



November 18, 2019

Parents and Guardians,

Every year at the end of June, the Calgary Board of Education prepares a report called the Three-Year System Student Accommodation Plan (SSAP) that identifies schools with student accommodation challenges over a three-year timeframe.

Accommodation challenges can vary however some common issues are schools that are too full or schools with declining enrolment. Sometimes the issue affects only one or two schools and sometimes a group of schools need to be considered together.

Other challenges can arise when a new school opens or there is a shift in student demographics, along with a variety of other factors. In developing the SSAP each year, CBE Property, Planning and Transportation considers several sources of information, including annual census data.

Rosscarrock School has been identified in the CBE's 2020-2021 SSAP.

Why is our school part of the 2020-2021 SSAP?

Your school has excess capacity due to low or declining enrolment. We are monitoring enrolment to determine if changes are needed. If changes are deemed necessary, we will begin accommodation planning, a collaborative process that helps manage the issue while considering all practical solutions.

What are some of the possible changes we could see?

Should your school's enrolment remain stable or increase, no action may be needed. However should enrolment continue to decline, an alternate use for the excess space could be identified (e.g., lease of space, other CBE programming, CBE administrative use) or in some instances, a consideration of school closure.

When will we know more?

Some accommodation challenges identified on the 2020-2021 SSAP will require attention this fall. Some will be monitored and may not require action for a year or two or even longer. If a change is required at your school, you will be notified in advance.

How will students, parents and staff be involved?

Sometimes there are options to be explored with school communities before a decision is made. Other times there is really only one possible solution, which means school communities will not have opportunity for input on the decision. The appropriate level of involvement is determined by guidelines in the CBE's community engagement framework, called [Dialogue](#).

How will you communicate with us when you know more?

School principals will take the lead in circulating information to their school communities, using methods familiar to them. When more information is available, your principal will communicate directly with you via email or a printed letter. The school will

also post updated information to the school website, share information at school council meetings and communicate through other methods as needed. Principals will work with others at the CBE to provide school communities with the information that is important and relevant to them.

How will you communicate with families new to our school?

Information will be provided at the time of registration to help families understand that the school has been identified on the SSAP and there could be changes affecting the school in the future.

How can I learn more about the SSAP and how the CBE manages space for students?

Visit our [Managing Space for Students page](#) on the CBE website. If that information doesn't answer your questions, please email accommodation@cbe.ab.ca.

What if I have other questions specific to my school?

Please contact your school principal. They will also be sharing information about this at their November school council meetings.

