north central French Immersion Program engagement, we invite you to participate in scenario discussions at upcoming June sessions and through an online opportunity. Visit our [community engagement page](#) to register for in-person sessions.

As we draft scenarios, four additional schools have been identified to be included in the engagement process: Eric Harvie, F. E. Osborne, Tuscany and Twelve Mile Coulee. Scenarios will be posted by end of day June 1, 2018.

Provincial Curriculum Development Parent/Guardian Information Sessions

Alberta Education and the Alberta School Councils' Association (ASCA) are working with the Association of Independent Schools and Colleges in Alberta (AISCA), Fédération des parents francophones de l'Alberta (FPFA) and the Alberta Regional Professional Development Consortia (ARPDC) to gather parent and guardian feedback on the Draft K-4 provincial curriculum.

Twenty (20) face-to-face meetings will be held in school communities across Alberta from May 31 to June 14, 2018. Two sessions will be held on June 4 in Calgary.

Each session is limited to 100 participants. Confirmed registrants will be notified by email with additional information including agenda and event details.

[Please click here for schedule and registration information.](#)

Alberta Education Student Transportation Survey

Alberta Education has an [online survey](#) for parents across the province to provide their feedback on what changes should be made to the current student transportation eligibility criteria. These responses will help the government determine if changes are needed to the student transportation system, and if so, what changes to make.

The survey is open until June 15.

The changes are scheduled to be finalized by government in fall 2018. This timeline will give parents and school authorities an appropriate amount of time – approximately 10 months – to adjust to the new requirements which will be implemented in the 2019-20 school year.

New School Opening Celebrations

This spring, we celebrate the official openings of four new schools. In addition to hearing words of congratulations from special guests, each school shares a unique program that showcases the school and its students. Visit our [website](#) to view photos and learn more about each celebration!

Recent Stories on the CBE Website

The CBE posts news and stories about the activities that happen across our system throughout the year.

Here are some of the stories we are featuring now:

- Books and Teddies – The Perfect Combination
- Forest Lawn High School Dance Team Brings Home Gold at Dance Evolutions Dance Competition
- Silver Springs School makes Birthdays Special with the Calgary Food Bank
- Students Aspire to Dance
- Junior High Math Camp at Western Canada High School
- Prince of Wales Grade 1 Classes Compile Their Own Cookbook
- Western Canada High School Musician Take On California
- Jack James Students and Senior with Dementia Find Common Ground in Art
- Never Losing an Argument
- Buffalo Mural Unveiled at Calgary Elementary School
- CBE Robotics Teams heading to World Championships in Texas

Check out the latest stories on our home page under [CBE News](#).

If you have trouble seeing this publication please
[click here](#).