

community engagement plan

Hugh A. Bennett School (Saddle Ridge elementary school)

Issue	CBE has received Provincial funding for a new elementary school to be built in the community of Saddle Ridge.
Level of public participation	Consult
Goal	To obtain public feedback on analysis, alternatives and/or decisions.
Promise to the Public	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.
CBE Alignment	<ul style="list-style-type: none"> ▪ Results 1: Mega Result ▪ Three-Year Education Plan 2012-2015 ▪ Operational Expectations 3: Treatment of Owners ▪ Operational Expectations 9: Communicating With the Public ▪ Operational Expectations 12: Facilities ▪ http://www.cbe.ab.ca/about-us/policies-and-regulations/Pages/Governance-Policies.aspx
Decision making during construction	<ul style="list-style-type: none"> ▪ Any decisions regarding this new school/replacement school/modernization project will be made by the Steering Committee. Once the Development Permit has been approved the Project Committee will respond to concerns.
Parent Stakeholder Meetings February 25, 2015	<p>1 Public Open House</p> <p>View preliminary drawings and site placement</p> <ul style="list-style-type: none"> ▪ Develop an understanding of the issues ▪ Begin communications with the public around the project ▪ Gather feedback on design and site ▪ Provide information to participants to take back to their communities/schools <p>Members to include: Parents, community representatives, MLA's, City</p>

	Councillors, Trustees, Principals, Area Director(s), members of Facilities and Environmental Services, members of Planning & Transportation, members of Communications.
June 9, 2015	<p>2 Public Open House</p> <p>Share opening grade configurations, walk zones and enrolment projections</p> <ul style="list-style-type: none"> Develop an understanding of the issues Communicate with the public around the project Provide information to participants to take back to their communities/schools <p>Members to include: Parents, community representatives, MLA's, City Councillors, Trustees, Principals, Area Director(s), members of Facilities and Environmental Services, members of Planning & Transportation, members of Communications.</p>
October 8, 2015	3 Name selected for the new elementary school to be built in the community of Saddle Ridge.
November 10, 2015	<p>4 New School Walk Zone Survey</p> <ul style="list-style-type: none"> An opportunity for parents and Stakeholders to provide feedback on the walk zone for the new school
December 8, 2015	<p>5 Monthly Construction Status Updates</p> <ul style="list-style-type: none"> Share current status of the build on project page
December 15, 2015	<p>6 Questions and Answers from the Walk zone survey</p> <ul style="list-style-type: none"> Information provided for parents <p>7 TBD</p>
<p>Meetings internal stakeholders</p> <p>Date: November 19, 2014</p>	<p>Steering Committee Meetings</p> <p>Meet with project team to develop project planning process</p> <ul style="list-style-type: none"> Formulate the community engagement plan Present information regarding the project proposal and the issues Maintain up to date communication around the status of the project Identify milestones for communication to stakeholders Provide assistance or support in engaging all school staff Provide assistance or support in gathering staff feedback <p>Members to include: Director, Capital Planning & Development; members of the FES department; members of the Planning & Transportation team; Principals, Area Director(s), Communications team, designers, project managers, contractors, representatives of the Alberta Government</p>