



**Board Chair**

Marilyn Dennis Wards 5 & 10

**Vice-Chair**

Althea Adams Wards 3 & 4

**Trustees**

Trina Hurdman Wards 1 & 2

Board of Trustees Wards 6 & 7

Richard Hehr Wards 8 & 9

Julie Hrdlicka Wards 11 & 13

Mike Bradshaw Wards 12 & 14

October 28, 2020

To: Parents/Guardians of Rosscarrock School

This letter is to advise you that at the October 27, 2020 regular meeting of the Board of Trustees of The Calgary of Education (CBE), the Board of Trustees (Board) accepted a recommendation from CBE administration to commence the public input process to consider the closure of Rosscarrock School as set out in its Board Policy GC-3E – Closure of Schools Procedure. The Board passed the following motion:

- THAT the Board of Trustees is satisfied that there is cause to commence the public input process to consider the closure of Rosscarrock School in accordance with GC-3E Closure of Schools Procedure.

The Board of Trustees' Closure of Schools Procedure (GC-3E) sets out the formal process that must be followed when closure is being considered, prior to the Board making its decision on whether or not to close this school. This includes providing notice to parents and students who are affected by the decision.

**Public Meeting**

The Board of Trustees will hold two public meetings to hear from parents, students and other persons on the proposed closure. At the meetings CBE will share information about the proposed closure including the rationale, the plans for students, and the timing (amongst other things). The meetings will be held as follows:

Date: Wednesday, December 2, 2020

Time: 7:00 p.m.

Location: Rosscarrock School Gymnasium

Due to COVID-19 and related health measures this meeting will have a maximum attendance capacity of 100 people including the public, Board of Trustees and CBE Administration. To participate in this in-person meeting, kindly RSVP providing your first and last name, and email address to [BoardofTrustees@cbe.ab.ca](mailto:BoardofTrustees@cbe.ab.ca) by **Tuesday, December 1, 2020**.

Date: Wednesday, January 6, 2021  
Time: 7:00 p.m.  
Location: Microsoft Teams Virtual Meeting

Due to COVID-19 and related health measures this meeting will be hosted virtually to minimize in person contact. To participate in this virtual meeting, kindly RSVP providing your first and last name, and email address to [BoardofTrustees@cbe.ab.ca](mailto:BoardofTrustees@cbe.ab.ca) by **Tuesday, January 5, 2021**. A meeting invitation link will be emailed to you in advance of the meeting.

We encourage you to attend one of the meetings to hear more about the proposed closure and to share your viewpoints.

### **Access to Information**

Information on the rationale, pertinent facts and proposed closure is available to the parents and the public on the CBE public website and the school website:

<https://www.cbe.ab.ca/schools/managing-space-students/Pages/rosscarrock-school.aspx>

<https://school.cbe.ab.ca/school/Rosscarrock/Pages/default.aspx>

We strongly encourage you to review the information on CBE's website so that you are informed about the proposed closure.

### **Questions and Written Submissions**

The Board of Trustees welcome your views and input and invite you to provide comments to them directly at: [BoardofTrustees@cbe.ab.ca](mailto:BoardofTrustees@cbe.ab.ca), or through administration at the Area 7 Office in writing to:

Attention: Lori Cooper  
Calgary Board of Education  
3445 – 37 Street SW  
Calgary AB T3E 3C2  
t | 403-777-8750  
e | [Area7@cbe.ab.ca](mailto:Area7@cbe.ab.ca)

Please note all written submissions must be received by **Wednesday, January 20, 2021** for Board of Trustees to give due consideration to the written submissions received prior to making a final decision on the proposed closure.

Any questions regarding the Board of Trustees' consideration of closure of Rosscarrock School may be submitted in writing to [Area7@cbe.ab.ca](mailto:Area7@cbe.ab.ca). There will also be an opportunity to direct questions to CBE administration at the public meetings, and you are invited to do so.

### **Board Decision**

The Board of Trustees will hold a regular scheduled meeting to deliberate and decide on whether or not to close Rosscarrock School. The meeting will be held on:

Date: Tuesday, January 26, 2021

Time: 12:00 p.m.

Location: Multipurpose Room, Education Centre, 1221 – 8 Street SW,  
Calgary

Members of the public may offer comment at this Board meeting in accordance with the public comment procedure outlined in the Board Meeting Procedures:

<https://cbe.ab.ca/GovernancePolicies/Board-Meeting-Procedures-with-Public-Comment-Excerpt.pdf>

Following the January 26<sup>th</sup> Board meeting, the Board of Trustees will communicate its final decision, the effective date and any other information relevant to support the implementation of the decision.

The Board of Trustees looks forward to your input regarding this important matter.

Yours truly,



Marilyn Dennis  
Chair, Board of Trustees  
Calgary Board of Education

Cc: C. Usih, Chief Superintendent of Schools  
D. Breton, Superintendent, Facilities & Environmental Services  
L. Campbell-Walters, Director, Planning  
L. Cooper, Education Director, Area 7  
B. Fraser, Principal, Rosscarrock School

