

Community Engagement Plan
Westgate School

Level of Public Participation (see IAP2 Spectrum): Consult
Issues: Numbers in the Spanish Bilingual Program have increased and there is limited space for growth.
Calgary Board of Education Alignment
<ul style="list-style-type: none">• Results 1: Mega Result policy states, “Each student, in keeping with his or her individual abilities and gifts, will complete high school with a foundation of learning necessary to thrive in life, work and continued learning.”• Three-Year Education Plan 2011-2014 contains two outcomes: Engage Our Public – everyone has a part to play in public education; and Steward our Resources – resource management on behalf of student learning.• Operational Expectations 9: Communicating With the Public requires administration to ensure the timely flow of information, appropriate input, and strategic two-way dialogue between the organization and the citizens of Calgary that builds understanding and support for organizational efforts.• Operational Expectations 12: Facilities requires administration to disclose assumptions on which the plan is based, including growth patterns and the financial and human impact individual projects will have on other parts of the organization.
Parameters
<ul style="list-style-type: none">• Balance among equity, access, excellence and choice• Minimum disruption for students• Learning continuum• Attending school as close to a student’s residence as possible• Efficient use of space and resources• Utilization factors at both the system and school level
Goal of Public Participation Process
<ul style="list-style-type: none">• To consult you throughout the process to and obtain your feedback on the accommodation project and alternatives and/or decisions.
Promise to the Public
<ul style="list-style-type: none">• We will keep you informed, listen to and acknowledge your concerns and aspirations, and provide feedback on how public input influenced the decision(s).
Decision Making
<ul style="list-style-type: none">• Any decisions regarding attendance area changes will be made by the Area Director and the department of Planning, Transportation and Environmental Services.• Any decisions regarding consideration of closure of programs and/or schools will be made by the Board of Trustees upon a recommendation from the Area Director and the department of Planning, Transportation and Environmental Services.• Any decisions regarding the implementation of student accommodation plans resulting from attendance area changes or closures of programs and/or schools will be made by the Area Director and the department of Planning, Transportation and Environmental Services.

<p>1. Start-up Meeting</p> <ul style="list-style-type: none"> • Meet with principals and Area IV Director to present information regarding the issues and the accommodation proposal • To present the community engagement plan <p>Members to include: Principals, Area IV Director and members of the department of Planning, Transportation & Environmental Services.</p>	<p>November 12, 2012</p>
<p>2. Parent Information Meeting at Westgate School (Presentation, World Café, on line feedback)</p> <ul style="list-style-type: none"> ○ Engage parents from Westgate and Bishop Pinkham schools to have a conversation ○ Discuss opportunities and challenges of presented scenarios ○ Collect input, priorities and alternate scenarios <p>Westgate and Bishop Pinkham parents invited to attend.</p>	<p>December 3, 2012 6:30 pm,</p>
<p>3. THOUGHTstream Process</p> <ul style="list-style-type: none"> • Online process that for stakeholder to give detailed feedback on scenarios presented at the December 3 meeting. • Themed thoughts then given back to stakeholders to prioritize. 	<p>December 4, 2012 - January 2, 2013</p>
<p>4. Open House at Westgate School</p> <ul style="list-style-type: none"> ○ Inform the broader public about the issue ○ Present priorities identified through feedback ○ Identify any additional opportunities and challenges <p>Westgate and Bishop Pinkham parents invited.</p>	<p>January 9, 2013, 4:30 pm,</p>
<p>5. Administrative Review Meeting</p> <ul style="list-style-type: none"> ○ to review the feedback received through the World Café, online, and at the Open House ○ to determine rationale for revisions ○ to revise the proposed plan <p>Members: Area Director, Superintendents Team, members of the department of Planning, Transportation & Environmental Services.</p>	<p>January 28, 2013</p>
<p>6. Principal Review Meeting</p> <ul style="list-style-type: none"> ○ to review the feedback received through the World Café, online, and at the Open House ○ to present the revised plan ○ to solicit feedback from principals 	<p>February 1, 2013</p>
<p>7. THOUGHTstream and yourvoice feedback collected on revised scenarios</p> <ul style="list-style-type: none"> • Detailed information sent home to parents February 12, 2013 <p>Information sent to parents from Westgate, Bishop Pinkham, A.E. Cross, Jennie Elliot and Rosscarrock Schools.</p>	<p>February 12-28, 2013</p>
<p>8. Open House at Westgate School</p> <ul style="list-style-type: none"> ○ to present revised scenarios ○ to identify the opportunities and challenges associated with the implementation of the revised plan possible scenarios <p>All members of the public welcome.</p>	<p>February 27, 2013</p>
<p>9. Administrative Review Meeting</p>	<p>March 2013</p>
<p>10. Update to parents</p>	<p>April 2013</p>
<p>11. Recommendation/Decision Letter to parents</p>	<p>Jan. 9/14</p>

12. Open House at Eugene Coste School for Spanish Bilingual families	January 20, 2014
13. Open House at Westgate School	February 11, 2014
14. Decision Letter	March 4, 2014
15. Parent Meeting <ul style="list-style-type: none"> To discuss the use of modular classrooms at Glenmeadows School 	November 29, 2014
Community Engagement Process – Internal Stakeholders:	
Department of Planning, Transportation & Environmental Services support for Area Director and Principals may include: <ul style="list-style-type: none"> Providing assistance or support in engaging all school staff Providing assistance or support in gathering staff feedback 	
1. Staff meeting to share scenarios and invite staff feedback at Westgate and Bishop Pinkham schools. Representatives from Planning, Transportation and Environmental services in attendance.	Dec. 3, 2012
2. Westgate and Rosscarrock principals meet with staff to share the November 29, 2014 presentation.	Dec. 1, 2014